

Board of Assessment Appeals

Information Letter

To the Taxpayer:

When appealing an assessment to the Board of Assessment Appeals (BAA), there is some information with which you should be aware.

The initial Connecticut Statute enabling the process is known as Connecticut General Statutes Section 12-111.

In exercising your right of appeal you must file timely and completely according to the statutes and law.

Do not leave any line blank or with a question mark. If you fail to file in timely and complete manner in accordance with the statute (CGS12-111) you will not receive a hearing as the Board of Appeals will be deprived of jurisdiction to make a determination concerning value, status, or other issues of your concern.

You are urged to file the application in timely and complete manner. This application is provided for your convenience. Alternatively, you may file in your own format however; the appeal must be filed in writing and precisely according to Connecticut General Statute 12-111, particularly with regard to specific requirements of the law. Please attach copies of all documents upon which you wish to rely as support or documentation of your assertions and basis of your appeal. **Personal property appeals must also supply all financial information necessary to support the claim of adjustment or removal per State Law.**

The Board of Assessment Appeals is a separate and autonomous agency not connected to nor employed by the Assessor's Office. As a taxpayer, you should feel comfortable in asserting your right of appeal and value opinion, and in offering any applicable and appropriate information in support of your assertions.

The process is informal. You may hire a professional (attorney; appraiser; realtor; representative; etc.) to represent you if you wish; however, it is not a requirement. You may also send someone on your behalf such as a relative, neighbor or friend. Just make sure all owners of the property fill out and sign the agency form that is included with the appeal form.

Although informal, appeal to the Board of Assessment Appeal is generally considered important to your further rights of appeal. If dissatisfied with determination or decision of the Board of Assessment Appeals, you may appeal to the Superior Court within two months of the mailing of the notice of determination of action of the Board of Assessment Appeals. (CGS 12-117a).

If you have any questions, please contact the Board of Assessment Appeals in writing at 310 Norwich New London Tpke., Uncasville, CT 06382. The Assessor's Office is also available to answer basic questions at (860) 848-6774.

2025 BOARD OF ASSESSMENT APPEALS APPLICATION

Pursuant to Sec. 12-111 of the Connecticut General Statutes, a written application to appeal an assessment must be filed *on or before* **March 20, 2026**.

Application may be emailed to assessor@montville-ct.org or sent to:

Postmarks are not considered as timely filings.

Board of Assessment Appeals
C/O Assessor's Office
310 Norwich/New London Tpke.
Uncasville, CT 06382

Please **PRINT CLEARLY** or type, and complete all sections of the application with an asterisk

The Board of Assessment Appeals does not have to grant a hearing date to incomplete applications.

Separate forms **must** be completed for each account being appealed.

<p>*1* Correspondence & Contact (if different from Owner, Agent Authorization required) *</p> <p>Name _____</p> <p>Mailing Address _____</p> <p>City/State/Zip _____</p> <p>Phone# _____</p> <p>Email _____</p>	<p>*4*UID # Unique ID _____</p> <p>*5* Property Description</p> <p>Location _____</p> <p>Map/Block/Lot _____</p> <p>* 6*Property Type</p> <p><input type="checkbox"/> Residential <input type="checkbox"/> Commercial</p> <p><input type="checkbox"/> Personal Property <input type="checkbox"/> Motor Vehicle</p>
<p>*2* Property owner will be represented by: <input type="checkbox"/> self (If agent, owner must complete authorization form) <input type="checkbox"/> agent</p>	<p>*7* Appellant's Estimate of Value (Real Estate value is based on 10/1/21 Revaluation)</p>
<p>*3* Property Owner</p> <p>Name _____</p> <p>Mailing Address _____</p> <p>City/State/Zip _____</p>	<p>(attach documentation of value)</p> <p><input type="checkbox"/> 100% Market Value <input type="checkbox"/> 70% Assessed Value</p>
<p>*8* Reason for Appeal</p> <p>_____</p> <p>_____</p>	
<p>*9* Signature of owner or duly authorized agent (attach evidence of agent authorization)</p>	<p>*10*Date</p>

PLEASE DO NOT WRITE BELOW THIS LINE

Board of Assessment Appeals has scheduled an appointment as follows:	Date:	Time:	Place: Montville Town Hall 310 Norwich/New London Tpke. Uncasville, CT 06382
Board's Decision:	<input type="checkbox"/> No Change in	<input type="checkbox"/> Change in Assessment	
	Current Assessment	BAA Assessment	
Real Estate			
Personal Property			
Motor Vehicle			
<p>Board of Assessment Appeals: (signatures)</p> <p>X _____</p> <p>X _____</p> <p>X _____</p>	<p>Date of Board Decision: _____</p> <hr/> <p>You have the right to appeal this decision. Appeals from the action of the Board of Assessment Appeals are to be filed with the Superior Court within two (2) months of the Board's action pursuant to CGS §12-117a.</p>		