

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
July 23, 2025, 5:15 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Caron called the meeting to order at 5:15 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)
Present were Councilors Caron and Southard. Absent was Councilor Lathrop. Also present were Mayor Leonard Bunnell, Sr., and Public Works Director John Carlson.
4. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, May 28, 2025
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda with a three-limit limit
Flo Turner reported that the Director and she discussed the proposed revised pricing for the Transfer Station and the importance of disseminating information to the public. Roofing materials are both costly to dispose of and labor-intensive, requiring the staff to separate the shingles from other materials. Similarly, the items dropped off in the Free Area also require sorting.

Brian Baker, 560 Chesterfield Road, concurred with Ms. Turner, adding that the best way to manage the issues is to charge those who are disposing of certain items. While understanding the cost of procuring a scale, the only way to balance the expenses is to charge the residents.
6. Old Business
 - a. Raymond Hill Church
Following a recent conversation with Senator Cathy Osten, Mayor Bunnell was hopeful that funding for a Needs Assessment Study for the Church would become available.
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
Bridge Street is currently under construction. The Gas Company has completed installing the line on Old Colchester Road, and the project is ready to go out to bid. The bid for Gutterman Road may be bundled with Old Colchester Road and part of Oxoboxo Dam Road. Maple Avenue is being surveyed, and the relining of pipes up

to the Public Works Building will be going out to bid. A Rand-Whitney construction project on Sharp Hill Road might affect part of the Maple Avenue Piping Project. Massapeag Side Road and Fielding Drive are scheduled to be chip-sealed. Part of Butlertown Road will also be reclaimed and paved. Work is being conducted on or scheduled for the following roads: Podurgiel Lane, Pruitt Place, Terrace Drive, Cedar Lane, Roselund Hill, and Derry Hill Road.

Councilor Caron stated the importance of completing Maple Avenue, a highly traveled road, as soon as possible. Councilor Southard concurred. Councilor Caron also suggested installing signage to inform the public that work on the roads will be conducted.

- c. Youth Services (Montville Community Center) Bathrooms
The project was placed on hold due to a lack of funding. They plan to meet with CLA Engineers to revisit the plans and restart the project.
- d. Cleanup of Schofield Pond
Motion made by Councilor Caron, seconded by Councilor Southard, to send the item to the Parks & Recreation Commission. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
- e. Public Works Garage Clean-up & Breakroom
Bids were received for the project and funding is being sought.
- f. Tree Clearing
The project is ongoing. Additionally, trees will be cleared to provide power to the new Animal Control Facility.
- g. Road Standards and Permit Application to Work on Town Roads – *no discussion*
- h. Road Clean-up Policy, a.k.a. Adopt-a-Road Program
Last fiscal year, the Boy Scout Troops and Montville Animal Welfare Initiative participated in the program. The latter group will be participating again this year. While roads are suggested, the organizations may select a road to clean; a list is on file to ensure that there is no overlap. The project is funded by the town's Nip Funds.
- i. Future Capital Projects – *no discussion*
- j. Camp Oakdale Renovations
 - 1) Status of Painting of Soccer Field Building & Bathrooms
The Soccer Field Building and Bathrooms are being painted. Councilor Caron proposed obtaining three estimates to crack seal, seal coat, and reline the Camp Oakdale Parking Lot.

Motion made by Councilor Southard, seconded by Councilor Caron to task the Public Works Director to obtain three estimates to extend the life of the Camp Oakdale Large Parking Lot. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

PW Director Carlson informed the Councilors that the walkway streetlight project is complete. He also reported that one of the underground wires in one of the poles became disconnected. They will repair the lighting and install a conduit traveling from pole to pole.

k. Boat Launch

The project was noticed and, per the guidelines, the permit(s) will be signed by the state after the 40 (forty) day comment period. It is hoped that the project will begin after Labor Day.

l. Basketball Courts

Motion made by Councilor Caron, seconded by Councilor Southard, to remove Basketball Courts from the Agenda. Discussion: The project is complete. Voice vote, 2-0, all in favor. Motion carried.

m. Surplus Equipment

The titles to the fire department vehicles are being gathered. The Mohegan Fire Company is obtaining quotes to remove and replace the existing light tower from the M-37 truck with another truck.

n. Trex Project – Collection and Bailing of Plastic Film – *no discussion*

o. Maple Avenue Paving – *see Item 6(b)*

p. Public Safety Building A/C Repair

Motion made by Councilor Caron, seconded by Councilor Southard, to remove Public Safety Building A/C Repair from the Agenda. Discussion: The project is complete. Voice vote, 2-0, all in favor. Motion carried.

q. Transfer Station Fees, including Commercial Roof Shingles

list. It was noted that most towns in the region have a scale. Revisions to the document will include a minimum fee and a statement prohibiting campers and boats.

Motion made by Councilor Caron, seconded by Councilor Southard, to send the proposed Non-Burnables and Bulky Waste Price List to the Town Council for review and approval. Discussion: The price list will be revised as discussed. Voice vote, 2-0, all in favor. Motion carried.

Signage regarding the disposal of brush has been ordered.

r. Drainage Issues:

- 1) 66 Glendale Road, Oakdale
- 2) 64 Podurgiel Lane, Uncasville
- 3) 494 Kitemaug Road, Uncasville

The projects were delayed due to an urgent need to repair the town's collapsing/failing catch basins. Due to the cost, the projects may be considered for the Capital Improvement Project Budget.

s. Facility Costs

A brief discussion ensued regarding the cost of the electricity, trash emptying, and bathroom cleaning at the Pavilions for weekend events.

7. New Business

- a. Punch Cards & Recommendations from Public Works Director – *see item 6(q)*

8. Remarks from the Public with a three-limit limit

Transfer Station Employee Flo Turner proposed tasking an employee from the Transfer Station to pick up the trash at the Pavilion on the weekend. The Mayor will discuss the matter with the Union.

9. Remarks from the Councilors

Councilor Southard expressed their pleasure that the road projects are moving forward.

10. Adjournment

The meeting was adjourned at 6:33 p.m.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville