
Montville Housing Authority

Regular Meeting Agenda

June 17, 2025 | 5:00 p.m.

Independence Village Center

Uncasville, CT 06382

1. Call to Order

2. Roll Call

3. Remarks from Tenants

4. Remarks from Public

5. Announcements

FOIA Training Conference at MHA

6. Approval of Minutes

7. Approval for Payment of Bills April 2025 and May 2025

8. Correspondence

a. Correspondence for Information

Internet/WiFi service restored for community computer use at FV

b. Correspondence for Action

Management written request for additional compensation to provide MHA documents to auditor for commencement of forensic audit held in abeyance since 2024

Deactivation of key fob issued to former Commissioner Morton

9. Management/Administrative Reports

a. Financial Status

Citizens Bank Operating Account Balance May 2025 (Statement Received)

Citizens Bank SSHIP Fund Account Balance May 2025 (Statement Received)

b. Physical/Property Status

1) Maintenance Report

2) Projects Report (Subcommittee Report)

3) Security Status

➤ Front door FV lock malfunction

➤ Camera Surveillance

Status of vandalism on MHA property

Allegations that dogs are roaming MHA property at night, including unreasonably disturbing barking during municipal quiet hours

c. Regulatory Status

Drinking Water Status

Waiting List Status

Emergency Fire Alarm Malfunction

Occupancy Status: Full occupancy with Units 33 and 28 remaining vacant for housing tenants who are temporarily displaced during renovations

d. Additional/Oral Reports Regarding Items 8(a)(b)(c)

10. Standard order of business

a. Unfinished Business

- 1) Approval of April bills
- 2) Cost-effectiveness and serviceability of the MHA answering service stats from Management for improvement during June 2025
- 3) Management report on three bids for a new water agent
- 4) Management report on three bids for a new groundskeeper/lawn care agent

b. New Business

Approval for Replenishment Request for Reserve Operating Fund

11. Tenant Comments | Three-minute limit

12. Public Comments | Three-minute limit

13. Commissioner Comments | Three-minute limit

- a. Sherbanee
- b. Szarzynski
- c. Perkins
- d. Suarez
- e. Doherty-Peck

14. Executive session

To consider and act on a Motion to enter into Executive Session for the purpose of discussing personnel and contractor matters, pending policy updates, security matters, financial matters, and pending claims.

15. Open Session Reconvenes

a. Time Reconvened:

b. Motions, Votes, Actions following Executive Session

16. Adjournment

Deb Suarez, MHA Board of Commissioners
Cc: Commission File