

**Town of Montville
Town Council
Regular Meeting Agenda
March 10, 2025, 7:00 p.m.
Montville Town Hall – Town Council Chambers**

**** AMENDED 03/07/2025 ****

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
4. Special Recognitions/Presentations
 - a. Presentation by Avalonia Nature Conservancy
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
 - a. The Regular Meeting Minutes of February 10, 2025
 - b. The Special Meeting Minutes of February 26, 2025
7. Executive Session
 - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing a candidate for the Economic Development Commission and Regional Tourism District. Discussions to include members of the Town Council and Mayor Leonard Bunnell, Sr.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
 - a. Town Administration/Rules of Procedure
 - b. Finance
 - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services, Volunteer Firefighters' Relief Fund
 - b. Councilor Jaskiewicz: Board of Education, Planning & Zoning Commission
 - c. Councilor Lathrop: Economic Development Commission, Water Pollution Control Authority
 - d. Councilor Sabilia: Conservation Commission, Public Safety Commission, Youth Services Bureau and Advisory Board
 - e. Councilor Southard: Farmers Market Committee, Library Committee, Parks & Recreation Commission
14. Appointments and Resignations
 - a. To Consider and Act on a Motion to re-appoint Kelley Orbe to the Farmers Market Committee with a term to expire on April 8, 2028.

- b. To Consider and Act on a Motion to re-appoint Chelsea Lember to the Farmers Market Committee with a term to expire on April 8, 2028.
- c. To Consider and Act on a Motion to re-appoint Jessica LeClair to the Conservation Commission with a term to expire on April 13, 2027.
- d. To Consider and Act on a Motion to accept the resignation of John Poole from the Planning & Zoning Commission, effective immediately.
- e. To Consider and Act on a Motion to appoint either Alternate Members William Pieniadz or Mickey Gillette to fill a vacancy as a Full Member of the Planning & Zoning Commission with a term to expire on January 20, 2026.

15. Unfinished Business

16. New Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$2,239.69 (two thousand two hundred thirty-nine dollars and sixty-nine cents) as requested by the Tax Collector. (Councilor May)
- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to elect to be eligible for the Small-Town Economic Assistance Program (STEAP) and authorizes Mayor Leonard Bunnell to submit written notice of same to the Secretary of the Office of Policy and Management. (Mayor Bunnell)
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Leonard Bunnell to execute the Animal Control Services Agreement with the Towns of Bozrah and Colchester. (Mayor Bunnell)
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the OAC Mobile App Push Notification System Policy, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the Police Extra Duty Policy, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz)
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the amended Policy for Purchasing Town Fire Apparatus, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz)
- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the transfer of \$22,000.00 (twenty-two thousand dollars) from account 10480-52164, Contingency to account 10340-52046, Legal Fees Labor. (Councilor May)
- h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the transfer of \$8,000.00 (eight thousand dollars) from account 10480-52164, Contingency to account 10340-52041, Legal Fees General. (Councilor May)
- i. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the End of Year Transfers for Fiscal Year 2024 as depicted in Attachment A. (Councilor May)
- j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** authorize the transfer of \$4,470.00 (four thousand four hundred seventy dollars) from account 10480-52164, Contingency to cover the ongoing cost of Unemployment from the Department of Labor. (Councilor May)
- k. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to award the engineering services contract to either CLA Engineering, Inc., or M&J Engineering, Inc., for the

Town of Montville and further, to authorize the Mayor to execute an agreement for same. (Mayor Bunnell)

- l. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the following Bond Resolution to be voted upon by the voters at Town Meeting on Wednesday, April 9, 2025 from 4:00 to 6:00 P.M. to be held at the Montville High School Auditorium, 800 Old Colchester Road, Oakdale, CT 06370: “RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,500,000 FOR THE PRESERVATION OF BOND PROPERTY PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$1,500,000 THEREFOR” (Councilor May)
 - m. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the a Public Hearing be held on Monday, April 7, 2025 at 6:00 P.M., in the Town Hall, Town Council Chambers, 310 Norwich-New London Turnpike, Uncasville, CT 06382 regarding the following resolution: “RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,500,000 FOR THE PRESERVATION OF BOND PROPERTY PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$1,500,000 THEREFOR” (Councilor May)
 - n. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the transfer of \$25,000.00 (twenty-five thousand dollars) from account 10480-52164, Contingency to account 10960-54015 to fund the Senior Center boiler. (Mayor Bunnell)
 - o. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to dedicate the Montville Animal Control Facility in memory of fallen Montville Police K-9 Barrett and to establish the name as “The K-9 Barrett Memorial Animal Control Facility”. (Mayor Bunnell)
 - p. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the schedule of depreciation with respect to motor vehicles based on the manufacturer’s suggested retail price of such motor vehicles shall apply, provided no motor vehicle shall be assessed at an amount less than five hundred dollars for assessment years commencing on or after October 1, 2024 pursuant to Connecticut General Statutes §12-63, as depicted in Attachment B. (Mayor Bunnell)
17. Remarks from the Public with a three-minute limit
 18. Remarks from the Councilors and the Mayor
 19. Adjournment

Finance Committee Attachment A

End of Fiscal Year 2024 Interdepartmental Transfers

ACCOUNT	ACCOUNT DESCRIPTION	Deficit	Surplus
010 -100-310-51050	Admin Secretary	-15,844.57	
010 -100-310-52079	Condemnation Relocation	-3,419.49	
010 -100-330-53008	Advertising	-1,450.19	
010 -100-330-53014	Community Booklet	-8,571.98	
010 -100-340-52041	Legal - General	-43,629.03	
010 -100-340-52045	Land Use Matters	-5,262.82	
010 -100-340-52046	Labor/Employment Matters	-83,757.71	
010 -200-360-52090	DARE Program	-680.94	
010 -100-037-52000	Electricity	-3,883.40	
010 -100-037-52003	Telephone/Internet	-11,152.03	
010 -100-037-52005	Fuel Oil/Propane	-2,455.94	
010 -100-037-53020	Postage	-10,057.03	
010 -300-420-52017	Holiday Bonus Payments	-100.00	
010 -300-420-52023	Life & L.T.D. Insurance	-33.75	
010 -300-420-52027	Vacation Payout	-45,829.71	
010 -300-420-52028	Retirement Payout	-3,345.19	
010 -300-420-53050	Physicals	-5,385.99	
010 -400-450-52196	2024 Bus Lease	-56,109.96	
010 -400-460-52196	2024 Bus Lease	-1,172.37	
010 -100-470-52040	Auditor & Accounting	-21,549.00	
010 -100-560-51055	Town Clerk	-3,702.69	
010 -100-570-51014	Registrar Salary	-908.18	
010 -100-580-52037	Poll Workers	-5,302.09	
010 -100-580-53052	Office Equipment	-10,724.67	
010 -100-620-52184	Engineering Public Works	-855.00	
010 -650-730-51016	Secretary Salary	-64.04	
010 -650-730-51074	PT Camp Oakdale	-12,275.39	
010 -600-740-51024	Kitchen Site Server	-2,202.03	
010 -600-740-52000	Electricity	-11,231.02	
010 -600-750-51073	Part time Youth Workers	-1,308.82	
010 -650-760-51016	Secretary Salary	-88.59	
010 -650-775-52005	Fuel Oil	-4,505.37	
010 -700-820-51016	Secretary Salary	-2,622.58	
010 -700-820-51040	Police Salaries	-34,310.81	
010 -700-820-51075	PT Clerical	-1,240.00	
010 -700-820-51106	Overtime-Grants	-54,190.91	
010 -700-820-53032	Weapons & Ammunition	-2,038.87	
010 -700-820-53060	Cellular Phone	-826.90	
010 -700-830-53025	Inspection Supplies	-7,043.44	
010 -700-860-51016	Secretary Salary	-1,093.00	
010 -700-870-51100	Overtime	-41,802.34	
010 -700-880-51045	Firemen Salaries	-18,871.09	
010 -700-880-53021	Equipment Maint & Repair	-42,102.38	
010 -700-880-53086	Equipment	-1,469.71	
010 -100-930-51060	Deputy Building Official	-417.14	
010 -100-930-53004	Training & Conferences	-99.08	
010 -100-930-53025	Inspection Supplies	-14.29	
010 -750-940-52030	Recycling	-9,228.32	
010 -750-940-52124	Tipping Fees SCRRRA	-40,770.35	
010 -100-380-51062	Human Resource Director Salary		1,041.32

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010 -100-380-52136	Fees (Membership)	156.00
010 -100-380-53019	Misc Supplies	50.00
010 -100-410-52026	Tax Refunds	16,959.60
010 -300-425-52024	Other Insurance	42.22
010 -300-425-52143	Insurance Reimbursement	6,388.08
010 -100-430-51075	PT Clerical	200.00
010 -100-430-53000	Office Supplies	50.00
010 -100-440-51075	PT Clerical	6,286.98
010 -100-480-52164	Contingency	136,426.92
010 -500-610-51003	Town Planner Salary	198.74
010 -500-610-51016	Secretary Salary	83.61
010 -500-610-51017	ZEO/WEO	12,540.00
010 -500-610-51100	Overtime	0.90
010 -500-610-51136	Assistant Planner	70.20
010 -500-610-52136	Fees (Membership)	279.72
010 -500-610-53002	Consulting Services	20,500.00
010 -500-610-53008	Advertising	1.35
010 -500-610-54000	Equipment	866.16
010 -100-630-52136	Fees (Membership)	65.00
010 -100-630-53004	Training & Conferences	200.00
010 -100-630-53014	Printing	125.00
010 -100-630-53019	Misc Supplies	5.41
010 -100-640-51016	Secretary Salary	675.49
010 -100-640-53004	Training & Conferences	12.00
010 -100-650-51016	Secretary Salary	233.74
010 -100-650-53004	Training & Conferences	88.00
010 -100-650-53014	Printing	240.00
010 -100-650-53019	Business Resource Forum	100.00
010 -100-650-53024	Reference Materials	336.00
010 -100-670-51016	Secretary Salary	8.23
010 -100-670-53004	Training & Conferences	50.00
010 -600-680-51016	Secretary Salary	1,142.92
010 -600-680-53004	Training & Conferences	500.00
010 -600-710-52091	St Bernard Health Service	11,246.99
010 -600-710-53010	Vital Statistics	200.00
010 -600-720-51057	Soc.Serv. Secr/Clerk	5,491.59
010 -600-720-51075	PT Clerical	3,812.50
010 -600-720-51100	Overtime	921.70
010 -600-720-53004	Training & Conferences	100.00
010 -600-720-53019	Misc Supplies	500.00
010 -700-810-51006	Fire Marshal Salary	1.20
010 -700-810-51016	Secretary Salary	3,924.65
010 -700-810-51134	Deputy Fire Marshal	19.81
010 -700-810-52120	Millstone Drill Expenses	0.69
010 -700-810-53004	Training & Conferences	200.00
010 -700-810-53015	Uniforms	79.00
010 -700-810-53019	Misc Supplies	38.50
010 -700-810-53024	Reference Materials	300.00
010 -700-810-53052	Office Equipment	144.35
010 -700-840-51041	Police Private Duty	331,959.57
010 -700-840-51042	Fire Marshal Private Dty	1,512.50
010 -700-850-51012	Animal Control Officer Salary	20,988.26
010 -700-850-52011	Building Maintenance	212.18
010 -700-850-52013	Propane	1,264.81
010 -700-850-53004	Training & Conferences	175.04

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010 -700-850-53008	Advertising		212.00
010 -700-850-53015	Uniforms		65.43
010 -700-850-53019	Misc Supplies		41.42
010 -700-850-53041	Safety Equipment		56.92
010 -700-850-53060	Cellular Phone		1.47
010 -700-850-53062	Vet Fees		76.71
010 -700-890-52000	Electricity		418.07
010 -700-890-52011	Building Maintenance		1.14
010 -700-890-52013	Natural Gas		778.45
010 -700-890-52128	Water & Sewer Charges		0.71
010 -700-890-53019	Misc Supplies		249.35
010 -700-890-53021	Equipment Maint & Repair		500.00
010 -750-910-52005	Fuel Oil		7,673.92
010 -750-910-52008	Streetlight Repairs		4,773.98
010 -750-910-52012	Paving & Curbing		492.33
010 -750-910-52013	Propane		1,871.16
010 -750-910-52128	Water & Sewer Assessments		192.00
010 -750-910-52156	Boat Launch		450.21
010 -750-910-53011	Vehicle Expenses-Trucks		2,762.09
010 -750-910-53012	Vehicle Expenses-Public Safety		832.97
010 -750-910-53014	Printing		7.67
010 -750-910-53015	Uniforms		1,773.27
010 -750-910-53017	Plowing Supplies		3,379.01
010 -750-910-53018	Sand & Salt		5,000.00
010 -750-910-53021	Equipment Maint & Repair		2,391.01
010 -750-910-53024	Reference Materials		9.59
010 -750-910-53027	Mechanic Tools		41.47
010 -750-910-53029	Maintenance & Upkeep		1,370.17
010 -750-910-53034	Signs & Markers		326.31
010 -750-910-53041	Safety Equipment		9.07
010 -750-910-53042	Tree Removal		1,830.35
010 -750-910-53043	Vehicle Supplies		195.67
010 -750-910-53045	Road Striping		213.34
010 -750-910-53047	Tools		64.46
010 -750-910-53060	Cellular Phone		300.05
010 -750-910-53100	Maintenance-Community Center		1,267.45
010 -750-910-53102	Maintenance - Public Works		5,326.03
010 -750-910-53104	Maintenance - Town Hall		155.03
010 -750-910-53108	Equipment Rental		615.05
010 -750-910-54028	Communication Equipment		120.24
010 -650-920-53029	Maintenance & Upkeep		137.70
TOTALS		-635,000.20	635,000.20
010 -750-940-52124	Tipping Fees SCRRRA	-27,118.36	
010 -700-820-51100	Overtime	-232,573.68	
010 -700-880-51100	Overtime	-285,288.31	
010 -900-960-54006	Police Car Replacement	-45,565.66	
010 -900-960-54184	PD Firearms	-5,750.83	
NEEDED FROM FUND BALANCE			596,296.84
TOTALS		-596,296.84	596,296.84

ATTACHMENT B

A RESOLUTION REGARDING MOTOR VEHICLE TAXES

PURSUANT TO AUTHORITY OF CONNECTICUT GENERAL STATUTES SECTION 12-63, THE TOWN COUNCIL OF THE TOWN OF MONTVILLE HEREBY RESOLVES:

For assessment years commencing on or after October 1, 2024, the following schedule of depreciation with respect to motor vehicles based on the manufacturer's suggested retail price of such motor vehicles shall apply, provided no motor vehicle shall be assessed at an amount less than five hundred dollars:

Age of Vehicle	Percentage of Manufacturer’s Suggested Age of Vehicle Retail Price
Up to year one	Ninety per cent
Year two	Eighty-five per cent
Year three	Eighty per cent
Year four	Seventy-five per cent
Year five	Seventy per cent
Year six	Sixty-five per cent
Year seven	Sixty per cent
Year eight	Fifty-five per cent
Year nine	Fifty per cent
Year ten	Forty-five per cent
Year eleven	Forty per cent
Year twelve	Thirty-five per cent
Year thirteen	Thirty per cent
Year fourteen	Twenty-five per cent
Years fifteen to nineteen	Twenty per cent
Twenty years and beyond	Not less than five hundred dollars

Dated at Montville, Connecticut this 10th day of March, 2025.
Katie Haring, Montville Town Clerk

BOND RESOLUTION

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$1,500,000 FOR THE PRESERVATION OF BOND PROPERTY PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$1,500,000 THEREFOR

RESOLVED:

Section 1. That the sum of \$1,500,000 is appropriated by the Town of Montville, Connecticut (the “Town”) for a grant to the Avalonia Land Conservancy (“Avalonia”) pursuant to an agreement between the Town and Avalonia with respect to the purchase of the Bond Property consisting of approximately 557 acres located in the Town for the preservation of such property, and for interest on borrowings and other financing costs, and for administrative, printing, financing and legal and costs of issuance related thereto (the “Project”).

Section 2. That to finance said appropriation for the Project, the Town shall issue bonds, notes or other obligations in an amount not to exceed \$1,500,000. The bonds, notes or other obligations shall be issued pursuant to Chapter 109 of the Connecticut General Statutes, Revision of 1958, as amended (the “Connecticut General Statutes”), including, without limitation, Section 7-369 of the Connecticut General Statutes, and any other enabling acts.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or other obligations for the Project or the receipt of grants for the Project. The amount of the notes outstanding at any time shall not exceed \$1,500,000. The notes shall be issued pursuant to Section 7-378 of the Connecticut General Statutes. The Town shall comply with the provisions of Section 7-378a of the Connecticut General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Mayor and the Director of Finance of the Town (the “Officials”) be authorized to sign said bonds, notes or other obligations by their manual or facsimile signatures and to determine the amounts, rates of interest, dates, maturities, dates of principal and interest payments on such bonds, notes or other obligations, the form of such bonds, notes or other obligations; the provisions for protecting and enforcing the rights and remedies of the holders of such bonds, notes or other obligations and all other terms, conditions and particular matters regarding the issuance and securing of such bonds, notes or other obligations and to execute, sell and deliver the same and all other documents, agreements and certificates related to the sale, issuance or delivery of said bonds, notes or other obligations, and provide all supporting documentation as may be necessary or desirable to accomplish such purposes and to comply with the requirements of the Internal Revenue Code of 1986, as amended, Securities and Exchange Commission Rule 15c2-12 (the “Rule”), and in accordance with the Connecticut General Statutes and any other applicable provision of law thereto enabling. Pursuant to Section 7-370 of the Connecticut General Statutes, except as otherwise provided herein, the Officials are delegated authority to determine the terms, details and particulars of borrowings authorized by this resolution. The bonds and notes authorized hereby shall be general obligations of the Town secured by the full faith and credit of the Town.

Section 5. That the Officials are hereby authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent for such bonds and notes; to provide for the keeping of a record of the bonds, notes or other obligations; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or other obligations; to designate the law firm

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of Pullman & Comley, LLC, Hartford, Connecticut, as the attorneys at law, to render an opinion approving the legality of such issue or issues.

Section 6. That the Officials are authorized to sell the bonds and notes by a competitive offering or by a negotiated sale, at public or private sale, at their discretion; to deliver the bonds, notes or other obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or other obligations, including, but not limited to, entering into a continuing disclosure agreement pursuant to the “Rule”. If the bonds, notes or other obligations authorized by this resolution are issued on a tax-exempt basis, the Officials are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations, including covenants to pay rebates of investment earnings to the United States in future years.

Section 7. That the Town hereby declares its official intent under Section 1.150-2 of the Federal Income Tax Regulations (the “Treasury Regulations”) that project costs may be paid from temporary advances of available funds, which are paid within sixty days prior to and any time after the date of passage of this resolution, and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings (the “Obligations”) in an aggregate principal amount not in excess of the amount of borrowing authorized above for the Project. Such Obligations shall be issued to reimburse such expenditures not later than eighteen months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Treasury Regulations may authorize. The Treasurer, or designee, is authorized to pay Project expenses in accordance herewith pending the issuance of reimbursement Obligations. The Officials are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations authorized by this resolution, if issued on a tax-exempt basis.

Section 8. That the Officials are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to information repositories designated by the Municipal Securities Rulemaking Board and to provide notices to such repositories of certain events as enumerated in the Rule, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to such repositories made prior hereto are hereby confirmed, ratified and approved.

Section 9. It is hereby found and determined that it is in the public interest to issue all, or a portion of, the bonds, notes or other obligations of the Town authorized herein as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any “tax credit bond,” “tax-advantaged bond,” including direct payment and tax credit versions of such bonds.

Section 10. That the Officials and other proper officers of the Town are authorized to take all other actions which are necessary or desirable to complete the Project consistent with the foregoing and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

Section 11. That this resolution shall become effective after approval at Town Meeting vote.