

**Town of Montville**  
**Public Works/Solid Waste Standing Committee**  
**Regular Meeting Minutes**  
**May 28, 2025, 5:15 p.m.**  
**Montville Town Hall – Conference Room 102**

1. Call to Order  
Chairperson Caron called the meeting to order at 5:15 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)  
Present were Councilors Caron and Southard. Absent was Councilor Lathrop. Also present were Mayor Leonard Bunnell and Public Works Director John Carlson.
4. Approval of Minutes
  - a. Regular Meeting Minutes of Wednesday, March 26, 2025  
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None.  
Voice vote, 2-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda with a three-limit limit  
Transfer Station Employee Flo Turner, 204 Route 163, Uncasville, spoke on Item q, Transfer Station Fees, including Commercial Roof Shingles, stating that charging a fee and eliminating non-burnable items, including construction debris, from the Punch Card would be the simplest solution to resolving the cost, labor, and time issues of handling the items, especially roof shingles which often includes nails. Possible solutions included weighing the items and offering bulk pick-ups. She also questioned the status of the signage, stating the charge for landscapers and contractors for brush disposal.  
  
The following item was added under Item 7, New Business:  
7(c) Punch Cards and Non-Burnables  
  
Gary Tedford, 494 Kitemaug Road, Uncasville, reported on the drainage issues from the catch basins at the top of Kitemaug Road.
6. Old Business
  - a. Raymond Hill Church  
A State Grant is being sought to fund a Needs Assessment Study of the building.
  - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
    - 1) Road Schedule/Bid Status  
Approximately \$600,000.00 in funding remains from the previous Bond.  
Approximately \$4 million will be allocated to the following roads:

Bridge Street  
Maple Avenue  
Derry Hill Road  
Butlertown Road

The paving of the roads will be scheduled for the fall following the completion of the drainage work. The Town Engineer is completing the Bid Package for Gutterman Road, which is expected to go out to Bid later in the week. They will also be sending out the Bid Package for the paving of Old Colchester Road, between Hunters Run and Black Ash Road, after the gas company has completed installing the gas line for the new water company building.

- c. Youth Services (Montville Community Center) Bathrooms  
Motion made by Councilor Southard, seconded by Councilor Caron, to task the Public Works Director to meet with the Finance Director and Town Engineer to determine the funding and scope of the Youth Services (Montville Community Center) Bathrooms project and report back to the Mayor. Discussion: None. Voice vote, 2-0, all in favor.
- d. Cleanup of Schofield Pond – *no discussion*
- e. Public Works Garage Clean-up & Breakroom  
Funding for the project, which was roughly estimated at \$116,000.00, was moved to next year's Capital Budget.
- f. Tree Clearing – *continuing*
- g. Road Standards and Permit Application to Work on Town Roads  
Due to the current projects, they have not been able to dedicate any time to drafting the proposed amendments to the Town's Regulations and Form(s).
- h. Road Clean-up Policy, a.k.a. Adopt-a-Road Program  
The Leo Group and Montville Animal Welfare Initiative are regularly cleaning the roads; the latter group aims to raise \$2,000.00.
- i. Future Capital Projects  
Several projects were introduced to the State by the Mayor.
- j. Camp Oakdale Renovations
  - 1) Status of Painting of Soccer Field Building & Bathrooms  
The project, which includes all necessary repairs and painting of the interior, exterior, and flooring of the soccer and football buildings, is expected to be completed within the next two weeks.

k. Boat Launch

The contractor has been awarded the project and signature(s) from CT DEEP is pending.

l. Basketball Courts

A meeting is scheduled with the contractor to discuss the hoops, which are slightly askew. The discrepancy between the selected and final colors of the courts was noted.

m. Surplus Equipment

An old police vehicle (Ford Crown Victoria) will be added to the list.

n. Trex Project – Collection and Bailing of Plastic Film – *no discussion*

o. Maple Avenue Paving

The Town Engineer is preparing the Bid Package for the project, which will include the work on the drainage, catch basins, sidewalk, and road paving.

p. Public Safety Building A/C Repair

The project is completed and should be operational as of today.

q. Transfer Station Fees, including Commercial Roof Shingles

Chairperson Caron requested that they investigate how other towns handle non-burnable items. The possibility of charging set amounts for different types of vehicles, i.e., pickup trucks and dump trucks, was introduced. Additional cameras will be installed to provide a better view.

7. New Business

a. Drainage Issues:

1) 66 Glendale Road, Oakdale

A copy of the plan to repair the drainage issues on Glendale Road will be provided to the Mayor.

2) 64 Podurgiel Lane, Uncasville

A copy of the plan to repair the drainage issues on Podurgiel Lane will also be provided to the Mayor. The repairs are estimated to cost approximately \$180,000.00, based on a 2020 estimate.

3) 494 Kitemaug Road, Uncasville

Mr. Tedford presented photographs and a video of the drainage issue on Kitemaug Road, resulting in flooding and erosion. The Town Engineer will be tasked with reviewing the drainage system.

b. Facility Costs

Discussion ensued regarding amending the cost of facility rentals to alleviate the labor costs and those organizations that are exempt. The Public Works Director will review and provide comments on the proposed costs. He will also provide a list of the monthly expenses to maintain the facilities. The Public Works Director will also review the list of rules for amendments.

c. Punch Cards and Non-Burnables

The Councilors agreed to eliminate burnable items from the Punch Cards.

8. Remarks from the Public with a three-limit limit – *none*

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Southard, seconded by Councilor Caron, to adjourn the meeting at 5:15 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville