

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
April 22, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairperson Baker called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Baker and Southard. Absent was Councilor Caron. Also present were Mayor Leonard Bunnell, Sr., and Councilor Rachael Novak. Also absent was Public Works Director John Carlson.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, March 25, 2026
Motion made by Councilor Southard, seconded by Councilor Baker, to approve the March 25, 2026, Public Works/Solid Waste Standing Committee Regular Meeting Minutes. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
 - b. Special Meeting Minutes of Tuesday, April 7, 2026
Motion made by Councilor Southard, seconded by Councilor Baker, to table the approval of the April 7, 2026 Public Works/Solid Waste Standing Committee Special Meeting Minutes. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*
7. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
The bids for Butlertown Road were received; the project is scheduled to move forward this spring.
 - 2) Maple Avenue Paving
The first phase of the Maple Avenue Paving project is nearing completion. An issue has arisen with one of the driveway aprons, which is being remedied, and plans for the next phase are in progress.

3) East Lake Road

The project is progressing; the catch basins have been installed, and the road has been widened.

c. Youth Services (Montville Community Center) Bathrooms

The contract is ready to be signed, and a pre-construction meeting is being scheduled.

d. Public Works Garage Clean-up & Breakroom – *no update*

e. Tree Clearing

1) 126 and 140 Lynch Hill Road (tree removal and stone wall)

The Public Works Director met with the resident and the Chairman reviewed the area. According to the property owner, the existing stone wall sustained damage due to a Town plow truck. Additional tree work will be conducted in the area, and solutions to eliminate any potential hazard(s) are being explored. There are no evident safety hazards at this time.

f. Future Capital Projects – *no update*

g. Camp Oakdale Renovations

1) Pavilion and Dog Park Master Plan – *no update*

2) Camp Oakdale Parking Lots

Specifications for the paving of the parking lots are being drafted.

3) Pickleball Court Roadside Privacy Screen

The Public Works Department will be installing the privacy screen, which was purchased by the Parks & Recreation Department.

4) Solar Trash Compactors

The solar trash compactors were delivered; the placement will be determined and the compactors will be installed.

Motion made by Councilor Southard, seconded by Councilor Baker, to remove item 7(g)(4), Solar Trash Compactors, from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

h. Boat Launch/Fishing Pier

The Boat Launch/Fishing Pier project is progressing on schedule for the July completion date and bi-monthly meetings are being held. Mayor Bunnell reported that the state is proposing a new law requiring children 12 years old and younger to wear a PFD (Personal Flotation Device) while on the pier.

i. Surplus Equipment

All of the Public Works' surplus equipment was delivered to Petrowski Auctions.

j. Trex Project – Collection and Baling of Plastic Film

The Public Works Director and Town Engineer are exploring possible locations to place a storage building to house the baler and payload.

- k. Transfer Station Regulations: Fees, including Commercial Roof Shingles & Punch Cards
The Committee reviewed the final draft of the revised Regulations; additional changes included:

Page 3, Section III(A)(2):

- i. In addition to the above, a building permit valid for 6 months, or copy thereof,....

Page 4, Section III(A)(3):

- vii. Usable items may be placed in the free repurpose area at the transfer station. Anyone removing items from the free repurpose area is doing so at their own risk. All items placed in free repurpose area subject to the price chart. This area is restricted to Montville residents only; proof of residency may be required.

Page 5, Section IV(A):

- i. Batteries – household and lithium (lithium batteries shall be separated and placed in the dedicated battery recycling area)
ii. Brush (subject to the provisions set forth above; **no Bamboo**)
xx. Household Refuse – Those residents...obtain an annual pass and dispose a maximum of 8 (eight) 13-gallon bags per week,...

Page 8, Price Chart:

Decking, Construction Debris, Roofing Shingles require a Building Permit (valid for 6 months)

Motion made by Councilor Southard, seconded by Councilor Baker, to approve and send the Solid Waste Collection and Disposal Regulations to the Town Council for review and approval. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

Chairman Baker recommended, and Councilor Southard agreed, to distribute the Price Chart, including the truck size, with the punch cards. Copies will also be available at the Transfer Station.

- l. Facility Costs – *in progress*
m. Capital Fund Fiscal Year 2026/27
A new sander and plow for one of the mason dump trucks and a new mower are included in the Capital Budget request for FY2026/27.
n. Animal Control Facility – *in progress; near completion*
o. Drainage Issues:

- 1) 66 Glendale Road, Oakdale – *requires looming & seeding*
- 2) 494 Kitemaug Road, Uncasville – *requires looming & seeding*
- 3) 21 Gair Court – *no update*

p. Tipping Fees

The tipping fees are expected to increase by 9% in FY2026/27. As such, the Town is seeking additional revenue to help offset its costs after the expiration of the SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority) contract in 2030.

q. Sidewalk Maintenance – *no report*

r. Connecticut Tire Stewardship – *no changes*

s. Town Hall Furnace

The Town is in the process of hiring a firm to conduct an evaluation; the oil deliveries have been canceled in preparation for its removal. The underground oil tank at the Fair Oaks Community Center will also be removed and replaced. The underground oil tank at the Board of Education Bus Lot will be removed and the buses will begin filling their tanks at the Public Works facility, resulting in a significant cost savings.

t. Cardboard Recycling

Rand-Whitney Container Board has confirmed its interest in purchasing the Town's cardboard. The Transfer Station will add a container designated for the collection of cardboard only. They will confirm that the program will not jeopardize the Town's contract with SCRRRA.

u. CT DEEP Sustainable Materials Management Grant (SMMR2)

The Town Council appointed the members of the Ad-Hoc Sustainable Materials Management Committee during its April Regular Meeting. The appointments of the Mayor and Finance Director as non-voting members of the Committee will be added to the May Town Council Regular Meeting Agenda. The Committee will begin meeting in June. The required paperwork is being completed and submitted to CT DEEP.

v. Snow removal budget, overtime and materials

Motion made by Councilor Southard, seconded by Councilor Baker, to remove Item 8(a), Snow Removal Budget, Overtime, and Materials, from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

w. Senior Center/Social Services

The Punch List for the Senior Center/Social Services buildings is in progress; an item to repair/replace the sliding doors was recently added to the list.

9. New Business

a. Vermont Drive Sewer Drains

A resident residing on Vermont Drive is experiencing an ongoing issue related to the smell of sewage and water seeping out of the shower drain in the finished basement. The Water Pollution Control Authority (WPCA) investigated the issue and, while they found no issues related to the sewer, they discovered a high volume of water entering the sewer line and traveling to the treatment plant. SCWA (Southeastern Connecticut Water Authority) also investigated the issue and did not find any breakages in the water line. The Town Engineer is reviewing the catch basin to ensure that it is working properly. The issue may lie with the groundwater.

10. Remarks from the Public with a three-limit limit

Transfer Station Foreperson Turner questioned the Architect's responsibilities for the issues that arose with the construction of the Animal Control Facility.

Mayor Bunnell reported that the Town plans to follow through on the errors that were made throughout the construction of the building.

She also questioned whether the Town might consider constructing a trash energy plan and reported that a representative from Casella Waste Systems informed her that, of the 70 transfer stations they visit, Montville's was, by far, the cleanest.

11. Remarks from the Councilors – *none*

12. Adjournment

Motion made by Councilor Southard, seconded by Councilor Baker, to adjourn the meeting at 6:25 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville