

Approved: \_\_\_\_\_

**DRAFT**  
**TOWN OF MONTVILLE**  
**MEETING OF ECONOMIC DEVELOPMENT COMMISSION**  
**October 18, 2010**

**1. Call to Order.**

Commissioner Chuck Longton called the meeting to order at 7:03 p.m.

**2. Pledge of Allegiance.**

**3. Roll Call.**

Commissioners James Andriote, Leonard Bunnell, Jr., Marjorie Gatheral, Ann Mattson, Al Skulczyk, Robert Thorn, Jim Toner and, Chuck Longton were present. Commissioner John Diamantini was absent.

**4. Remarks from the Public regarding items on the Agenda (three minute limit).**

None

**5. Adjustments to the Agenda.**

None

**6. Approval of the Minutes of the Previous Meeting—July 19, 2010 and September 20, 2010.**

**Motion:** That the Commission approves the July 19, 2010 and September 20, 2010, minutes, as written.

**Proposed by:** Marjorie Gatheral

**Seconded by:** Jim Andriote

**Vote:** Carried unanimously

**7. Communications.**

None

**8. Guest Speaker – Attorney John Chase, Town Historian**

J. Chase spoke to the Commission about his interest in the Montville Congregational Church that started three years ago and the talks between the church and the Town that began six months ago about preserving the church for the economic and historic benefit of the Town. He also talked about the role of the church as part of the Town's Plan for Conservation and Development and the establishment of an entity to take care of the church structure. Attorney Chase suggested that the Commissioners contact the Mayor or Planning & Zoning with any suggestions they may have. M. Vlaun suggested that J. Chase follows up with the Commission after the new year on the status of the church.

**9. Reports.**

**a. From the Mayor.**

Mayor Jaskiewicz was absent from the meeting.

**b. From the Town Planner.**

M. Vlaun updated the Commission on projects approved by Planning & Zoning, a list of new businesses, employment data, the unemployment rate, the sale of Oakdale Plaza, the sale and occupancy of Montville Commons, comparative data from *The Connecticut Economic Digest* and 2010Town data from the Connecticut Economic Resource Center, Inc.

**c. From the EDC Liaison.**

B. Caron stated that he reported to the Town Council on J. Toner and L. Bunnell's success with the SBA Commission and their visits with local businesses and that they would report back to them on their findings. C. Longton will make a report to the Town Council at their next meeting.

**d. From Standing Committees.**

**i. Town Recognition/Beautification Award (Commissioners Longton, Thorn, Gatheral.**

The Committee has not met and has asked for recommendations from the Commissioners.

**e. From Special Committees.**

**i. SBA Committees.**

J. Toner reported on three action items from the last Commission meeting. He stated that a letter signed by C. Longton was mailed to Mayor Jaskiewicz regarding the traffic issue at the intersection of Routes 85 and 161 from Lakewood Drive to Daisy Road. Secondly, he obtained from M. Vlaun the list of new businesses opened in 2009. Finally, the 2007 form "How to Start a Business" in the Town of Montville has been updated with a contact number for the EDC via the Town Planner office. The form will be uploaded to the Town website. J. Toner also reported on a letter he received while giving a SCORE presentation at Three Rivers Community College. J. Andriote congratulated the Committee on its success thus far.

**10. Unfinished Business.**

**a. Review and revise Commission Rules and Procedures.**

J. Andriote reported on his proposed changes to the Commission Rules and Procedures stating that the Commission is not following some of the rules/procedures as they currently exist. The aim is to bring them in line with what the Commission is actually doing. B. Thorn also suggested that the grammar be cleaned up.

**Motion:** **That Commissioner Andriote will email to the Commission the Rules and Procedures with his proposed recommendations in bold type for review.**

**Proposed by:** Lenny Bunnell

**Seconded by:** Bob Thorn

**Vote:** Carried unanimously

**b. Organize a Historical Scenic Travel Route as a tourism incentive (Commissioners Gatheral and Toner).**

M. Gatheral asked J. Chase if he had a list of historical properties in Town. He suggested that she contact the Town Clerk or the Town Planner.

**11. New Business.**

C. Longton poled the Commission as to whether it should make a stand for the proposed public safety building that will be decided on by the voters in November. Discussion followed.

**Motion:** **That Economic Development Commission is in favor of a public safety complex to be voted on November 2, 2010. It believes that the complex will be an economic benefit to the Town of Montville and hopefully attract new businesses.**

**Proposed by:** Bob Thorn  
**Seconded by:** Marjorie Gatheral  
**Vote:** Carried 7-0, Lenny Bunnell abstained from the vote

**12. Other Business.**

J. Andriote commented on sending a letter to Commissioners who do not attend meetings.

**13. Remarks (three minute limit).**

**a. From Individual Commissioners.**

J. Andriote commented on the progress made by the Commission. L. Bunnell thanked J. Chase for the information he presented this evening. B. Thorn commented that he was happy to back. A. Skulczyck apologized to J. Andriote for misunderstanding a comment he made earlier in the evening. C. Longton also thanked J. Chase and the Commission also for its efforts.

**b. From Town Council Liaison.**

B. Caron commented that he would love to see the Commission send letter to new businesses.

**c. From the Public on EDC topics.**

None

**10. Adjournment.**

**Motion:** That the meeting is adjourned.

**Proposed by:** Ann Mattson

**Seconded by:** Al Skulczyck

**Vote:** Carried unanimously

The meeting adjourned at 9:07 p.m.

Respectfully submitted by

Chuck Longton, Chair  
Economic Development Commission

Gloria J. Gathers, Recording Secretary