

DRAFT
Town of Montville
Public Safety Building Committee

SPECIAL MEETING
Thursday, July 8, 2010 at 6:00 p.m.
Montville Town Hall, Council Meeting Room

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:03 p.m.

2. Roll Call.

The following were present: William Bucko, Lt. Leonard Bunnell, Dave Jetmore, Paul Lewis and Jack Platt. Also present were Sgt. Michael Collins, Town Planner Marcia Vlaun and Attorney Ron Ochsner. Ray Coggeshall, Chris Ida, Jon Leonard and John MacNeil were absent from the meeting.

3. Pledge of Allegiance.

4. Remarks by the Public Relating to Agenda Items (three minute limit).

None

5. Approval of Minutes—July 1, 2010.

M. Vlaun and P. Lewis noted corrections to the July 1, 2010—‘civil engineering’ versus geo-technical firm (page 2) and P. Lewis did not attend the meeting—that will be amended accordingly.

Motion: **That the Committee approves the minutes of July 1, 2010, as amended.**

Proposed by: Len Bunnell
Seconded by: Bill Bucko
Vote: Carried unanimously

6. Correspondence.

M. Vlaun reported on an email from the archeologist for the Mohegan Tribe in response to the J. Platt’s letter to the Tribal Council Chair regarding investigation of the public safety building site for tribal artifacts that was to be done within 30 days. J. Platt authorized Attorney Ochsner to a letter in response requesting that the archeological investigation be conducted within 30 days and limited to the area based upon the schematic site line that was sent to them.

7. Old Business.

a. Discussion with Attorney Ochsner regarding Referendum.

Attorney Ochsner reported on his discussion with bond counsel regarding his services and costs for the same. Bond counsel requires schematics and cost estimates in order to determine his costs and soft costs which will be included in the bond for the building project. Attorney Ochsner stated that all municipal approvals must be complete before the Referendum question is sent to the CT Secretary of State. He also said he has not heard back for the Town Attorney about holding the Town meeting prior to the Referendum. Attorney

Ochsner confirmed with Kaestle Boos that they would have the schematics and the cost estimates available for the Committee at its July 15th meeting.

The Committee is also waiting to hear back from D. Jacobson regarding a workshop with the Town Council on either August 3 or August 4. Attorney Ochsner added that the bond counsel would draft the Referendum question that would then be reviewed by the CT Secretary of State for neutrality. M. Vlaun stated that information needs to be obtained from the Finance Director for public communications about the project. Sgt. Collins and Lt. Bunnell agreed to speak with the Finance Director.

8. New Business.

a. Workshop with project architect—Kaestle Boos.

The architect was absent from the meeting.

b. Discussion on hiring a general contractor, construction manager, or clerk of the works.

The Committee continued their discussion about the roles of these individuals in a building project. Attorney Ochsner redefined the duties for these positions and discussion followed by the Committee.

c. Discussion on communications tower.

L. Bunnell reported that the sub-committee met that morning with the Finance Director in attendance. Minutes for the meeting were handed out to the Committee in addition to a draft RFP for a communication tower revised on July 7, 2010, for the Committee's review. The Finance Director will determine how long the RFP notice will run.

Motion: That the Committee approves the format for a RFP for a communication Tower revised July 7, 2010 to be amended by the Finance Director for the pre-proposal date and the cut-off date.

Proposed by: Len Bunnell
Seconded by: Bill Bucko
Vote: Carried unanimously

9. Approval of bills.

Motion: That the Committee approves for payment an invoice from Kaestle Boos that represents 50% of their pre-Referendum costs, in the amount of \$12,500, to paid out of line item account #1086553002.

Proposed by: Paul Lewis
Seconded by: Len Bunnell
Vote: Carried unanimously

10. Remarks by the Public (three minute limit).

None

11. Remarks by Committee members.

The Committee members commented about public communication regarding the project and the formation of a PAC. This topic was referred for review to Attorney Ochsner.

J. Platt reported on his communication with Mayor Jaskiewicz regarding legal assistance by counsel. He confirmed that Attorney Ochsner will work with the Committee for the duration of the building project.

12. Remarks by Town council Liaison.

None

13. Adjournment.

Motion: **That the meeting is adjourned.**

Proposed by: Paul Lewis

Seconded by: Dave Jetmore

Vote: Carried unanimously

The meeting adjourned at 7:16 p.m.

Respectfully submitted by,

Jack Platt, Chair

Gloria J. Gathers, Minutes Clerk

Approved: _____