

TOWN OF MONTVILLE

**SOLID WASTE COLLECTION AND DISPOSAL
REGULATIONS**

**ADOPTED BY THE MONTVILLE TOWN COUNCIL
AT THEIR REGULAR MEETING OF
NOVEMBER 8, 2010**

**Resolution No. 2010-106 – as authorized by ordinance no O-E-3
Amended 6/10/13 Resolution No. 2013-39**

A history of all revisions to these regulations is on file in the Town Clerk's Office

SOLID WASTE COLLECTION AND DISPOSAL REGULATIONS

These regulations are enacted in accordance with Chapter 328 (Section 328-4) of the Code of the Town of Montville

1. CURBSIDE COLLECTION OF RECYCLABLES

A. Materials Collected & Preparation Thereof

B. Newspapers: May be combined with mixed paper (as defined herein) and placed either in brown paper bags or tied in bundles not weighing more than 50 pounds. Newspapers shall be placed in a recyclable box or container and put curbside. Use of plastic bags is not permitted.

1. Mixed Paper: Is defined as junk mail, telephone books, magazines, catalogs, paperboard boxes such as cereal, shoe, gift, soda boxes, (i.e. non-corrugated) may be combined with newspapers and is placed either in brown paper bags or tied in bundles weighing not more than 50 pounds. Mixed paper shall be placed in a recyclable box or container and put curbside. Use of plastic bags is not permitted.
2. Corrugated Cardboard: Shall be emptied of plastic, Styrofoam, etc., and flattened and bundled into stacks of not more than 2 x 4 feet. Wax coated or contaminated cardboard is not permitted.
3. Household Dry Cell: Not permitted.
4. Bottles, Cans, Aluminum, Plastic Containers, Milk & Juice Cartons/Boxes: Glass food and beverage containers; aluminum food containers and beverage containers, PETE #1 plastic bottles and jugs; HDPE #2 plastic bottles and jugs; milk cartons & juice boxes are permitted.

C. Collection

1. All recyclables must be placed curbside not later than 7:00 a.m. on the designated collection day.
2. Recyclables will be collected weekly on regular collection days set by the Town and the Collection Contractor.
3. In the event of inclement weather where the Town deems it unsafe for collection, collection will be done on the following collection day.
4. When a collection day falls on a holiday, the recyclables will be picked up on the next collection day with which is not a holiday.

D. Right to Refuse Pick up or Delivery of Recyclables

1. The Town or its contractor may refuse to pick up recyclable materials should they contain items not listed in or not prepared as outlined in Section 1.A.
2. Anyone operating a Commercial business is not permitted to deliver waste into the transfer station for disposal.

II. BULKY & OTHER WASTES – METHODS OF DISPOSAL FOR RESIDENTS

A. Amnesty Periods, Amnesty Cards, Clean-up Weeks (Curbside Collection), or Free Drop-Off Programs

1. The Town shall provide clean-up weeks or amnesty periods or Amnesty Cards, or a free drop-off program for residents only. Contractor's fees will be assessed
2. Materials that will be accepted and preparation, maximums accepted, and items that will not be accepted are detailed in Section VII as is a description of and general guidelines for each of the three programs outlined in Section VII.

B. Hazardous Waste

1. The Town shall conduct or participate in Regional Household Hazardous Waste Collection Days annually.
2. Hazardous Waste materials include, but shall not be limited to, explosives, pathogenic or pathological wastes, radioactive wastes, lead and oil based paints, cleaning fluids, acids, poisons, medicines and other chemical wastes which by virtue of their chemistry and/or the method of their disposal present a threat to the quality of ground or surface waters.

C. Leaves

There shall be an annual town-wide curbside collection. Leaves shall be placed in brown paper bags free of branches and/or debris, and placed curbside no later than 7:00 a.m. on collection day. Use of plastic bags is not permitted.

D. Christmas/Holiday Trees

There shall be an annual town-wide curbside collection. Trees must be placed curbside no later than 7:00 a.m. on collection day. Trees in plastic bags are not permitted.

E. Brush

Chipped brush shall be collected at curbside by appointment only for a fee of Fifty (\$50.00) dollars, which must be prepaid. Appointments are available to residents only and shall be scheduled with the Public Works Department. A maximum of four (4) cubic yards shall be collected at any one time.

III. Montville Transfer Station

A. Access to & use of Transfer Station

1. Entry

- a. All persons must stop at the gate and present proof of their residency of the Town of Montville, or that the origin of the refuse or recyclables brought in is from within the Town of Montville.
- b. All persons who wish to gain entry into the Transfer Station to dispose of refuse and/or recyclables must obtain a one-day pass from the Gate Attendant, or possess a current annual permit that is adhered to the windshield of their vehicle. Permit may be obtained at the Transfer Station.

- c. A permit and/or fee is not required for those Montville residents who are dropping off recyclable items only, or items for the free area, nor from residents who have a current punch card.
- d. The Gate Attendant shall enter into a daily log the registration number of each vehicle entering the Transfer Station, along with the occupant's name and the origin of the items, a brief description of the items being brought in i.e., recyclables, household refuse, bulky waste, construction debris, etc., and the approximate number of trips made that day.
- e. The Gate Attendant shall ensure that the number on the annual permit displayed on the windshield matches the vehicle registration number, and that the permit is current.

2. Use

- a. A building permit, or copy thereof, must also be presented to dispose of construction, remodeling, or demolition waste.
- b. The Town will maintain clearly marked containers and areas for disposal of the various refuse and recyclable materials accepted.
- c. Residents who hire a contractor to dispose of bulky waste items at the Montville Transfer Station must provide the contractor with a letter for the contractor to present at the gate indicating that the bulky waste items conform to the criteria set forth in this Section.
- d. All refuse and recyclable materials must be separated and placed in the appropriate containers by the resident as directed by the Transfer Station Attendant.
- e. Every household is entitled to receive one recycling container which will be available at the Transfer Station.
- f. The gate attendant shall enter into a log all names and addresses of residents receiving a recyclable container.
- g. Replacement containers are available for a fee of \$10.00 per container.
- h. Any plastic container (with the exception of plastic bags) can be used as long as it is labeled for recyclables.

3. Vehicle Restrictions and Safety Practices

- a. Box trailers or trucks over twelve feet in length are not permitted entry into the Transfer Station with the exception of vehicles belonging to the Town or its contractor.
- b. Dump trucks are limited to three (3) cubic yard mason dumps.
- c. Children under twelve (12) years of age are not permitted outside of vehicles anytime within the Transfer Station.
- d. Bicycles, ATVs, or any off-road vehicle shall not be permitted inside the Transfer Station.

- e. No person shall be permitted to climb into dumpsters to retrieve any item. The Transfer Station Attendant will retrieve an item inadvertently deposited into a dumpster.
- f. The Town maintains the right of reclamation of any and all materials disposed of at the Transfer Station; scavenging shall not be permitted.
- g. Usable items may be placed in the free area or reuse area at the Transfer Station. Anyone removing items from the free area will be required to fill out necessary paper work associated with that item.
- h. No one is allowed to remove items from the reuse area with the exception of a member of the non-profit organization that is conducting a reuse sale.

B. Contractor use

- a. Contractors shall present a building permit as proof of origin of the materials delivered to the Transfer Station, or a letter to that effect from the property owner for which they are doing work.
- b. Normal fees will be assessed, unless the contractor also presents the resident's punch card.
- c. Disposal by contractors is limited to four (4) cubic yards of burnable and four (4) cubic yards of non-burnable items per job.
- d. Person(s) falsifying or misrepresenting letters required for entry shall be subject to fines and penalties as herein set forth.
- e. Contractors may not participate in any Amnesty Periods.

C. Materials Accepted/Not Accepted and Conditions for Disposal

- a. The Town will assess fees for certain items as set forth in these regulations.
- b. Materials accepted and conditions for their disposal, and materials that will not be accepted are listed in Section VI.

IV. Licensing of and Regulations: Refuse Collection Contractors

1. Use

- a. Contractors collecting refuse from numerous locations in the Town of Montville apply to the Director of Public Works annually for a one-year town license renewable in January of each year.
- b. Applications shall include a complete list of stops; container size, frequency of collections, and a list of refuse vehicles with registration numbers. Certificates of Insurance must accompany each application.
- c. Each vehicle used for collection shall be available for inspection by the Town's Public Works staff to ensure compatibility with dumping locations. All refuse collected or transported shall be in watertight, securely covered vehicles and in watertight, securely covered containers in or on such vehicles.

- d. All contractors shall transport waste collected within the Town of Montville to the disposal locations designated by the Director of Public Works.
- e. Contractors may refuse to collect from households, commercial, residential or industrial clients who, by continuing to violate these regulations, jeopardize compliance with licensing or these regulations.

V. Fines and Penalties

- A. Educational programs concerning inclusion of new recyclable materials will be emphasized for at least a one-year period during which time no fines will be assessed for non-compliance in recycling such new materials. This means that as the DEP issues new regs as to what can be recycled, there will be no fines. For example: currently we are taking fluorescent bulbs, they are recommended to be recycled, but not yet mandated until 2008. After 2008 we will be forced to issue fines for households that do not recycle them.
- B. Any household found in violation of the regulations shall be issued up to three (3) notices of non-compliance by way of a letter from the Public Works Director, before fines are assessed. Information describing procedures for compliance will be enclosed in the first notice.

C. Fine Schedule

- a. Household refuse found not separated, as required, shall be subject to a fine of ten (\$10.00) dollars per type of recyclable material and each particular item, up to a maximum of ninety (\$90.00) dollars per offense.
- b. Commercial and industrial facilities where refuse is found not separated, as required, shall be subject to a fine of ninety (\$90.00) dollars.
- c. Any licensed contractor found to have recyclables in any load at the Transfer Station shall be subject to a ninety (\$90.00) dollar fine per offense. Any contractor fined three (3) times in one year shall be denied further access to the incinerator until loads have been properly sorted.
- d. Non-payment of fines will result in discontinuance of service and/or rights to receive permits.
- e. Anyone littering or placing refuse along any public roadway, public place or upon any private property, except in proper containers or otherwise properly prepared for a noticed town-wide collection, shall be subject to a fine of ninety (\$90.00) dollars per offense.
- f. Any person or contractor found to have misrepresented the origin of refuse shall be subject to a fine of ninety (\$90.00) dollars per offense; additional violations shall be cause for revocation of the use of the Transfer Station.
- g. All payments of fines shall be submitted to the Town Treasurer, deposited same into the Town's General Fund.

- D. Any persons, businesses, or contractors, aggrieved by fines and/or penalties levied may seek relief from the Solid Waste Sub Committee of the Town Council, who shall at its next regularly scheduled meeting, consider all evidence presented by the aggrieved person and by Town Staff, and within thirty (30) days of said meeting, present its findings to the Town Council at its next regularly scheduled meeting. The Town Council shall then render a decision with regard to said fine or penalty.

VI. Materials Accepted and Not Accepted and Conditions for Disposal at the Transfer Station

A. Accepted

- a. Automobile batteries
- b. Brush (subject to the provisions hereinbefore set forth)
- c. Burnable waste – Includes carpet, padding, plastics, pallets and other wood wastes all of which must be reduced to less than four foot lengths by resident
- d. Non-Burnable waste – Pressure treated lumber, shingles, formica, dry wall, porcelain, glass, etc. need to be reduced in size, but must follow restrictions set by the Town for special disposal methods.
- e. Stuffed Furniture – Sofas, chairs, mattresses and box springs
- f. Leaves – Must be in brown paper bags (biodegradable) and left at the proper disposal site: leaves brought in plastic bags must be emptied by the resident, who shall also ensure the proper disposal of the plastic bags.
- g. Recyclable Materials – must be separated as outlined in Section I-A
- h. Scrap Metal – Steel items, CFC-free appliances, fluid free mowers, auto parts, piping, siding, bicycles, etc.
- i. Appliances containing CFC – Refrigerators, freezers, air conditioners, dehumidifiers, etc.
- j. Tires – 16” and under automobile tires off the rim only
- k. Motor Vehicle Waste oil – limit of five (5) gallons per resident per day
- l. Antifreeze – limit of five (5) gallons per resident per day
- m. Oil Filters
- n. Propane Tanks – Not over 20 pound class
- o. Textiles and Household Reusable Items
- p. Electronics and Computer Equipment
- q. Fluorescent Light Bulbs
- r. Latex Paint Cans – Shall be dried out and cover removed before disposal
- s. Household Refuse – Is not considered a Bulky waste item and is not included in the curbside collections or amnesty periods or on the amnesty card. Those residents who choose to dispose of household refuse at the Transfer Station rather than hire a private contractor may obtain an annual Pass therefore.
- t. Other materials that may be designated by the Town as materials to be included in recycling efforts or special disposal methods.

Note: Disposal of Waste Oil and Antifreeze is regulated by the Department of Environmental Protection (DEP); said regulations concerning the operation of this Transfer Station specify that the waste oil container is for residential use only: businesses are to dispose of their waste oil and antifreeze per DEP Regulations for businesses.

B. Not Accepted

- a. Grass and Yard Clippings
- b. Hazardous or Toxic Wastes
- c. Recyclables mixed with refuse
- d. Business or industrial waste
- e. Materials in excess of 4-foot lengths other than metal or stuffed furniture
- f. Any other materials the Town finds necessary to restrict due to federal or state legislation, financial, or safety concerns

VII. Conditions of Amnesty Periods, Clean-Up Weeks or Free Drop Off Programs

- A. Amnesty Periods: Materials listed as acceptable in Section VI – A. may be disposed of at no charge with the limits and conditions listed in Section B. All terms of Sections III apply. This program is for residents only.
- B. Free Drop-Off Programs: In order to provide residents with a way to dispose of bulky waste items, at no charge, the Town may conduct a program whereby a “Punch Card” is issued which provides for free disposal of certain numbers or amounts of bulky waste items during a certain time-frame annually. This program is for residents only and all terms of Section III apply.

- 1. One card per household
- 2. Cards will be issued upon request and application, which is available at the Transfer Station.
- 3. Owners or managers of apartment complexes must contact the Recycling Administrator for issuance of punch cards.
- 4. Maximums of materials:
 - a. Stuffed Furniture 3 items
 - b. CFC-containing appliances 2 items
 - c. Propane tank 1 item
 - d. Tires 4 items
 - e. Burnables 6 cubic yards
 - f. Non-Burnables 6 cubic yards

C. Clean-up weeks (Curbside Collections): Should the Town provide a curbside collection of bulky waste items, materials listed below may be placed at curbside for removal by the Town or its contractor, and disposed of at no charge for items within the indicated limits and conditions. Materials must be separated by type, and placed curbside no later than 7:00 a.m. on the scheduled start date. This program is for residents only. The Town may refuse to pick up materials that are not separated or deemed unacceptable.

1. Disposable Items

- a. Furniture – sofas, chairs, tables, mattresses, box springs, etc.
- b. Appliances – Refrigerators, stoves, televisions, microwaves, etc. Maximum of three (3) per household. Refrigerator and freezer doors must be removed.
- c. Other wood waste – old lumber, firewood, etc., must be neatly stacked at roadside
- d. Other metal waste – Old lawn mowers, bicycles, lockers, etc. These items shall be placed separately from wood wastes and furniture
- e. Batteries – automobile only. No limit

D. Non-Disposal Items

Rubble: concrete, (stones, bricks, mortar, construction/demolition debris, shingles, etc.), hazardous wastes, brush, cars/car parts, oil, lead based paints, tire rims, waste oil, leaves, recyclables, household refuse, stumps, grass/yard clippings, any materials other than metal or stuffed furniture in excess of four (4) foot

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- e. Batteries – Automobile only. No limit

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VIII. Fees

- A. A schedule for implementation of the solid waste disposal fees shall be proposed by the Solid Waste Sub-committee and take effect upon resolution of the Town Council.
- B. Copies of said fees schedule shall be kept on file in the office of the Town Clerk, The Public Works Department and posted at the Transfer Station.
- C. The Gate Attendant, at the Transfer Station, shall keep an accurate account of all fees collected and such fees collected shall be deposited with the Treasurer of the Town of Montville.

The Town of Montville hereby resolves to accept Solid Waste Collection and Disposal Fees as recommended by the Solid Waste Sub-Committee.

Disposal, Permit, and License Fees for the Town of Montville

Residential Permits

Annual Permits (to be permanently affixed to windshield of vehicle)	\$55.00
Senior Permits (must be age 60 or older)	\$45.00
One-trip pass	\$ 3.00

Fees for Disposal of Certain Material

Brush chipped at curbside	\$50.00 up to four (4) cubic yards
Burnable Bulky Waste	
Non-Burnable Bulky Waste	\$40.00 cubic yard
Stuffed Furniture: Sofas, loveseats, recliners	
Mattresses, box springs, stuffed chairs	\$25.00 per item
Appliances containing CFCs	\$25.00 per item
Tires – off rim only	\$ 3.00 per tire
Tires on rim	\$10.00 per tire
Propane tanks – under a 20 pound tank	\$10.00 per tank

REFUSE CONTRACTOR LICENSE

Annual license fee of	\$125.00 per vehicle
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