

Town of Montville Public Safety Commission  
Regular Meeting Minutes  
Monday, October 25, 2010 – 7:00 p.m.  
Town Council Chambers

1. Call to Order

Chairman Jetmore called the regular meeting of the Public Safety Commission to order at 7:00 p.m.

2. Pledge of Allegiance

Chairman Jetmore asked the Commission to remain standing for a moment of silence in honor of Veterans Day and for all those who serve their country.

3. Roll Call

Present were Commissioners Allyn, Butterworth, Jetmore, Loiler, McNally, Moran and Wehner. Also present was Mayor Jaskiewicz, Fire Marshal Ray Occhialini, Lt. Bunnell of the Montville Police Department and Town Council Liaison, Candy Buebendorf.

4. Alterations to the Agenda

Motion made by Commissioner McNally, seconded by Commissioner Moran to add agenda item 10 (d) to consider and act on a motion to approve the Town of Montville Career Firefighter Emergency Callback Policy and to forward the document to the Town Council for adoption. Discussion: none. Voice vote, 7-0, all in favor, motion carried. Agenda item added.

5. Approval of the Minutes of the September 27, 2010 Regular Meeting.

Motion made by Commissioner McNally, seconded by Commissioner Moran to approve the meeting minutes with the following corrections;

1. Page 2, agenda item 8, line 7 should read; “the generator is an 8 kilowatt generator”.
2. Page 4, agenda item 11 (a), line 7 should read “he stated there are fewer volunteers “
3. Page 4, agenda item 11 (a), line 18 eliminate the sentence beginning with “Chairman Jetmore stated the chief is supposed to”.

Voice vote, 7-0, all in favor, motion carried. Minutes adopted as amended.

6. Communications

Chairman Jetmore indicated there is a letter in the packet dated October 4, 2010 from Sgt. Collins, Resident State Trooper regarding the Guardian Angel Program. In the absence of Sgt. Collins, Chairman Jetmore suggested this item be placed on the next regularly scheduled meeting agenda for discussion.

7. Remarks from the Public

Chairman Jetmore asked three times if there was anyone from the public who would like to come forward to address the Commission.

8. Remarks from Department Heads

Ray Occhialini, Fire Marshal, distributed and discussed the monthly statistics with the Commission. There were two hundred and twenty three total incident calls between September 1, 2010 and September 30, 2010. The total number of calls does not include administrative calls for the month. The loss estimate for the fire district was estimated at \$690,000 for personal property loss reported and the building assessment for the Oakdale Plaza.

Lt. Bunnell, Montville Police Department, discussed his activity report for the month of September. There were a total of five hundred and seventy four calls, not including administrative calls. He discussed staffing, stating Mike Pelletier graduated and is doing a great job, there are two recruits attending the academy and should graduate in January/February. He indicated Sgt. Collins regrets that he had to miss the meeting.

9. Reports from Committees and Public Safety Commission Liaisons

Commissioner McNally stated the Mohegan Fire Company elected a new fire chief.

Commissioner Loiler stated he has made contact with Chief Turner and will be reporting anything he relays to him at future meetings.

Commissioner Butterworth stated the Town has advertised for a new Animal Control Officer. Jane Greenwood is retiring from this position as of November 1, 2010.

Chairman Jetmore indicated the public informational meetings for the proposed Public Safety Building went well and will now go to referendum for a final decision. He stated they have accomplished a lot and have come a long way since forming the sub-committee. He stated anyone who has questions can contact him and he will be happy to pass along any information or answer questions. He stated the attendance of the Commission members at the informational meetings was appreciated.

10. Unfinished Business

a. Discussion Regarding Public Safety Liaison Roles and Responsibilities, Public Safety Policy and Procedures and the Annual Budget Policy.

Commissioner Allyn stated he hopes to have the completed Policies and Procedures document for the November meeting and encouraged the Commission members to submit any changes or additions to the document as soon as possible.

b. Update/discussion regarding progress between Dispatch and Police regarding issues with the CAD entries.

Mayor Jaskiewicz stated progress has been made and he will send a copy of the policy with final language to the Commission for review. He stated there will be one on one training implemented and he is happy this issue is being resolved.

c. Update regarding the proposed Public Safety Building Public Hearings.

Chairman Jetmore stated there were a total of five informational meetings and they were all well receive and informative, many questions were answered and he is pleased with the results. There was good response from residents.

d. To consider and act on a motion to approve the Town of Montville Career Firefighter Emergency Callback Policy and to forward the document to the Town Council for adoption.

Commissioner Allyn distributed copies of the policy to the Commission members for review. He stated as letter from the Mayor was included in the packet materials regarding this issue as promised at the last meeting. He discussed the language and how the process is designed to work. The policy as discussed and amended by the Commission reads as follows;

#### Town of Montville Career Firefighter Emergency Callback Policy

Periodically, emergency events may require callback of the career firefighting staff. Callback will be considered for large scale emergency events of long duration and/or emergency events requiring extensive personnel resources. The callback will be the responsibility of the Fire Marshal and his/her designee by authority of the Mayor. The called back personnel will report to their assigned station for assignment. This policy will conform to the provisions in Article 26.5 of the Collective Bargaining Agreement between the Town and IAFF Local 3386. The callback will be instituted by the Fire Marshal and his/her designee. In the absence of the aforementioned, the ranking fire officer in command of the emergency event may institute a callback.

Motion made by Commissioner McNally, seconded by Commissioner Butterworth to approve the language of the callback policy and to forward the document to the Town Council for adoption. Discussion, none, voice vote, 7-0, all in favor, motion carried.

11. New Business

- a. Approval of the 2011 regular meeting schedule.

Motion made by Commissioner McNally, seconded by Commissioner Moran to approve the 2011 Public Safety Commission regularly scheduled meeting dates for 2011 as depicted in Schedule A attached. Discussion, none, voice vote, 7-0, all in favor, motion carried.

12. Remarks from the Public

Chairman Jetmore asked three times if there was anyone from the public who would like to address the Commission.

13. Remarks from Mayor Jaskiewicz

Mayor Jaskiewicz discussed planned Veterans Day celebration ceremonies in the Town. He discussed the issues with Dispatch and the Police and is glad they are being resolved and he appreciates the efforts of everyone involved in making this happen. He thanked the Commission for all the work they did for the callback policy. A discussion was held regarding a stop sign at Raymond Hill and Simpson Lane. Lt. Bunnell stated there was never a sign at this location and discussed events to date in this area regarding line of site for exiting Simpson Lane. He stated police presence may help with problems in this area. Mayor Jaskiewicz thanked the Building Committee for all its work regarding the proposed Public Safety Building. He discussed progress to the bridge and stated they are working on back filling and the north side is done. Filling along the sides will start this week and he hopes to have the bridge completed by the end of November.

14. Remarks from Town Council Liaison, Candy Buebendorf

Councilor Buebendorf thanked everyone who worked on the Public Safety Building Committee and stated the presentations were very informative.

15. Remarks from the Commissioners

Commissioner Moran stated he will check to see if he has the correct numbers for Chief Truex in order to make contact with him.

Commissioner Allyn urged the Commission members to forward all revisions to him for the Policies and Procedures document prior to the end of the month and he stated he will speak with the Mayor and Human Resources regarding the interview process in the future and how to shift some of the responsibilities to Human Resources.

Commissioner McNally wished everyone a happy and safe Halloween.

Commissioner Loiler stated he is pleased with all the progress being made by the Commission on various issues and wished everyone a safe and happy Halloween.

16. Adjournment

Motion made by Commissioner Loiler, seconded by Commissioner McNally to adjourn the meeting at 7:40 p.m. Discussion, none, voice vote, 7-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.