

Town of Montville Parks and Recreation Commission
Regular Meeting Agenda for Wednesday, October 20, 2010
7:00 p.m. – Town Hall

1. Call to Order
2. Roll Call
3. Approval of the September 15, 2010 Meeting Minutes
4. Remarks from the Public Regarding Items on the Agenda
5. Public Works Report – Parks & Recreation Director
 - a. Field Management Plan and Schedule
 - b. Discussion Regarding Construction of Camp Oakdale Restroom Facilities (timeline for bid process)
 - c. Installation of sand volleyball courts to be completed by November 1, 2010
 - d. Potential Use of Palmertown field.
 - e. Follow up of Church removal of Camp Oakdale portable buildings
6. Finance
 - a. Year to Date Expense Report
 - b. Evaluation of all programs to be transferred to the Special Revenues Account.
 - c. Town Council approval of Special Revenue Account
 - d. Fiscal Year 2009/2010 budget breakdown.
7. Town Brochure
 - a. Discussion regarding a Town Brochure by splitting the costs with Youth Services and the Senior Center.
 - b. Discussion/update regarding the Parks & Recreation Facebook page.
8. Summer Camp
 - a. Written evaluation with recommended changes for 2011.
 - b. Discussion regarding survey results.
 - c. Final financial results for Summer Camp 2010.

- d. Bus costs for year 2011
 - e. Hiring policy (resident/non-resident)
9. Fall/Winter Programs
- a. Update on Existing/Future Classes and Programs
 - b. Dance Class
 - c. Dog Obedience Training Class Schedule
 - d. Judo
 - e. Gymnastics
 - f. Lacrosse
 - g. Zumba Instruction
 - h. Kayak Lessons
 - i. Volleyball
 - j. Babysitting
 - k. Wrestling (begins November 16th)
10. Recreational Basketball
- a. Improvements and New Initiative for the 2010/2011 Season
 - b. Update regarding referee training program for the 2010/2011 Season
 - c. Cost of referees for 2010-2011 season
 - d. Coaches clinic (need to establish date)
 - e. Basketball sign ups
 - f. Availability of gyms
 - g. Team pictures
 - h. Youth basketball day at a Montville High School game.
11. Unfinished Business
- a. Update on Regional Meetings with Surrounding Towns (October 15, 2010 meeting)
 - b. Program Fee Re-evaluation (list of past and current programs and fee recommendations by Recreation Director)
 - c. Update of Fair Oaks Building and STEAP grant money
 - d. Christmas Parade (December 5, 5 p.m.)
 - 1. Additional lighting
 - e. Trips Update
 - f. Discussion regarding a proposed "smoke free" ordinance.
 - g. Update regarding Eagle Scout planting project at the large pavilion at Camp Oakdale.

12. New Business
 - a. Montville Day celebration status. (Two day event)
 - b. Process of adding new programs and the role of the Commission
 - c. Continuation of a discussion regarding authorizing the Parks & Recreation Director to approve Facilities Requests.
 - d. Director's report (template)
 - e. Use of RecTrac, ie, basketball registration
 - f. Town ordinance for child safety zone for park & recreation facilities and events.

13. Correspondence
14. Facilities Requests
15. Other Items not on the Agenda
16. Adjournment