

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
June 24, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Baker called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Brian Baker, Billy Caron, and Kate Southard. Also present were Mayor Leonard Bunnell, Sr., Public Works Director John Carlson, and Transfer Station Foreperson Flo Turner.
4. Alterations to the Agenda – *none*
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, May 27, 2026
Motion made by Councilor Southard, seconded by Councilor Caron, to approve the Wednesday, May 27, 2026, Public Works/Solid Waste Standing Committee Regular Meeting Minutes. Discussion: None: Voice vote, 3-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*
7. Correspondence – *none*
8. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
The driveway aprons on Connecticut Boulevard and Old Colchester Road in Montville Manor are complete. Two additional aprons are in process. Butlertown Road, which will be added to next month's agenda, will be reclaimed and regraded following the removal of a tree.
 - 2) Maple Avenue Paving
The looming from the first phase of the project is in progress. The remaining 1.2 miles is scheduled to go out to bid this week.
 - 3) East Lake Road
A small section of the road is scheduled to be paved in mid-July.

- c. Youth Services (Montville Community Center) Bathrooms
The plumbing has been removed and, due to termite damage, the walls will need to be reframed, resulting in a slightly larger bathroom. Adjustments were made to the paneling/wall finish and partition material, keeping the project as close to the budget amount as possible.
- d. Public Works Garage Clean-up & Breakroom – *no update*
- e. Tree Clearing
 - 1) 126 and 140 Lynch Hill Road (tree removal and stone wall)
Public Works Director Carlson reported that an explanation and update were provided to the property owner.
- f. Future Capital Projects
Depending on the availability of parts and cost, a new roadside mower might be needed to replace the current mower, which is out of service.
- g. Camp Oakdale Renovations
 - 1) Pavilion and Dog Park Master Plan
The Pickleball/Tennis Court Parking Lot is scheduled to go out to bid this week. The item will be separated, and the Dog Park Master Plan will be renamed "Pickleball/Tennis Court Parking Lot" to avoid confusion. After the drainage issues for the Large Pavilion Parking Lot are resolved and the project is completed, the remaining items will be reviewed and prioritized.
 - 2) Camp Oakdale Parking Lots (Baseball Fields)
The project is scheduled to go out to bid this week.

Councilor Southard announced that the Town was awarded a \$1.1 million State Grant to modernize, expand, and enhance Camp Oakdale. Public Works Director Carlson added that the parking lot will be reduced by 23 spaces due to a change in the size of each space.
 - 3) Pickleball Court Roadside Privacy Screen
The status of the privacy screen will be determined.
- h. Boat Launch/Fishing Pier
The parking lot is scheduled for paving this week and striping next week. Once paved, the Boat Launch will be opened. The installation of the lighting, camera, and electrical systems was delayed due to right-of-way issues with Eversource. The floating docks were installed, and the ramp is in transit. Work on the Fishing Pier is delayed and will continue. The parking lot paving and striping are weather-dependent.
- i. Capital Fund FY2027/28 – *no update*

j. Drainage Issues:

- 1) 66 Glendale Road, Oakdale – *no update*
- 2) 494 Kitemaug Road, Uncasville – *looming and seeding scheduled for July*
- 3) 21 Gair Court – *no update*
- 4) 89 Park Av (stormwater drainage issue)

CLA Engineers, Inc., submitted a report stating that the existing drainage swale most likely existed since the 1950s, and the Town does not appear to be under any obligation to fill the swale at this time. The swale appears to collect stormwater runoff from the adjacent properties, diverting and preventing flooding on the existing property. Should the Town opt to fill the swale, extensive and costly work and approvals would be required and might create unforeseen issues.

k. Sidewalk Maintenance – *no update*

l. Connecticut Tire Stewardship – *no update*

m. Town Hall Furnace – *no update*

n. Cardboard Recycling

Councilor Baker reported that a letter, dated June 15, 2026, was received stating that the curbside collection rates of recyclable materials were increased by 3% on April 1, 2026. He referred to Resolution No. 2022-25, in which the Town Council approved an extension of the existing contract with Casella through March 31, 2027. A copy of the contract will be obtained and reviewed. Correspondence was also received regarding a rate increase for the non-burnable items.

Per the contract, the possibility of partnering with Rand-Whitney Containerboard for cardboard recycling, creating a revenue source and offsetting their costs, was raised. Public Works Director Carlson also reported that, though the bins have been purchased, the Town-wide recycling program is not under SCRRRA (Southeastern Connecticut Regional Resource Authority).

o. CT DEEP Sustainable Materials Management Grant (SMMR2)

Councilor Baker reported that the CT DEEP (Connecticut Department of Energy & Environmental Protection) contract has been executed. The status of the contract with WasteZero will be determined.

p. Senior Center/Social Services

The project is in progress, with minor items pending completion.

q. Vermont Drive Sewer Drains

The Town and WPCA (Water Pollution Control Authority) have extensively investigated the matter and have determined that the system is working properly; the

issue is most likely between the home and lateral pipe, which is the property owner's responsibility.

Motion made by Councilor Caron, seconded by Councilor Southard, to remove Item 8(q), Vermont Drive Sewer Drains, from future agendas. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

9. New Business – *none*

10. Remarks from the Public with a three-limit limit

Transfer Station Foreperson Flo Turner requested that the additional maintenance and potential issues related to the installation of fencing or plantings at the pickleball/tennis court bathrooms be considered. She also stated the difficulties in budgeting the disposal costs, which are dependent on the amount of waste deposited by the residents.

Chairman Baker stated that he has requested a revenue report for stickers, scrap, etc., from the Finance Department. The revised regulations and initiation of the SMMR2 (Sustainable Materials Management Round 2) Grant Program should help them offset their expenses.

11. Remarks from the Councilors

Councilor Southard presented the flyer announcing the Regulation updates for review. Once finalized, the flyer will be posted on the Town website on or before July 1 and distributed to the residents.

12. Adjournment

Motion made by Councilor Caron, seconded by Councilor Southard, to adjourn the meeting at 6:32 p.m. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville