

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
May 27, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Baker called the meeting to order at 5:02 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Brian Baker and Kate Southard. Absent was Councilor Billy Caron. Also present were Mayor Leonard Bunnell, Sr., Councilor Rachael Novak, Public Works Director John Carlson, and Transfer Station Foreperson Flo Turner.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Special Meeting Minutes of Tuesday, April 7, 2026
Motion made by Councilor Southard, seconded by Councilor Baker, to approve the Tuesday, April 7, 2026, Public Works/Solid Waste Standing Committee Special Meeting Minutes. Discussion: None: Voice vote, 2-0, all in favor. Motion carried.
 - b. Regular Meeting Minutes of Wednesday, April 22, 2026
Motion made by Councilor Southard, seconded by Councilor Baker, to approve the Wednesday, April 22, 2026, Public Works/Solid Waste Standing Committee Regular Meeting Minutes. Discussion: None: Voice vote, 2-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*
7. Correspondence
 - a. Copy of the Seller Settlement from Lyon Alex & Son for the sale of Town vehicles
8. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
Work on Butlertown Road is scheduled to begin in June.

2) Maple Avenue Paving

The survey for the remaining section of Maple Avenue is complete, and the bid package is being developed; the project is expected to go out to bid in June. The outstanding items from the first phase of the project are expected to be addressed and resolved.

3) East Lake Road

The drainage improvements and scraping are complete, and an estimate was received to widen and pave a section of the road.

Many of the Town roads suffered extensive damage due to the hard winter and need repair, including Grassy Hill Road, Noble Hill Road, and Williams Road.

c. Youth Services (Montville Community Center) Bathrooms

The project has begun. Issues involving the inner workings were resolved, including the piping for the water. The colors were selected for partitions, flooring, walls, and trim. The asbestos abatement is scheduled for early June.

d. Public Works Garage Clean-up & Breakroom – *no update*

e. Tree Clearing

1) 126 and 140 Lynch Hill Road (tree removal and stone wall) – *no update*

f. Future Capital Projects

They are working on obtaining a grant(s) for the Town Hall improvements. A needs assessment report for the Town Hall, which will be included in the grant application package, was sent to the Town Council for review.

g. Camp Oakdale Renovations

1) Pavilion and Dog Park Master Plan

Discussions regarding the expenditure of the remaining funds, including drainage work, replacing the rocks with concrete planters, and installing permanent cornhole boards, are taking place. Due to its proximity to the wetlands, the work that could be conducted on the property is limited.

The septic system at the Tennis/Pickleball Courts was located, upgraded, and manhole covers were installed for future access. The electrical was also located in preparation for the regrading and paving of the parking lot. It is hoped that the project will go out to bid in early June.

The Camp Oakdale Storage Building is complete, and a Certificate of Occupancy (C/O) is expected this week.

- 2) Camp Oakdale Parking Lots
The status of the grant is being explored.
- 3) Pickleball Court Roadside Privacy Screen
The Parks & Recreation Commission approved the funding for the privacy screen. They are also expected to approve the printing cost for the QR Code for the Town App. The project is expected to be completed by the end of June.
- h. Boat Launch/Fishing Pier
The project is progressing; the boat launch is substantially complete. An issue with the electrical work, causing a slight delay in the timeline, was resolved. Frontier was on-site to install the emergency phone and internet access; a manhole cover will be installed to provide access to the equipment. A section of the road to the Pier will be paved once the project is completed. A plan to control the Japanese knotweed plants is being investigated.
- i. Surplus Equipment
Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
- j. Trex Project – Collection and Baling of Plastic Film
Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried
- k. Transfer Station Regulations: Fees, including Commercial Roof Shingles & Punch Cards
Concerns regarding the stamp conflicting with the QR code on the Punch Card were raised. Discussion ensued regarding the importance of distributing a notice/handout regarding the bag limitations, as well as placing a visual sample of the bag and a cubic yard in preparation for the changes. The Town will post a flyer announcing the key changes on the Town website and send a notification through the app.
Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
- l. Facility Costs
The Parks & Recreation Commission raised the rental fees for the Large Pavilion and has begun discussing non-resident fees.
Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
- m. Capital Fund Fiscal Year 2026/27
Motion made by Councilor Southard, seconded by Councilor Baker, to rename the item Capital Fund FY2027/28. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

n. Animal Control Facility

The Grand Opening for the K-9 Barrett Memorial Animal Control Facility will be held on Saturday, June 13, at 11:00 a.m. Work on the Memorial Garden will begin this week. The status of the permanent generator is unknown.

Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

o. Drainage Issues:

1) 66 Glendale Road, Oakdale (ice issues) – *(ice issues) no update*

The project to install new piping and a catch basin has been on hold due to the lack of funding.

2) 494 Kitemaug Road, Uncasville (loom and seed); *no update*

3) 21 Gair Court – *no update*

p. Tipping Fees

The Town's tipping fees are increasing by approximately 9%.

Motion made by Councilor Southard, seconded by Councilor Baker, to remove the item from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

q. Sidewalk Maintenance – *no update*

r. Connecticut Tire Stewardship

It is expected that the disposal of tires will be offered free of charge. The Transfer Station signage and Regulations will be modified, as necessary.

s. Town Hall Furnace

The Town Hall Furnace is included as part of the CIF (Community Investment Fund) Grant application for the Town Hall renovations (see item 8(f)).

t. Cardboard Recycling

Due to the Town's contract with SCRRRA (Southeastern Connecticut Regional Resource Authority), they are not able to partner with Rand-Whitney Containerboard for cardboard recycling. Discussions to amend the contract may take place upon its expiration.

u. CT DEEP Sustainable Materials Management Grant (SMMR2)

The contract, which was apparently sent, has not been received. A Sustainable Materials Management Ad-Hoc Committee Organizational Meeting will be scheduled.

v. Senior Center/Social Services

The majority of the remaining items are complete. The Public Works Director will be meeting with a contractor regarding a roof leak.

w. Vermont Drive Sewer Drains

In response to a resident's complaint, the Department investigated the sewer drain located behind the residence and found that the drain is in working condition with no blockages hindering the flow of water. A swamp a few houses away also connects to the drain. During a recent investigation, the Water Pollution Control Authority (WPCA) discovered that a high volume of water was entering the sewer line and traveling to the treatment plant. The water was tested and found to contain no chlorine, determining that the water did not derive from the Southeastern Connecticut Water Authority. Mosquito biscuits to control the larvae were provided to the property owner. Neither the storm drains nor the catch basin is related to the backup in the shower drain. Cleaning out the drain/basin will not remedy the stagnant water in the drain/basin, resulting in mosquitoes. The issue, most likely, resides between the piping between the home and the main lateral, which is the responsibility of the property owner.

9. New Business – *none*

10. Remarks from the Public with a three-limit limit

Transfer Station Foreperson Turner proposed that the property owner on Lynch Hill Road consider selling the stones from the stone wall for profit. She also proposed instituting a Fix-it Center at the Senior Center for seniors to help others fix minor issues.

In response to Councilor Novak regarding the solar trash bins, Transfer Station Foreperson Turner suggested relocating the bin by the BBQ for more sunlight; the bins were strategically placed in areas where the public congregate the most.

11. Remarks from the Councilors – *none*

12. Adjournment

Motion made by Councilor Southard, seconded by Councilor Baker, to adjourn the meeting at 6:48 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville