

**Town of Montville**  
**Town Administration/Rules & Procedures Standing Committee**  
**Regular Meeting Minutes**  
**March 23, 2026, 5:00 p.m.**  
**Montville Town Hall – Room 203**

1. Call to Order  
Chairperson Jaskiewicz called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Novak, and Sabilia)  
Present were Councilors Joe Jaskiewicz and Nick Sabilia. Absent was Councilor Rachael Novak. Also present were Mayor Leonard Bunnell, Sr., Councilor Kate Southard, and Parks and Recreation Director Peter Bushway.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
  - a. The Special Meeting Minutes of March 4, 2026  
Motion made by Councilor Sabilia, seconded by Councilor Jaskiewicz, to approve the Town Administration/Rules & Procedures Special Meeting Minutes of March 4, 2026.  
Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
6. Unfinished Business – *none*
7. New Business
  - a. Large & Small Pavilion Rental Rules  
Discussion ensued regarding any previous approvals of the Rental Rules and the proposed revised rules.  
Motion made by Councilor Sabilia, seconded by Councilor Jaskiewicz, to approve and send the revised Use of Large or Small Pavilion Rules to the Town Council for review and approval, with the following amendment:  
The facility will be inspected by Public Works following your rental. If no damage is found, your deposit will be immediately refunded. Any damage or non-compliance ~~will~~ *could* result in forfeiture of your deposit and loss of ability to rent the space in the future.  
Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment  
The meeting adjourned at 5:17 p.m.