
MONTVILLE HOUSING AUTHORITY
REGULAR MEETING
April 15, 2025 | 5:00 p.m.
Independence Village Community Center
Uncasville, CT 06382

1. CALL TO ORDER | PLEDGE of ALLEGIANCE

2. ROLL CALL

3. REMARKS FROM TENANTS | *Three-minute limit*

4. REMARKS FROM PUBLIC | *Three-minute limit*

5. APPROVAL OF MARCH 2025 MINUTES

6. APPROVAL OF PAYMENT FOR MARCH 2025 BILLS

7. CORRESPONDENCE/COMMUNICATIONS

a. Correspondence for Information

- Bookkeeping arrearage paid \$3,403.75 March 21; MHA audit files secured
- Audit initiated

b. Correspondence for Action

Thirteen online housing inquiries received and forwarded to Management during March 2025

8. MANAGEMENT/ADMINISTRATIVE REPORTS

a. Cash Flow

- Cash balance – \$178,354.74 Received April 9, 2025
- Vendor Accounting Cash Payment/Receipt Summary for January 2025 – \$41,917.80 report received April 10
- Vendor Accounting Cash Payment/Receipt Summary for February 2025 – \$24,932.62 report received April 10
- Rent Arrearages March 2025 – \$4305

b. Property/Maintenance/Physical Projects Status

- Maintenance: 25 work orders with estimated time of completion (ETC) April 18
- Landscaping: \$8,500 for January and February 2025 report received April 10

c. Policy/Regulatory Status

- Occupancy status: Units 33 and 28 are vacant
- Recertification status: 80% of recertification packets are complete, effective for April 1.

d. Additional/Oral Status Reports | Regarding Items 8(a)(b)(c)

- SSHIP Committee update (Item 8b)
- Non-emergency six-hour dispossession of leased property (Item 8c): Management utilized MHA Maintenance staff to place flyers in the screen doors of Freedom Village Tenants advising them of a requirement to vacate their units for six hours at an unspecified date or time for the purpose of non-emergency water testing; Tenants were given the options of taking an expense-paid group field trip or taking residence in the community room for six hours

9. STANDARD ORDER OF BUSINESS

a. Unfinished Business

- Website Developer/Designer
- Plant policy update
- Commission check-signing schedule

b. New Business

10. REMARKS FROM TENANTS | *Three-minute limit regarding agenda items*

11. REMARKS FROM PUBLIC | *Three-minute limit regarding agenda items*

12. EXECUTIVE SESSION

To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing: legal risks and strategies, shifting Commission regulatory/performance oversight from operations, policy updates, and sensitive financial matters.

13. REGULAR SESSION RECONVENES

14. COMMISSIONER REMARKS | *Three-minute limit regarding agenda items*

15. ADJOURNMENT

Respectfully submitted by Deb Suarez, Secretary of MHA Board of Commissioners

Attachments:

DPH/DWS Lead and Copper Rule Exceedance, April 10, 2025

DPH Checklist for Optimal Corrosion Control Treatment (OCCT), April 10, 2025

Cc: Commission File