



MINUTES

Date: June 15, 2026, Special Meeting

Location: Large Conference Room, Montville High School

Board of Education Goal:

Montville graduates will possess the skills and dispositions to navigate complex tasks. Our graduates are communicators, information consumers, problem solvers, and independent learners. They exhibit empathy, perseverance, inclusivity and self-awareness.

1. Call to Order / Pledge of Allegiance / Moment of Silence – 4:30 P.M.

Board Chair Carol Burgess called the meeting to order at 4:30.

Board Members Attending: Bonnie Bacon, Wills Pike, Tina Grove, Bob Mitchell, Erika Striebel, Timothy Shanahan, Carol Burgess and Donna Funk, also in attendance were: Superintendent Dianne Vumback, Assistant Superintendent Andrea Flynn, Director of Finance and Operations, Deborah Martin, Director of Special Services Kristen Brewer, Principal David Gollsneider, Director of Facilities Willie Quinones.

2. Discussion and possible action – Proposed Change Orders for additional HVAC work for MHS, MOH and TYL, based on additional funding available.

MHS

- 1st choice, requested a cost estimate to add a new HVAC unit for the gymnasium – *Recommendation to approve replacing AHU's in the gymnasium to full Air conditioning units, construction proposal, \$997,033.88*
- *Nutmeg could not provide proposal due to timing. They felt they would not have the work completed before the December 31st deadline.*

MOH

- 1st choice, requested a cost estimate from Nutmeg to add VRF units for the classrooms down the 2nd, 3rd, 4th and 5th grade hallways (Back of the school) - *Recommendation to add VRF system to the 3rd and 4th hallway, back right of school, construction proposal package #2, VRF #2 in the amount of \$429,474, (Principal recommendation based on funding availability as option #1)*

- 2nd choice, requested a cost estimate from Nutmeg to add VRF units for the K, 1st, 2nd grade hallways (front of the school), Package 6, \$935,568

Package 1:

- VRF #1 - \$660,802

Package 2:

- VRF #2 - \$429,474
- VRF #3 - \$334,036

Package 6:

- VRF #4 - \$561,341
- VRF #5 - \$374,227

TYL

- 1st choice, request a cost estimate from Sav-Mor to add VRF units for the remaining outer classrooms on the upper floor – VRF#5, VRF#8, VRF#10, construction proposal \$636,000
- 2nd choice, request a cost estimate from Sav-Mor to add VRF units for all of the classrooms on the lower floor - VRF#1, VRF #2, VRF#3, VRF#4, VRF#9 construction proposal \$1,164,000

Recommendation to add VRF systems in the following areas, remainder of 2nd floor classrooms VRF #s 5, 8, 10 and VRF #1, #2 on the first floor, back classrooms, total construction proposal \$1,091,000

2nd floor VRF

- VRF-5 - \$204,000.00
- VRF-8 - \$210,000.00
- VRF-10- \$222,000.00

1st floor VRF

- VRF-1 - \$235,000.00
- VRF-2 - \$220,000.00
- VRF-3 - \$226,000.00
- VRF-4 - \$221,000.00
- VRF-9 - \$262,000.00

The following funds are available to be applied to the additional HVAC Work for each school project. Please keep in mind the third-party commissioning proposal and special inspection for structure for all the HVAC projects will also have to come out of these funds.

MHS: \$3,056,060.00

MOH: \$612,086.00

TYL: \$1,511,344.00

Motion: To approve the proposed change orders as presented.

Moved by: Bob Mitchell
Seconded by: Wills Pike
Vote: Carried (8-0)

3. Discussion and possible action to review the option to purchase or rent portable AC units for The Palmer School.

No Motion was made, there will be no action taken at this time.

4. Discussion and possible action to consider third-party commissioning for all HVAC projects.

- *This is required by the State for HVAC projects.*

Motion: Accept the lowest responsible bid for third party commissioning for all HVAC Projects

Moved by: Wills Pike
Seconded by: Donna Funk
Vote: Carried (8-0)

5. Discussion and possible action to award the Bid to the lowest bidder for Special Inspections of the steel structure for all HVAC projects.

Required by the State of Connecticut.

Motion: To Award the Bid to the lowest bidder for special inspections of steel structures for HVAC projects.

Moved by: Bob Mitchell
Seconded by: Tina Grove

After a brief discussion, it was decided that postponing to get estimates on the number of days to complete the inspections; to calculate expected costs is warranted prior to making a decision.

Motion: To postpone this discussion for the next meeting.

Moved by: Bob Mitchell
Seconded by: Wills Pike
Vote: Carried: (8-0)

6. Consideration and action to approve transfers as recommended by the Director of Finance and Operations to address surplus and items over budget in the 2025-2026 budget as necessary.

Motion: To approve the recommended transfers as follows:

Transfer \$255,697 from objects 204-222 Employee Benefits to objects 330.1200 Contracted Fees Special Education \$100,374, 510.2792 Pupil Transportation Contracted Services (\$142,604), and 584.2792 Travel Reimbursements (\$12,719).

Transfer \$40,290 from object 323 Contracted Services to object 331 Legal Services.

Transfer \$35,879 from 560.1100 Tuition to 810 Dues and Fees

Moved by: Bob Mitchell
Seconded by: Timothy Shanahan
Vote: Carried (8-0)

7. Consideration and action to direct the superintendent to transfer funds from budget categories which reflect a surplus to categories which are over budget as the 2025-2026 budget is closed for the Fiscal year ending June 30, 2026.

Motion: To direct the Superintendent to transfer funds from budget categories which reflect surplus to categories which are over budget to close the 2025-2026

Moved by: Wills Pike
Seconded by: Erika Striebel
Vote: Carried (8-0)

8. Adjournment

Motion: To adjourn the meeting.

Moved by: Tim Shanahan
Seconded by: Donna Funk
Vote: Carried (8-0)

The meeting adjourned at 5:40p.m.

Respectfully submitted by,
Suzanne Bedard, Secretary to the Assistant Superintendent

Minutes Approved: _____