

**Town of Montville
Finance Committee Special Meeting Minutes
Tuesday, August 11, 2025
Room 203 5:30 PM**

1. Call to Order

Chairman May called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Chairman Tim May and Councilor Joe Jaskiewicz. Kevin Lathrop was not present. Also present were Finance Director Julie Chapman, Mayor Leonard G. Bunnell, Sr.

4. Remarks from the Public regarding items on the agenda with a three-minute limit - *none*

5. To Consider and Act on a Motion to Approve:

- a. The Regular meeting minutes of April 29, 2025

Motion made by Chairman May, seconded by Councilor Jaskiewicz, to approve the April 29, 2025 Regular Meeting Minutes. Discussion: none. Voice vote, 2-0 all in favor. Motion carried.

6. To Consider and Act on a Motion to Amend the remaining 2025 Finance Committee Regular Meeting Dates to either **Mondays**: September 8, November 10, and December 8, 2025 **or Thursdays**: September 4, October 2, November 6, and December 4, 2025

Motion made by Chairman May, seconded by Councilor Jaskiewicz to amend the remaining 2025 Finance Committee Regular Meeting dates to **Thursday, September 4th, 2025, Thursday, October 2nd, 2025, Tuesday, October 28th, 2025 and Thursday, December 4th, 2025**. Meetings are to be held at **5:30 PM** and are to be held in **Room 203** – Voice vote, 2-0, all in favor.

Discussion: Chairman May led off the discussion with how the Finance Committee meetings need to be at the end of every month and held before the Town Council meetings. He also mentioned that the next Town Council will need to decide on the meeting day, whether to keep it on Tuesdays or not. Finance Director stated that the September 4th 2025 meeting date will give her more time to get more year end finalized numbers.

7. Updates from Finance Director: Finance Director stated that everything is status quo right now. Finance is working on putting in Revenues from Fiscal Year 2025. Finance Director will go over what the year end is looking like at the September 4th meeting. The audit is still finishing up and hopefully will be ready at the end of August.

8. Remarks from the Public regarding items on the agenda with a three-minute limit - *none*

9. Adjournment 5:53 pm

Cindy J. Breton, Executive Assistant to Mayor Leonard G. Bunnell, Sr.