

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
September 24, 2025, 5:15 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Caron called the meeting to order at 5:15 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Lathrop, Southard)
Present were Councilors Caron and Southard. Absent was Councilor Lathrop. Also present were Mayor Leonard Bunnell, Sr., and Public Works Director John Carlson.
4. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, August 27, 2025
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda with a three-limit limit
Linda Tomazek reported that the water is “pure black” and is leaking onto the roads at the Manor.
The Committee recommended residents contact SCWA (Southeastern Connecticut Water Authority), which services the Manor regarding any water issues.

Motion made by Councilor Southard, seconded by Councilor Caron, to allow Town Engineer Kyle Haubert to report on and enter into discussion regarding items on the agenda. Discussion: none.
Voice vote, 2-0, all in favor. Motion carried.

6. Old Business
 - a. Raymond Hill Church – *no update/discussion*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
The bids for the paving of Gutterman Road, Old Colchester Road, Oxoboxo Dam Road (overlay), and Connecticut Boulevard will close on October 8. The bid package also includes the replacement of catch basin tops on Connecticut Boulevard. They are currently working on the design for Butlertown Road and expect to send the project out for bid during the winter for construction during the spring.

Discussion ensued regarding SCWA’s plans to remedy the water issues before paving Connecticut Blvd. Mayor Bunnell reported that Senator Cathy Osten is assisting SCWA with securing the necessary funding to repair the water system. It

was agreed that the road should be paved, which has been on hold for numerous years, and strictly enforce the regulations to return the road to its original condition following its repairs.

2) Maple Avenue Paving

The contract has been awarded and signed to line the existing culverts; work is expected to begin in October. The bid documents, which include work on the sidewalks and catch basin tops, for the paving of Maple Avenue are expected to be released this week.

c. Youth Services (Montville Community Center) Bathrooms

The architect has submitted the documents, and the project will go out to bid in October. The project will include both bathrooms and include vinyl planking and the replacement of the bathroom plumbing in the basement.

d. Public Works Garage Clean-up & Breakroom – *no update/discussion*

e. Tree Clearing – *ongoing; no update/discussion*

f. Road Standards and Permit Application to Work on Town Roads

Motion made by Councilor Southard, seconded by Councilor Caron, to remove the item from the Agenda. Discussion: The amended Road Standards and Permit Application Form were reviewed and approved by the Town Council. Voice vote, 2-0, all in favor. Motion carried.

g. Road Clean-up Policy, a.k.a. Adopt-a-Road Program

Chairperson Caron reported that he has received positive feedback regarding the program. The Montville Animal Welfare Initiative continues to clean the roads.

h. Future Capital Projects – *no update/discussion*

i. Camp Oakdale Renovations

1) Field 4

The soccer field has been graded and seeded, improving the safety of the field. The grass should grow by the springtime. The cause of the low areas is unknown; the settling of the earth may be due to several issues, including the underdrains, and is not unusual.

A breakage in the underground wire occurred, resulting in the outage of the streetlight and island poles. Digging has begun to install electrical conduit and rewire and re-feed the power to the poles.

The football bathrooms were vandalized, and the handicapped grab bar was broken. A replacement bar has been ordered. Chairperson Caron recommended posting signage stating that cameras are in use.

2) Pavilion and Dog Park Master Plan

The existing Master Plan was revised to include a future paved parking lot, landscaping improvements, cornhole areas, and a splashpad.

3) Camp Oakdale Parking Lots

The bid for the seal-coating of the parking lots was awarded, and they are awaiting the return of the necessary paperwork to proceed with the project. The work will be scheduled around the current construction of the storage building, which is being backfilled; compaction testing has been conducted to ensure the load-bearing capacity of the soil.

Stormwater work at the Large Pavilion Parking Lot to remedy the ponding and puddling of water is being planned. The scope of the work and price estimates for the Large Pavilion and Tennis/Pickleball Court parking lots and drainage project must be submitted by November for funding purposes. The sidewalks will be funded separately through the CIF (Community Investment Fund) Grant.

4) Pickleball Court Roadside Privacy Screen

The Parks & Recreation Director is investigating privacy screen vendors and pricing.

5) Solar Trash Compactors

They are also researching possible solar trash compactors vendors. Chairperson Caron requested they also investigate the life span of the compactors.

j. Boat Launch/Fishing Pier

The contracts for the Boat Launch/Fishing Pier project were signed and are awaiting the receipt of the shop drawings in anticipation of a late October start date. The company plans to work through the winter, weather permitting, and complete the project in the spring.

k. Surplus Equipment

The M-37 Truck and a police vehicle are posted on Municibid for sale. An M-21 Mohegan Fire Truck and a 1995 Groundmaster Mower will also be posted on Municibid.

l. Trex Project – Collection and Bailing of Plastic Film

The Transfer Station continues to collect plastic film for the Lions Club, which continues to search for an organization to take over the program.

m. Transfer Station Fees, including Commercial Roof Shingles & Punch Cards

Copies of the Solid Waste Collection and Disposal Regulations were distributed for review. Upon approval, the document will be sent to the Town Administration/Rules & Procedures Standing Committee for review and approval, then to the Town Council for final approval. Chairperson Caron requested that receipts be provided to all patrons and that the installation of additional cameras at the Transfer Station be expedited.

Discussion ensued regarding the Free Area and charging for furniture and large items, regardless of whether the items are placed in the Free Area or disposed of as Bulky Waste.

Motion made by Councilor Southard, seconded by Councilor Caron, to table the item for further discussion. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

n. Drainage Issues:

1) 66 Glendale Road, Oakdale – *plan in place*

2) 64 Podurgiel Lane, Uncasville

Repairs to the drainage system on Polly's Lane, which should help alleviate the issues on Podurgiel Lane, is pending.

3) 494 Kitemaug Road, Uncasville

A voicemail message was left with the resident; an additional phone call will be made to provide the resident with an update.

Two (2) catch basins located on Broadview Avenue collapsed due to heavy truck traffic and require immediate repair. All other catch basin work is complete.

o. Facility Costs

The Parks & Recreation Commission is working on the costs. The Public Works Director will provide additional information to Councilor Southard for the Commission.

p. Senior Center Carpeting and Painting

They have received three (3) bids for the painting, and a meeting has been scheduled with a third contractor for the carpeting.

7. New Business

a. Solid Waste Collection and Disposal Regulation and Road Permit – *see item 6(b)*

8. Remarks from the Public with a three-limit limit – *none*

9. Remarks from the Councilors

Mayor Bunnell was pleased that several projects are finally moving forward, including the Community Center bathrooms, and expressed his appreciation to Town Engineer Kyle Haubert. Councilors Southard and Caron concurred, the latter adding that he was pleased that the projects are progressing with minimal impact to the taxpayers.

10. Adjournment

The meeting adjourned at 6:22 p.m.