

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
August 27, 2025, 5:15 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Caron called the meeting to order at 5:27 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)
Present were Councilors Caron and Southard. Absent was Councilor Lathrop. Also present were Mayor Leonard Bunnell, Sr., and Public Works Director John Carlson.
4. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, July 23, 2025
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda with a three-limit limit
Parks & Recreation Commission Chairperson Rocky Stone stated that the Commission is satisfied with Schofield Pond; item 6(d), Cleanup of Schofield Pond, may be removed from the Agenda. He also proposed adding the following items to their future agendas under 6(i), Future Capital Projects:
 - Camp Oakdale Field 4 (*deemed unplayable for two years*)
 - Camp Oakdale Pavilion and Dog Park Master Plan (*plans requested last September*)
 - Camp Oakdale Parking LotAnd adding the following item under 6(j), Camp Oakdale Renovations:
 - New Storage Shed**Motion made by Councilor Southard, seconded by Councilor Caron, to add the following items to the Agenda under Item 7, New Business:**
 - a. **Camp Oakdale and Tennis/Pickleball Courts Parking Lots**
 - b. **Pickleball Court Roadside Privacy Screen**
 - c. **Solar Trash Compactors for Large Pavilion****Discussion: None. Voice vote, 2-0, all in favor. Motion carried.**

6. Old Business

a. Raymond Hill Church – *no update*

b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond

1) Road Schedule/Bid Status

2) Maple Avenue Paving

The plans for Maple Avenue are being completed and the project is expected to go out to bid next week. They are ready to sign the contract for the culvert pipe-lining on Maple Avenue; the job will be completed before the road is paved. Old Colchester, Oxoboxo Dam, and Gutterman Roads are also expected to go out to bid next week. Due to an unexpected delay, Bridge Street did not open yesterday; it is hoped that the road will reopen by the end of the week. The Contractor (A&J Construction, Brookfield) was commended on a great job.

c. Youth Services (Montville Community Center) Bathrooms

A meeting with the architectural firm was held to review the Town's recommended adjustments. The firm also recommended that the cast-iron piping in the basement be replaced as part of the project. The Town Engineer has received the package and the project is expected to go out to bid next week.

d. Cleanup of Schofield Pond

Motion made by Councilor Caron, seconded by Councilor Southard, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

e. Public Works Garage Clean-up & Breakroom – *no update*

f. Tree Clearing – *in process*

The Public Works Director will investigate a dead tree leaning on a pole near the sewer pump station at Oakdale Heights, resulting in power outages.

g. Road Standards and Permit Application to Work on Town Roads

Amendments include milling 5' beyond the cut marks on either side and adding approvals for temporary and permanent patches to the permit checklist.

h. Road Clean-up Policy, a.k.a. Adopt-a-Road Program

The following organizations have taken advantage of the Program:

The Montville Animal Welfare Initiative has cleaned numerous roads, including Simpson Lane, Chapel Hill Road, Raymond Hill Road, Maple Avenue, Maple Avenue Ext, Lathrop Road, Depot Road, Peter Avenue, Dock Road, Massapeag Road, PTA Lane, Golden Road, Doyle Road, Church Road, Jerome Road, and Palmer Street.

The Montville Lacrosse Team has cleaned Massapeag Side Road, Derry Hill Road, Platoz Drive, and Massapeag Point Road.

The Scouts cleaned Chapel Hill Road.

Other organizations have expressed their interest in participating in the Program.

i. Future Capital Projects – *see item 7, New Business*

j. Camp Oakdale Renovations

1) Status of Painting of Soccer Field Building & Bathrooms

All of the bathrooms have been painted, including the interior of the Large Pavilion Bathroom. A roofing company has been contacted to review a leak in the soccer bathroom during periods of heavy rain. They are in the process of locating/ investigating the septic system to determine the source of the odor.

Motion made by Councilor Caron, seconded by Councilor Southard, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

The Public Works Director provided an update on the parking lot lighting, reporting that, upon tracing the wiring, it was discovered that the wiring located between the edge of the parking lot and under the roadway was direct-buried and had broken. Piping, connecting the existing conduits, was installed and an electrician has been contacted.

k. Boat Launch/Fishing Pier

The Mayor is awaiting the receipt of the contract for his signature. The Public Works Director reported that the Contractor requested an extension to July 1, 2026, to complete the project due to the delay in signing the contract and the possibility of inclement weather. The request will be referred to the Mayor and Town Council Chair.

l. Surplus Equipment

Courville's Garage and *Electric Boat* have expressed interest in purchasing the M-37 Truck. The Mohegan Fire Company is no longer interested in removing and replacing the light tower with another truck. It was recommended that the truck be put out to bid for the estimated cost of \$22,000.00. Other surplus equipment includes a fire truck and a Crown Victoria vehicle.

m. Trex Project – Collection and Bailing of Plastic Film – *no update*

n. Transfer Station Fees, including Commercial Roof Shingles & Punch Cards

The Public Works Director will work with the Town Clerk to draft the language for the resolution for the September Town Council Meeting. The Councilors agreed to add text prohibiting campers, trailers, and full-size boats to the Policy.

Signage regarding commercial brush has been posted and a request will be submitted to the IT Department for an additional camera. An extension cord for the tablet has been purchased and is in use and they are working on updating the POS System.

o. Drainage Issues:

- 1) 66 Glendale Road, Oakdale – *no update*
- 2) 64 Podurgiel Lane, Uncasville – *connected to Polly’s Lane drainage repair*
- 3) 494 Kitemaug Road, Uncasville – *no update*

The Crew is currently working on rebuilding the failing drainage system on Pruet Place. The job will be followed by the drainage repair on Polly’s Lane, which will remedy the issues on Podurgiel Lane. The Mayor will contact the Property Owners on the remaining roads and provide them with an update.

p. Facility Costs

An estimate of \$110,000.00, which excludes drainage work, for the Tennis/ Pickleball Parking Lot was received. The project will be grant-funded.

7. New Business

a. Camp Oakdale Parking Lots

The project, which will include additional lighting, a handicapped sidewalk, drainage work, and camera upgrades, is slated to begin in September/October. The items will be prioritized to remain within budget. The seal coating for the parking lot has gone out to bid and will be funded through the Town’s LoCIP (Local Capital Improvement Program) or TAR (Town Aid Road) Funds.

b. Pickleball Court Roadside Privacy Screen

Pricing for the privacy screen will be sought and the item will be added to the Town Council’s September Agenda for approval.

c. Solar Trash Compactor Bins

Transfer Station Employee Flo Turner reported that the Town of Groton is planning to purchase solar-powered trash compactor bins with their Nip Funds and recommended they do the same for the Large Pavilion. The bins have a capacity of five to eight bins, include an app that will notify the user when the bin is full, and will eliminate the need to pick up the trash at the site multiple times over the weekend. The bins are estimated to cost \$2,000.00 to \$3,000.00 each.

Motion made by Councilor Caron, seconded by Councilor Southard, to send the allocation of Nip Funds to purchase four (4) solar-powered trash compactor bins for the Large Pavilion to the Town Council for approval. Discussion: The bins will be purchased as a test run. If successful, additional bins may be purchased for other areas. Voice vote, 2-0, all in favor. Motion carried.

The Committee also discussed the painting and carpeting for the Senior Center. The Town Engineer will provide the specs to send the project out to bid.

8. Remarks from the Public with a three-limit limit

In response to Parks & Recreation Commission Chairperson Stone regarding the completion date for the Shed, the Public Works Director stated that a construction fence will be installed, as the project will not be completed before the start of soccer season. No Parking signs will also be installed at the fields.

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Caron, seconded by Councilor Southard, to adjourn the meeting at 6:40 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting Adjourned.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville