

Town of Montville
Town Council
Regular Meeting Agenda
December 8, 2025, 7:00 p.m.
Montville Town Hall – Town Council Chambers

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
4. Special Recognitions/Presentations
5. Alterations to the Agenda
6. To Consider and Act on a Motion to Approve:
 - a. The Regular Meeting Minutes of November 10, 2025
 - b. The Special Meeting Minutes of November 21, 2025 (CIF Grant)
7. Executive Session
 - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing candidates for the Public Safety Commission, Planning & Zoning Commission, and Building Code Board of Appeals. Discussions to include members of the Town Council and Mayor Leonard Bunnell, Sr.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
9. Communications
10. Report from the Town Attorney on Matters Referred
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
12. Reports from Standing Committees
 - a. Town Administration/Rules of Procedure
 - b. Finance
 - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Baker: Public Safety Commission
 - b. Councilor Caron: Commission on Aging, Non-Profit Organizations, Social Services
 - b. Councilor Jaskiewicz: Planning & Zoning Commission
 - c. Councilor Novak: Economic Development Commission, Volunteer Firefighters' Relief Fund
 - d. Councilor Sabilia: Conservation Commission, Water Pollution Control Authority, Youth Services Bureau and Advisory Board
 - e. Councilor Southard: Board of Education, Farmers Market Committee, Library Committee, Parks & Recreation Commission
14. Appointments and Resignations
 - a. To Consider and Act on a Motion to re-appoint Richard Gladue to the Water & Sewer Commission with a term to expire on January 9, 2030.
 - b. To Consider and Act on a Motion to re-appoint Lyndsey O'Brien to the Commission on Aging with a term to expire on January 10, 2029.

- c. To Consider and Act on a Motion to re-appoint Traci Callaghan to the Public Safety Commission with a term to expire on January 10, 2029.
- d. To Consider and Act on a Motion to re-appoint Daniel Boisvert to the Youth Advisory Board with a term to expire on January 13, 2028.
- e. To Consider and Act on a Motion to re-appoint William Pieniadz to the Planning & Zoning Commission with a term to expire on January 20, 2030.

15. Unfinished Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the Memorandum of Understanding between the Town of Montville and the Montville Fire Fighters Union Local No. 3386, International Association of Fire Fighters (IAFF) and Montville Association of Management Employees (MAME) Local 818 of Council 4, AFSCME, AFL-CIO. (Mayor Bunnell)

16. New Business

- a. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$8,677.35 (eight thousand six hundred seventy-seven dollars and thirty-five cents) as requested by the Tax Collector. (Councilor May)
- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to extend the auditing services of Clifton Larson Allen (CLA) Wealth Advisors, LLC for the FY2024/25 Audit for the Town of Montville. (Councilor May)
- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2025 holiday bonuses for Town employees on Schedule A. (Mayor Bunnell)
- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the Drainage Easements, Sight-line Easements, Stormwater Maintenance Access Easements and Asphalt Pad Easement to the Town of Montville as shown on a plan entitled "Town of Montville Planning and Zoning Commission Submission for Proposed Residential Subdivision, 316 Chapel Hill Road, Montville, Connecticut, Prepared for Robert Sachs, Prepared by BL Companies, Dated November 10, 2020 and Revised to February 22, 2021." (Councilor Jaskiewicz)
- e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the transfer of \$6,887.00 (six thousand eight hundred and eighty-seven dollars) from account 10480-52164 for the Shoreline Traffic Accident Reconstruction Team FARO scanner. (Mayor Bunnell)
- f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize the transfer of \$32,200.00 (thirty-two thousand two hundred dollars) from account 10480-52164 for the replacement of a police car. (Mayor Bunnell)
- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled "All-Terrain Vehicles Ordinance" on _____, at _____ p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Councilor Jaskiewicz)
- h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the Tax Collector's Office Administrative Fees, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz)
- i. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to review and approve the Memorandum of Understanding between the Town of Montville and Local 1303-051 of Council #4 AFSCME, AFL-CIO allowing Per-Diem PSAP Dispatchers to Fill Vacancies, as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz).

- j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “AN ORDINANCE REGARDING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 20 BRIDGE STREET” on _____, at _____ p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Mayor Bunnell)
- k. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “AN ORDINANCE REGARDING THE CONVEYANCE OF REAL PROPERTY LOCATED AT GAY HILL ROAD, PARCEL ID #077-039-000” on _____, at _____ p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Mayor Bunnell)
- l. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to consider and act on a motion to introduce and set the date for a public hearing for an ordinance titled “AN ORDINANCE REGARDING THE CONVEYANCE OF REAL PROPERTY LOCATED AT ROUTE 82, PARCEL ID #058-027-000” on _____, at _____ p.m. The Public Hearing will be held at Montville Town Hall in the Town Council Chambers. (Mayor Bunnell)
- m. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to close Town offices at 2:00 p.m. on Wednesday, December 24, 2025 in observance of the Christmas Holiday for non-essential personnel. (Mayor Bunnell)
- n. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Leonard Bunnell, Sr., to make application for DEEP’s CT Recreational Trails Grant in the amount of \$80,000.00 (eighty thousand dollars) with an additional \$20,000.00 (twenty thousand dollars) matching funds for the Uncasville Multi-use Trail and Blueway Feasibility Study. The match will be comprised of \$15,000.00 (fifteen thousand dollars) from Town funds and \$5,000.00 (five thousand dollars) from Staff in-kind services. The total project value is \$100,000 (one hundred thousand dollars). The CT Recreational Trails Grant Program provides funding to any private nonprofit organizations, municipalities, state departments and tribal governments in support of trail projects including planning, design and construction of new trails (motorized and non-motorized). (Mayor Bunnell)
- o. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Leonard Bunnell, Sr., to make application for a Community Investment Fund Capital Grant, Round Eight, in the amount of \$3,812,800.00 (three million eight hundred twelve thousand eight hundred dollars) to fund the Camp Oakdale Complex Improvements. (Mayor Bunnell)
- p. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the following addition to the Town Council Rules and Procedures:
 - Rule 9(A)
 - The following items shall not be placed onto the Council agenda without a recommendation from TARP and review and comment by the Town Attorney:
 - 1. Any increase in compensation, benefits or work-related scope of employment such as job descriptions.
 - 2. Any change of employment duties or benefits that necessitate union bargaining.
 - 3. Any proposed memorandum of understanding with any union; or
 - 4. Any change in employment policies for one employee or a union that requires collective bargaining or would affect other persons or unions

by setting precedent.

Any such proposal shall be referred promptly by the Chairperson to TARP. Excluded from the referral requirement are collective bargaining agreements negotiated by the Board of Education and agreements required to settle claims and litigation or to meet statutory bargaining time requirements.

as approved and recommended by the Town Administration Rules/Procedure Committee. (Councilor Jaskiewicz).

- 17. Remarks from the Public with a three-minute limit
- 18. Remarks from the Councilors and the Mayor
- 19. Adjournment

Schedule A

INDIVIDUAL

pay codes

code 965	BLANCEHTTE	WILFRED	INDV	100.00
code 970	BRETON	CINDY	INDV	100.00
code 977	ROGERS	JEFFREY	REGISTRARS	100.00
code 977	HILLMAN	MARY	REGISTRARS	100.00
code 970	BUNNELL	LENNY	ELCT	100.00
code 970	CHAPMAN	JULIE	INDV	100.00
code 970	DAMELIA	MARIA	INDV	100.00

PART TIME

OVER 780

HRS

code 973	PAUL	SUSAN	PT	100.00
code 973	MATHERS	DENNIS	PT	100.00
code 973	RICHARD	MELISSA	PT	100.00
code 973	BROWN	TINA	PT	100.00

RECORDING

CLERKS

569	MIYUKI	AGNES	PT	100.00
160	GATHERS	GLORIA	PT	100.00

TOTAL 1300.00