

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
November 19, 2025, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Councilor Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Baker, Caron, and Southard. Also present were Mayor Leonard Bunnell, Sr., Councilor Novak, and Public Works Director John Carlson.
4. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, October 22, 2025
Motion made by Councilor Southard, seconded by Councilor Caron. Discussion: None. Voice vote, 2-0-1. Voting in Favor: Councilors Caron and Southard. Voting in Opposition: None. Abstention(s): Councilor Baker. Motion carried.
5. Remarks from the Public Regarding Items on the Agenda with a three-limit limit
Flo Turner, 204 Route 163, Uncasville, commented on Item 6(l), Transfer Station Regulations: Fees, including Commercial Roof Shingles & Punch Cards. She recommended that the Regulations be sent to the Town Administration/Rules & Procedures (TA/R&P) Standing Committee, with the addition of a fee for leaves brought in by contractors. The Town is expending funds to dispose of the leaves, in addition to costs related to its transport.

Parks & Recreation Commission Chairperson Rocky Stone, 8 Fawn's Meadow Road, Oakdale, commented on Item 6(h)(3), Camp Oakdale Renovations, Parking Lots. He informed the Committee that the grass is coming through and requested that the painted arrows be larger and a right turn arrow be added at the entrance. He also questioned the status of the storage shed.

Public Works Director Carlson reported that the contractor is making preparations to pour the concrete flooring. Bollards will be installed to protect the front of the building, the electrical conduit will be installed by the Public Works, and Bonner Electric will power the building.

Rachel Novak, 167 Maple Avenue, Uncasville, commented on Item 6(b)(2), Road Improvement Program, Maple Avenue Paving. She questioned the possibility of maintaining the mailboxes, which were moved across the street, at their current location.

Public Works Director Carlson stated that, while the plan was to return the mailboxes to their original location with a 3' walkway around each mailbox, making them ADA-compliant, the Postmaster may be contacted regarding the possibility of maintaining the mailboxes at their current location.

6. Old Business

a. Raymond Hill Church – *no update*

b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond

1) Road Schedule/Bid Status

2) Maple Avenue Paving

The following update was provided:

Gutterman Road – Paved; aprons and curbing are pending.

Oxoboxo Dam Road – Top-coating complete.

Old Colchester Road – Paving is scheduled to begin on Thursday, November 20. Once completed, the contractor will return to either Connecticut Boulevard or Oxoboxo Dam Road.

Maple Avenue – Paved today; curbing is scheduled for this Thursday and Friday; the sidewalks are scheduled for next Monday and Tuesday, and; the final work will continue next Thursday. During a walk-through, a soft spot at the bottom of Roselund Hill Road was discovered and is being investigated.

c. Youth Services (Montville Community Center) Bathrooms – *no update*

d. Public Works Garage Clean-up & Breakroom – *no update*

Time willing, the basement must be cleared to remove the asbestos from the floor tiles, ceiling tiles, and lighting.

e. Tree Clearing – *ongoing*

Calls have been received for the clearing of trees; work that is beyond the Department's capabilities will be outsourced. A tree at the Community Center was cleared due to a crack in the tree to ensure the public's safety, especially during large events. The wood was chipped and the Conservation Commission will use the remaining wood for their trail(s). Efforts will be made to inform the Parks & Recreation Department and Commission Chairperson regarding items under their jurisdiction in the future.

f. Road Clean-up Policy, a.k.a. Adopt-a-Road Program

While interest has been expressed and they have reached out to several groups, no additional groups are taking advantage of the program.

g. Future Capital Projects

Future Capital Projects primarily include the Town Hall projects, in addition to a new mower and truck.

h. Camp Oakdale Renovations

1) Field 4

They are waiting to receive responses from the Soccer League regarding the Department's responses to the League's comments. The staff is also in discussions with the Football League regarding areas in need of attention; the League had inquired about hiring a landscaper to conduct some work as a volunteer, which the Union was not in favor of.

2) Pavilion and Dog Park Master Plan

The grant paperwork was submitted and is included on the Parks & Recreation Commission's November meeting agenda.

3) Camp Oakdale Parking Lots

Public Works Director Carlson will investigate the grass growth and the repainting of the arrows.

4) Pickleball Court Roadside Privacy Screen

An estimate of approximately \$4,000.00 was received for the privacy screen by the company that installed the tennis/pickle courts.

5) Solar Trash Compactors – *no update*

Councilor Baker expressed his concerns for possible price increases that traditionally occur at year's end and the need to secure pricing for items.

i. Boat Launch/Fishing Pier

The Town Engineer has received the shop drawings, signage was received from CT DEEP (Connecticut Department of Energy and Environmental Protection), and the wording for signage required by the contractor is being drafted. While there is no official start date, the completion date for the project is July 1, 2026. The current docks continue to be in place and will be removed.

j. Surplus Equipment

The two (2) fire trucks (M-37 Fire Truck and Pumper Truck) remain. Alternative companies that may be interested in purchasing the fire trucks will be sought. The police vehicle was sold.

k. Trex Project – Collection and Bailing of Plastic Film

The Transfer Station continues to collect plastic film for the Lions Club; the Scout Troop has expressed interest in taking over the program.

l. Transfer Station Regulations: Fees, including Commercial Roof Shingles & Punch Cards

Councilor Baker felt that the fees are reasonable and expressed concerns regarding those who take advantage of the Transfer Station's offerings. Discussion ensued regarding the possibility of instituting a bag number and size limit (no larger than 33-gallons), alternative options, and upgrading the current software to allow the attendants to keep

better track of the bags. Mayor Bunnell reported that the Town has submitted a grant application to phase in a Pay-per-Bag system. The Committee will aim to complete and send the updated fees to TA/R&P in January.

Mayor Bunnell departed from the meeting at 6:21 p.m.

m. Drainage Issues:

1) 66 Glendale Road, Oakdale – *no update*

2) 64 Podurgiel Lane, Uncasville

While the drainage is complete and functioning, the existing drainage is in need of being upgraded.

3) 494 Kitemaug Road, Uncasville – *no update*

4) 21 Gair Court – *no update*

The drainage issue on Pruett Place was repaired. Discussion ensued regarding the difficulties in overseeing contractors while they are working due to a lack of staffing. Councilor Baker proposed the possibility of hiring a part-time individual to oversee the work.

n. Facility Costs – *no update*

o. Senior Center Carpeting and Painting

The painting is complete with the exception of minor issues that will be remedied.

p. 030 Capital Fund Fiscal Year 25

The Department is working on a grant application for the Town Hall Boiler, including obtaining reasonable pricing for the design of the system. Additional Capital Requests include a new dump truck and a ride-on mower.

7. New Business

a. Election of Chairperson

Motion made by Councilor Caron to nominate and appoint Councilor Baker as the Public Works/Solid Waste Standing Committee Chairperson, seconded by Councilor Southard. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

b. Approval of 2026 Meeting Dates as follows:

January 28, February 25, March 25, April 22, May 27, June 24, July 22, August 26, September 23, October 28, November 18, December 16

Meetings will be held on the fourth Wednesday of each month at 5:30 p.m. at Montville Town Hall, 310 Norwich-New London Turnpike, Uncasville.

Motion made by Councilor Caron, seconded by Councilor Southard, to approve the Public Works/Solid Waste Standing Committee 2026 Regular Meeting Dates. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

c. Animal Control Facility

Councilor Baker provided an update on the construction of the Animal Control Facility. The concrete has been poured and work is underway to secure the building and provide heat, allowing the contractors to complete the interior work. The generator, recently approved by the Town Council, has been ordered and a temporary generator has been secured. He has posed several questions regarding the generator, electrical system, and IT system to address his concerns that the necessary infrastructure will be in place and capable of handling their needs.

Councilor Southard departed from the meeting at 6:42 p.m.

d. Tipping Fees

Councilor Baker will request the Finance Director for the expenses vs. revenue amounts for the Transfer Station, including copper. Public Works Director Carlson will provide the hauling costs. Public Works Director Carlson estimated that the Town's revenue accounts for approximately half of its expenses. Discussion ensued regarding the importance of educating the public on proper recycling practices.

8. Remarks from the Public with a three-limit limit

Transfer Station Employee Turner informed the Committee that SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority), which is scheduled to grind the Town's brush twice a year, has not done so in nearly one year and, as a result, the staff cannot access the salt shed. The delay will also result in additional expenses to haul the wood chips to another location.

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Caron, seconded by Councilor Baker, to adjourn the meeting at 7:05 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville