

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Special Meeting Minutes
December 26, 2024, 5:00 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Councilor Sabilia called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Sabilia, and Yuchniuk)
Present were Councilors Sabilia and Yuchniuk. Absent was Councilor Jaskiewicz.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
 - a. The Regular Meeting Minutes of November 25, 2024
Motion made by Councilor Sabilia, seconded by Councilor Yuchniuk.
Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
6. Unfinished Business – *none*
7. New Business
 - a. Silent Panic Alarm Procedure
Motion made by Councilor Yuchniuk, seconded by Councilor Sabilia, to approve and send the Silent Panic Alarm Procedures to the Town Council for review and approval. Discussion: It was noted that the Alarm is for police calls only and excludes calls for fire or injury. Voice vote, 2-0, all in favor. Motion carried.
 - b. Fire Drills for Town Hall
Motion made by Councilor Yuchniuk, seconded by Councilor Sabilia, to approve and send the Fire Drills for Town Hall Policy to the Town Council for review and approval, with the following amendment:
Fourth Paragraph, First Sentence:
Evacuating to the side parking lot ensures all personnel are safe from ~~and~~ any Firefighting actions....
Discussion: The Fire Drills would be unannounced to ensure that the drills are practiced and beneficial. Voice vote, 2-0, all in favor. Motion carried.
8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment
The meeting adjourned at 5:05 p.m.