
Montville Housing Authority

Regular Meeting Agenda

July 15, 2025 | 5:00 p.m.

Freedom Village Center

Oakdale, CT 06382

1. Call to Order followed by the Pledge of Allegiance

2. Roll Call

3. Remarks from Tenants

4. Remarks from Public

5. Announcements

a. Management Change: MHA will end its agreement with EHM August 18 and is in the process of employing a housing administrator with skills more suitable for managing daily operations, bookkeeping, contractors, maintenance staff supervision, and the just implementation of policies.

b. Upcoming Event: July 22nd at 5:00 p.m. MHA will host an FOIA conference training session with keynote speaker Russell Blair, director of FOIA education & communications at FV community center. There will be an opportunity for Q&A, as well as refreshments.

6. Approval of Minutes

7. Approval for Payment of Bills for June 2025

8. Correspondence

a. Correspondence for Information

b. Correspondence for Action

- 1) Internet/WiFi service remains poor at the FV community center
- 2) Office computer printing issue continues at FV

9. Management/Administrative Reports

a. Financial Status

- 1) Operating account balance for June 2025
- 2) Billing statement for June 2025

b. Physical/Property Status

- 1) Maintenance Report
- 2) Project Report (Subcommittee Report)
- 3) Security Status
 - Front door FV lock malfunction
 - Vandalism in parking lot at FV
 - Delivery package missing at FV

c. Regulatory Status

- 1) Occupancy Status
- 2) Waiting List Status
- 3) Safe Drinking Water Status
 - Status of bids for placement of new pipes
 - Status of bottled water delivery

d. Additional/Oral Reports Regarding Items 8(a)(b)(c)

- 1) Treasury Report: STIF account balance
- 2) Subcommittee Report
 - SSHIP account balance
 - Renovation Project Update

10. Standard order of business

a. Unfinished Business

- 1) Three bids for a new water agent
- 2) Three bids for a new groundskeeper/lawncare agent

b. New Business

- 1) Proposal for solar panels
- 2) Proposal to end answering service call line
- 3) Proposal to resolve printer issues at FV
- 4) Budget Proposal for refreshments at conference training
- 5) Budget Proposal for long HDMI cable (TV to laptop)
- 6) Budget Proposal for a new computer and printer for the community center at FV

11. Tenant Comments | Three-minute limit

12. Public Comments | Three-minute limit

13. Commissioner Comments | Three-minute limit

- a. Sherbanee
- b. Szarzynski
- c. Perkins
- d. Suarez
- e. Doherty-Peck

14. Executive session

To consider and act on a Motion to enter into Executive Session for the purpose of discussing waiting list selection issues; personnel and contractor hiring matters, pending claims, pet and inspection policy reviews, and governance issues.

15. Open Session Reconvenes

16. Adjournment

Respectfully submitted by Deb Suarez, MHA Board of Commissioners
Cc: Commission File