

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
February 25, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Baker called the meeting to order at 5:38 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Baker and Southard. Absent was Councilor Caron. Also present were Mayor Leonard Bunnell, Sr., and Public Works Director John Carlson.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, January 28, 2026
Motion made by Councilor Southard, seconded by Councilor Baker. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*
7. Old Business
 - a. Raymond Hill Church
Mayor Bunnell reported that they are continuing to research available grants to fund an assessment of the building.
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
The bid documents for Butlertown Road are being finalized. The road will be reclaimed and regraded with additional catch basins and drainage swales. The road width will remain the same.
 - 2) Maple Avenue Paving
Maple Avenue remains in progress, having been stalled due to inclement weather.
 - c. Youth Services (Montville Community Center) Bathrooms
The project, which garnered five (5) bidders, was awarded to Orlando Annulli and Sons, Inc. A value engineering evaluation meeting is scheduled to maximize the value of the project before sending the resolution to approve the allocation of the Town's LoCIP (Local Capital Improvement Program) Grant funds for the project to the Town Council.

- d. Public Works Garage Clean-up & Breakroom – *no update*
- e. Tree Clearing
Over the past three (3) weeks, 57 (fifty-seven) trees have been removed; additional trees will be removed, as weather allows.
- f. Road Clean-up Policy, a.k.a. Adopt-a-Road Program – *no update*
- g. Future Capital Projects
FY2026/27 Capital Projects, as reviewed with the Finance Director, include:

- Two (2) Police Vehicles
- Plow Truck (FY2027/28 and FY2028/29)
- Assistant Fire Marshal Vehicle (old vehicle provided to Building Official)
- Paving and Drainage
- IT Equipment for Police Vehicles
- Camp Oakdale Mower (replace 2004 Diesel Mower)
- Plower and Sander for Truck (replace Mason Dump Truck)
- Freightliner (replace one of the 1990s Truck)

Chairperson Baker suggested replacing both of the 1990s trucks due to their age and liability. A request to add the item to the Finance Committee Agenda will be submitted. Additional future Capital requests include:

- Public Works Office Remodeling
- Fire Marshal Vehicle
- Public Works Generator
- Mini Excavator
- Hook Lift Plow Truck
- HVAC and Boat Launch Paving (Grant Funding)
- Transfer Station Loader
- Community Center Roof
- Senior Center Roof

- h. Camp Oakdale Renovations
 - 1) Pavilion (drainage) and Dog Park Master Plan – *in progress*
 - 2) Camp Oakdale Parking Lots – *in progress*
The main Camp Oakdale Parking Lot will be funded by the CIF (Community Investment Fund) Grant. The contract to repave the Tennis/Pickleball/Dog Park Parking Lot is in progress.
 - 3) Pickleball Court Roadside Privacy Screen (funded by Parks & Recreation Commission) – *in progress*
 - 4) Solar Trash Compactors – *ordered; estimated delivery: April*

- i. Boat Launch/Fishing Pier – *in progress*
- j. Surplus Equipment
The Mohegan Fire Company’s Pumper Truck is listed for sale on the Public Surplus website. A Public Works Mower will also be posted.
- k. Trex Project – Collection and Bailing of Plastic Film
Transfer Station Employee Flo Turner suggested inviting the Lions Club and re-initiating their conversation with NexTrex. NexTrex expressed their willingness to provide the bailer, which must be stored indoors, and the Lions Club is open to hosting a fundraising campaign(s) for the storage structure. The Lions Club also proposed contacting the Uncasville Lions Club and Rotary Club for a joint effort. After the bailer is installed, an advertising campaign to further increase their collection of plastic film can be launched. Once the bailer is paid off (approximately two (2) years), the Town would receive 0.14 cents per pound. Information regarding the size of the bailer will be obtained to determine the size of the structure. The possibility of purchasing a Connex Box and/or utilizing some of the NIP Funds to fund the storage building was raised. Transfer Station Employee Flo Turner will forward the NexTrex Contract to the Mayor for review, invite the Lions Club to the Committee’s next regular meeting, and contact NexTrex. Currently, the Lions Club collects the plastic, which is used to construct plastic benches that are placed throughout the Town.
- l. Transfer Station Regulations: Fees, including Commercial Roof Shingles & Punch Cards – *see item 9(b)*
- m. Drainage Issues:
 - 1) 66 Glendale Road, Oakdale – *no update*
 - 2) 494 Kitemaug Road, Uncasville – *requires looming and seeding*
 - 3) 21 Gair Court – *no update*
- n. Facility Costs
The Committee reviewed and discussed the old and revised fee schedules and the maintenance expenses, including porta-potty rental fees, monthly water testing, and electrical costs, for the large Pavilion. The Public Works Director recommended dividing the rental time periods into 8:00 a.m. to 3:00 p.m. and 3:00 p.m. to 10:00 p.m., or similar, to maximize its availability. It was agreed that the fees should offset the maintenance costs for both Pavilions. Mayor Bunnell stated that he would request the Parks & Recreation Director to research the rental fees of comparable surrounding communities and present them to the Parks & Recreation Commission to help them draft the proposed revised fees.
- o. Capital Fund Fiscal Year 2026/27 – *see item 8(g)*

- p. Animal Control Facility
The initial set of cages was sent to the welder to modify the doors; work on the interior of the Facility is progressing.
 - q. Tipping Fees – *see item 9(a)*
 - r. Sidewalk Maintenance – *no update*
 - s. Connecticut Tire Stewardship – *no update*
 - t. Town Hall Furnace
Mayor Bunnell reported that the Town has applied for a grant to fund an Energy Assessment of the Town Hall (includes the roof, pointing, and boiler), as is required by Eversource. The underground fuel oil tank must also be deinstalled.
 - u. Cardboard Recycling
The item is part of the CT DEEP Sustainable Materials Management Grant. Discussion ensued regarding the possibility of sending their cardboard to Rand-Whitney for recycling and any potential repercussions from SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority). Because the Town also has a contract with Casella for outside materials, it was agreed to separate and collect some of the cardboard in a 30-yard dumpster for Rand-Whitney on a trial basis. If successful, a request will be made to the Finance Director to create a separate account for the revenue received, allowing them to track its progress.
9. New Business
- a. CT DEEP Sustainable Materials Management Grant (SMMR2)
Chairperson Baker reported on his conversation with representatives from WasteZero and CT DEEP regarding the submission of the required documents for the grant. After all the necessary paperwork is completed, an Ad-Hoc Committee will be formed by the Town Council. He hopes to invite WasteZero Vice President Kristen Brown to provide a presentation to a Town Council Special Meeting dedicated to the item.
 - b. Snow removal budget, overtime and materials.
The department is currently significantly over budget for overtime and materials due to the winter snowstorms. Additional material was recently ordered to ensure that they have enough sand and salt in case of an additional storm. The maintenance and repair of vehicles, the Town Hall, Community Center, and Police Department are also over budget. In addition, the Assessors reported a leak in their office today. The rising cost of equipment and its effect on the budget due to the government tariffs were briefly discussed.

10. Remarks from the Public with a three-limit limit

Transfer Station Employee Flo Turner raised the possibility of adding "Transfer Station Advertising" to their future agendas, stating that there are two (2) contractors who have expressed interest in purchasing banners to advertise their businesses along the fencing. She also raised the possibility of providing advertising on the pickleball court privacy screen. Mayor Bunnell will check with the Planning & Zoning Department regarding the Town's sign regulations.

Transfer Station Advertising will be added to their future agendas.

11. Remarks from the Councilors

Councilor Southard expressed her appreciation and commended the Public Works Department on a great job of plowing and clearing the roads. She also informed the Director that Conservation Commissioner Adam Heckle will be contacting him regarding conducting landscaping work around the restrooms at the large Pavilion.

12. Adjournment

Motion made by Councilor Southard, seconded by Councilor Baker, to adjourn the meeting at 7:09 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville