

Town of Montville
Conservation Commission

Meeting Agenda
January 6, 2026, 6:00 PM
Room 102 – Town Hall

Comments will only be accepted at times designated for public comment by the Chair of the meeting. Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least **1 working day in advance.**

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor, Council, Board or Commission.

- 1) Call to Order -6:03 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call -Commissioners Bonnie Bacon, Catherine Hinojosa, and Adam Heckle; Alternate Commissioners Elaine Hess and Connie Herrmann, who were read in to replace Commissioners John Guetens and Jessica LeClair. Also present were Town Council Chair Tim May and Mayor Leonard Bunnell Sr.
- 4) Presentations -none
- 5) Comments from the Public on Agenda Items -none
- 6) Approval of Meeting Minutes from November 4, 2025 – Commissioner Herrmann motioned to approve, Commissioner Hess seconded. The motion was unanimously approved.
- 7) Communications -none
- 8) Old Business Agenda
 - a) Conservation Center update -Commissioner Heckle marked the oak wood from the Fair Oaks red oak that was felled, for cut up. He texted DPW Director Carlson to let him know.
 - b) Garden club update -Commissioners Hinojosa and Heckle made the planting beds at Lawton Trail and planted a red maple tree with Girl Scout Troop 63034; planted bulbs in 2 raised beds and finished work at the Veterans Memorial before Veterans Day.
 - c) Budget update – Table covering has been ordered and received (Commissioner Hess). Quote will be requested for 4 event signs for Trails Day from Sign Professionals. An idea by Commissioner Hess was noted – our 2026 Trails Day event may be planned for Lawton Trail. Town Council Chair May will follow up on a discrepancy in one budget line item 53019 (\$1000 in the budget vs \$1500 requested)

9) New Business Agenda

- a) Approval of Meeting Calendar for 2026 –Commissioner Herrmann motioned to approve the meeting dates below, and Commissioner Hinojosa seconded the motion. The motion was unanimously approved.

MEETING DATES 2026

Tuesdays at 6:00 pm – Room 102
Montville Town Hall

January 6, 2026
February 3, 2026
March 10, 2026 *
April 7, 2026
May 5, 2026
June 2, 2026
July 7, 2026
August 4, 2026
September 1, 2026
October 6, 2026
November 3, 2026
December 1, 2026
January 5, 2027

Meetings are held on the first Tuesday of the month
*except March 10, which is the second Tuesday of the month

b) Vote for officers –

Chair - Commissioner Hess nominated John Guetens for Chair, Commissioner Hinojosa seconded. John Guetens was unanimously approved as Chair.

Vice Chair - Commissioner Hinojosa nominated Jessica LeClair for Vice Chair, Commissioner Heckle seconded. Jessica LeClair was unanimously approved as Vice Chair.

Secretary – Commissioner Hinojosa nominated Bonnie Bacon for Secretary, Commissioner Herrmann seconded. Bonnie Bacon was unanimously approved as Secretary.

Treasurer- Commissioner Bacon nominated Adam Heckle. Commissioner Herrmann seconded. Adam Heckle was unanimously approved as Treasurer.

c) Discussion of 2025 end of year report – The Garden Club will create a separate end of year report. Commissioner Heckle motioned to finalize the Conservation Commission annual report as written, but including any additional items provided to Commissioner Bacon by January 15, 2026. Commissioner Hinojosa seconded. The motion was unanimously approved.

10) Comments from the Public -none

11) Comments from Town Council Liaison – Town Council Chair May said the Bond Property purchase has not been completely finalized yet.

12) Comments from Commissioners -Commissioner Hess talked about two old cemeteries that the Montville Cemetery Group is trying to locate. Commissioner Bacon shared an article from The Day paper in which Commissioner Hess was interviewed (“Where Montville once buried its poor” by Sofia Acosta Silva in The Day, Dec 26, 2025)

13) Adjourn – 7:20 p.m.