

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Special Meeting Minutes
August 28, 2025, 5:30 p.m.
Montville Town Hall – Room 203

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Sabilia, and Yuchniuk)
Present were Councilors Jaskiewicz and Sabilia. Absent was Councilor Yuchniuk. Also present was Mayor Leonard Bunnell, Sr.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
 - a. The Regular Meeting Minutes of July 28, 2025
Motion made by Councilor Sabilia, seconded by Councilor Jaskiewicz. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
6. Unfinished Business – *none*
7. New Business
 - a. Lead Transfer Attendant Position Description
Motion made by Councilor Sabilia, seconded by Councilor Jaskiewicz, to approve and send the Lead Transfer Attendant Position Description to the Town Council, as presented. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
 - b. Ordinance Establishing a Permanent Building Committee
Motion made by Councilor Sabilia, seconded by Councilor Jaskiewicz, to table the item. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment
The meeting adjourned at 5:40 p.m.