

**Meeting Minutes**  
Town of Montville Water Pollution Control Authority  
Monday, October 4, 2010  
Town Council Chambers – Town Hall – 7:00 p.m.

**I Water Pollution Control Authority**

a. Call to Order

Chairman May called the regular meeting of the Water Pollution Control Authority to order at 7:15 p.m.

b. Pledge of Allegiance

c. Roll Call

Present were Commissioners Hillman, May, Schober, Siragusa and Thorn. Also present was Mayor Jaskiewicz, Attorney Ron Ochsner, Administrator Lynch, Superintendent Didato, Engineer Richard Kruzcek.

d. Items to be added/removed from the Agenda

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa to remove agenda items o (3) and f (1). Discussion: Administrator Lynch stated it would be appropriate to remove these items in lieu of a letter received from Rand Whitney Containerboard requesting additional time to provide the Commission with a complete set of comments regarding the RFQ. Voice vote, 5-0, all in favor, motion carried, items were removed from the agenda.

e. To consider and act on a motion to approve the meeting minutes of the;

1. September 9, 2010 Regular Meeting;
2. September 17, 2010 Special Meeting; and
3. September 28, 2010 Special Meeting.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn to approve the meeting minutes of September 9, September 17 and September 28, 2010 as submitted. Discussion, none, voice vote, 5-0, all in favor, motion carried.

f. Communications

Administrator Lynch read into the record the letter addressed to himself, Attorney Ronald Ochsner and WPCA Chairman, Tim May regarding comments on the Request for Qualifications for the sewer Use Rate Study for the Town's sanitary sewer collection and treatment system (RFQ).

g. Remarks from the Public Regarding Items on the Agenda

Chairman May inquired three times if there was anyone from the public who would like to come forward to address the Commission and there was no response.

h. Remarks from the Attorney Regarding Items Referred

Attorney Ron Ochsner discussed the pending Charter revision and ordinance and stated a meeting will be set up to finish up discussions regarding the findings of the sub-committee on October 12, 2010.

i. Report from Operations Division

Superintendent Didato stated his report is in the packet for the Commission to review. He stated he worked with Rand Whitney during their five day shutdown and during that time new drives and a new pump were installed in the barn to supply water to Rand Whitney. Rand Whitney paid for this project with the assistance from a grant from Connecticut Light & Power. He worked throughout the week with Rand Whitney to make the necessary provision to allow the installation of a new transfer switch during an extended power interruption and he indicated they were very cooperative. He discussed a surprise inspection done by DEP at the facility and stated they passed the inspection with flying colors. He commended the staff for a job well done.

Commissioner Thorn thanked Mr. Didato and his staff for their continued hard work at the treatment plant and for a job well done regarding the inspection from DEP.

Commissioner May stated he would like to discuss the overtime data with Mr. Didato at the next meeting.

j. Report from Administration Division

Administrator Lynch discussed his report for the month of October. The bid for the booster pump station has gone out and the bid opening is scheduled for the end of October. All of the paperwork has been completed and sent out for the fifty five percent reimbursement toward the Rate Study. He spoke with DEP and has been informed that the Attorney General's office has signed the planning agreement and it is in the mail. As soon as the document is received it can be submitted for payment.

k. Report from Engineer

Richard Kruczek reviewed his status report for the Montville Facilities Plan projects with the Commission. Maguire has gone two rounds of specifications with the four blower manufacturers who will bid the SBR Blower Mod. The electrical/control people met in the field with Superintendent Didato to come up with the best way to integrate the new blower controls into the system without a lot of re-work to keep the costs down. He expects to have a complete set of finished contract documents in about three weeks. He indicated it will take sixteen weeks to order the blower. The Commission discussed the payback period for the blower and the electricity savings associated with the new blower. The smoke testing for the SSES LS Tasks has been completed. There were minor findings related to an indirect cross connection between the storm and sanitary. Building inspection was wrapped up and he is in the process of summarizing the data. Sixteen clean water sources to the sanitary sewer were found and there are one hundred and sixty two sources with unknown discharge locations.

l. Report from the Mayor

Mayor Jaskiewicz discussed the surprise inspection by DEP at the treatment plant and congratulated Mr. Didato and his staff for a job well done. He stated he appreciates the efforts he is making to work with SCWA in the Mohegan area. He is glad the pump station is moving forward and hopes it is up and running by spring. He continues to work with Rand Whitney to resolve ongoing issues.

m. Report from Special or Sub-Committees

Chairman May stated the sub-committee working on the ordinance met in the third week of September with Attorneys Chudwick and Ochsner and he hopes to meet again to wrap up discussions. Attorney Ochsner stated he will get the information requested at the meeting to the members.

n. New Business

1. SAR 2010-029. THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY HEREBY RESOLVES to pay bills in the amount of \$30,022 per attached Schedule A. Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion, none, roll call vote, 5-0, voting in favor of adopting the resolution were Commissioners Hillman, May, Schober, Siragusa and Thorn. All in favor, resolution adopted.

2. SAR 2010-030. THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY HEREBY RESOLVES to authorize the Chairman of the Water Pollution Control Authority to sign the letter of agreement with the Connecticut Economic Resource Center, Inc., (CERC) dated September 27, 2010 subject to approval of a bid waiver resolution by the Town of Montville Town Council.

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa. Discussion: Commissioner Hillman suggested proposing a policy that allows the Commission to waive bids that do not exceed a determined amount of money. Attorney Ochsner clarified and stated they must abide by the existing Charter. It was the consensus of the Commission to discuss this issue regarding the proposal to add an ordinance to waive for bids at the next sub-committee meeting regarding the ordinance change. Roll call vote, 5-0, voting in favor of adopting the resolution were Commissioners Hillman, May, Schober, Siragusa and Thorn. All in favor, resolution adopted.

o. Old Business

1. To consider and act on a motion to review and discuss proposed amendments to the WPCA Rules and Procedures document.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion: Commissioner Hillman suggested the Commission set up a workshop meeting to discuss this in detail. She and Commissioner Siragusa have submitted their proposals for changes and requested a copy of the changes to the document be sent by email to all of the Commissioners prior to a workshop. A discussion was held regarding a date for the workshop.

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa to hold a workshop to review and discuss proposed amendments to the WPCA Rules and Procedures document on October 13, 2010 at 4:30 p.m. Discussion: none. Voice vote, 5-0, all in favor, motion carried.

2. To consider and act on a motion to discuss updates regarding the transfer of finances to the WPCA.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion: Administrator Lynch stated he has been on record stating his department will take over the finances as of October 31, 2010 and in lieu of issues that are ongoing at this time he would like direction as to a better date to do so. Commissioner Hillman stated she will pass along to the Town Council a resolution asking for a continuance until January 1, 2011 for the take over of the finances by the WPCA in light of everything that is going on.

3. To consider and act on a resolution to authorize the Town of Montville Water Pollution Control Authority to issue a Request for Qualifications for a Sewer Use Rate Study for the sanitary sewer collection and treatment system – this item was removed from the agenda.

4. SAR 2010-031. THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY HEREBY RESOLVES to appoint WPCA Superintendent Michael Didato to serve between the Town of Montville WPCA and Rand Whitney Containerboard, LLC on the Request for Qualifications Search Committee.

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa. Discussion, none, roll call vote, 5-0, voting in favor of adopting the resolution were Commissioners Hillman, May, Schober, Siragusa and Thorn. All in favor, resolution adopted.

## **II Water Commission**

- a. Report from Special or Sub-Committees – none.
- b. Report from Engineers – none.
- c. New Business – none.
- d. Old Business

1. To consider and act on a motion to discuss charging for private fire hydrants.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion: Administrator Lynch stated a letter went out to each Commission member from Tom McNally regarding charging for private fire hydrant maintenance. The issue is whether or not the Montville WPCA should be billing an annual hydrant maintenance charge to owners of private fire hydrants. Currently the Fire Marshal pays the WPCA two hundred and fifty dollars for each hydrant that is located along the town roads. The purpose of this fee is for the maintenance of each hydrant to include the water usage both for testing and in the event of a fire, lubricating and exercising, flushing, flow testing, weeding, painting, numbering and to do repairs as needed. There are approximately twenty five privately owned hydrants and ten at the State prison. The Commission needs to make a determination if they can charge the property owners for these services. A discussion was held regarding what other towns charge for these fees and how many towns have ordinances regarding privately owned hydrants. Chairman May discussed charging a fee for services rendered by the Town WPCA to service privately owned fire hydrants and if it is feasible to do so. He stated the policies and procedures will need to include language that states the town will charge for these services. Chairman May asked Attorney Ochsner to research documents regarding fire hydrants and Commissioner Hillman stated the Commission should get copies of other towns' regulations and stated a policy should be implemented for the WPCA regarding this issue. Attorney Ochsner will research this and report back to the Commission with his findings. Commissioner Hillman suggested this item stay on the agenda until it is resolved.

e. SAR 2010-032, THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY HEREBY RESOLVES TO pay bills in the amount of \$175.50 per Schedule B.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn. Discussion, none, roll call vote, 5-0, voting in favor of adopting the resolution were Commissioners Hillman, May, Schober, Siragusa and Thorn. All in favor, resolution adopted.

Motion made by Commissioner Thorn, seconded by Commissioner Siragusa to move agenda item III. Remarks from the Public before Executive Session to accommodate anyone who would like to address the Commission. Discussion, none, voice vote, 5-0, all in favor, motion carried.

III. Remarks from the Public

James Andriote, 23 TreMart Drive, spoke in favor of the Town taking Rand Whitney up on their offer to pay for the independent consultant for the rate study, stating two independent studies will be costly to the Town and each will work in favor of the entity they are working for. He is not in favor of including the Mohegan Sun in discussion regarding the rate study at this time. He stated the issues are between the Town of Montville and Rand Whitney Containerboard only. He urged the Commission to consider working with Rand Whitney and to move forward.

Chairman May inquired three times if there was anyone from the public who would like to come forward to address the Commission.

f. Executive Session

1. To consider and act on a motion to enter into Executive Session for the purpose of discussions regarding litigation regarding the Rand Whitney arbitration. – This item was removed from the agenda.

2. To consider and act on a motion to enter into Executive Session for the purpose of discussions regarding the employment contract between the Town of Montville and WPCA Superintendent Michael Didato.

Motion made by Commissioner Siragusa, seconded by Commissioner Hillman to enter into Executive Session for the purpose of discussions regarding the employment contract between the Town of Montville and WPCA Superintendent Michael Didato. Discussions to include Commissioners Hillman, May, Schober, Siragusa and Thorn and Mayor Jaskiewicz. Discussion: none, voice vote, 5-0, all in favor, motion carried and Executive Session began at 8:16 p.m. Commissioners returned from Executive Session at 9:30 p.m. and Chairman May resumed the meeting and stated no formal votes were taken during Executive Session.

IV. Remarks from the Commissioners – none.

V. Adjournment

Motion made by Commissioner Hillman, seconded by Commissioner Thorn to adjourn the meeting at 9:45 p.m. Discussion; none, voice vote, 5-0, all in favor, motion carried. Meeting adjourned.

Respectfully submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville

**Schedule A**

|                             |                        |
|-----------------------------|------------------------|
| Robinson & Cole, LLP        | \$25,000 (installment) |
| Branse, Willis & Knapp, LLC | \$2,241.00             |
| Branse, Willis & Knapp, LLC | \$2,781.00             |
| <b>Total:</b>               | <b>\$30,022.00</b>     |

**Schedule B**

|                             |                 |
|-----------------------------|-----------------|
| Branse, Willis & Knapp, LLC | \$175.50        |
| <b>Total:</b>               | <b>\$175.50</b> |