

MEMORANDUM FOR THE RECORD
SHOW CAUSE HEARING – THURSDAY, APRIL 16, 2026

Prepared by Stacy Radford, Zoning & Wetlands Officer

Property Owners: Jeffrey Phillips & Jennifer Michaels
Address: Noble Hill Road (Parcel ID: 061-002-000)
Meeting Date: August 21, 2025
Regarding: Cease & Correct order for unpermitted activities within the wetlands and 50' upland review area

UPDATED SUMMARY OF EVENTS:

- On March 23, 2026 I received a call from Attorney Bill McCoy on behalf of the Applicant and he received the final Plans and is preparing an Application for submission to the PZC at the April meeting.
- On April 2, 2026 an Application was delivered to our office and will be accepted by the PZC on April 28, 2026.

STAFF RECOMMENDATIONS:

- The Commission continue this matter to the next regularly scheduled meeting on May 21, 2026 and continue to do so until this matter has been resolved to the satisfaction of this Commission.

If the Commission is inclined to move forward with Staff's recommendations, the following language for a motion is suggested:

MOTION #1 (A Motion to Continue)

I make a Motion to continue this matter to the next regularly scheduled meeting on May 21, 2026 and continue to do so until this matter has been resolved to the satisfaction of this Commission.