

Town of Montville Parks & Recreation Commission
310 Norwich New London Turnpike
Uncasville, Connecticut 06382

(860) 848-3030

**Town of Montville Parks and Recreation Commission
Regular Meeting Agenda for Wednesday, August 18, 2010
7:00 p.m. – Town Hall – Room 202**

1. Call to Order
2. Roll Call
3. Approval of the July 21, 2010 Regular Meeting Minutes
4. Remarks from the Public Relating to Items on the Agenda (3 Minute limit)
5. Public Works Report – Parks & Recreation Director
 - a. Field Management Plan and Schedule (need to review plan by August 18, 2010)
 - b. Construction of Camp Oakdale Restroom Facilities: Capital funds reduced from \$218,000 to \$179,000. Need to submit bids by September 1, 2010.
 - c. Cost of additional lighting for Christmas Parade: installation of spotlights to be completed by August 30, 2010.
 - d. Grill refurbishment completed by July 30, 2010.
 - e. Installation of sand volley ball courts. Start September, 2010, complete by November 1, 2010.
6. Finance
 - a. Year to Date Expense Report
 - b. Evaluation of all Programs to be changed over to Special Revenue Accounts.
 - c. Special Revenue Programs comparison with other towns.
7. Publications Sub-Committee
 - a. Develop a Town brochure by splitting costs with Youth Services and the Senior Center.
 1. Town web page for advertisement of programs and potential online brochure. (clarification of Town policy with the Mayor)
 - b. Connecticut College Print Shop
 - c. Discussion regarding Parks & Recreation FaceBook page.
 - d. Horizon Media publishing costs for booklet.

8. Summer Camp

Conclusion of camp/final wrap up.

- a. Status and Discussion
- b. Bus costs (request hourly rate for bus services for camp for year 2011)
- c. Changes to 2011 Summer Camp
- d. Staff evaluation (twice during camp)
- e. Survey at Camp completion ie. Survey monkey/paper survey

9. Summer/Fall Programs

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training Class Schedule September/October
- d. Judo
- e. Gymnastics
- f. Jewelry class (September 14, 2010)
- g. Lacrosse
- h. Review of Recreation Director's list of potential programs submitted May 19th
- i. Men's Fall Softball League
- j. Zumba instruction
- k. Kayak Class
- l. Co-ed Softball

10. Recreational Basketball

- a. Improvements and New Initiative for the 2010/2011 Season
- b. Referee training program for 2010-2011 Season
- c. Summer outdoor clinic

11. Unfinished Business

- a. Update on Regional Meetings with Surrounding Towns
- b. Facility Usage forms
- c. Program Fee Re-evaluation
- d. Co-ed softball league (Sundays)
- e. Status of Upgrade to Youth Football league concession stand.
- f. Update of Fair Oaks Building and STEAP grant money
- g. Summer Concerts Status – final wrap up.
- h. Saturday night movies at Camp Oakdale –final wrap up
- i. Christmas Parade
- j. Trips
- k. Status of sold tickets to amusement parks

1. Eagle Scout planting project of the large Pavilion area at Camp Oakdale.

12. New Business
 - a. Montville Day celebration status.
 - b. Process of adding new programs and the roll of the Commission.
 - c. Discussion on funding for Professional Development for the Recreation Director.

13. Correspondence

14. Facilities Requests

15. Other Items Not on the Agenda (Open Floor)

16. Adjournment

For Future Reference:

- Camp Oakdale, Soccer Field Lighting (economic stimulus plan)
- Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)
- Status of Open Space Funding
- Repair/Fill Cracks in Tennis total cost \$18,300 (in 2011/2012 Public Works Capital Plan
- Basketball Courts – need new estimate for repairs to cracks estimated costs – refurbishment costs \$17,000 (in 2012/2013 Public Works Capital Plan)
- Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010
- Memorandum of Understanding for Use of Camp Oakdale Facilities -Soccer Status - MOU, Football Status
- Camp Oakdale Volleyball Court
- Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues