

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
July 22, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Baker called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Brian Baker, Billy Caron, and Kate Southard. Also present were Mayor Leonard Bunnell, Sr., Public Works Director John Carlson, and Transfer Station Foreperson Flo Turner.
4. Alterations to the Agenda
Motion made by Councilor Southard, seconded by Councilor Caron, to add the following item was added to the Agenda, under Item 8(j), Old Business, Drainage Issues:
 - 5) Laurel Point FloodingDiscussion: None. Voice vote, 3-0, all in favor. Motion carried.
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, June 24, 2026
Motion made by Councilor Caron, seconded by Councilor Southard, to approve the Public Works/Solid Waste Standing Committee Regular Meeting Minutes of June 24, 2026. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit
Flo Turner, 204 Route 163, stated that she has received several complaints regarding the pitch of the ramp at the Fishing Pier.
7. Correspondence – *none*
8. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
 - 2) Maple Avenue Paving
Five (5) bids were received for the remaining portion of the Maple Avenue Paving Project (from Route 163 to Public Works). The excavation, sidewalk work, and catch basin replacements were included in the bid.

- 3) East Lake Road
The partial paving of East Lake Road was completed today. The Public Works Director will speak with the Finance Director regarding the remaining funds, which might be used to repair/pave additional road(s).
- 4) Butlertown Road
The catch basin for Butlertown Road is in progress and is scheduled for completion in early August. Once completed, the project should be back on schedule.
- c. Youth Services (Montville Community Center) Bathrooms
The walls and sheetrock, fiberglass panels, and door frames are installed. The windows and HVAC system are in progress and will be followed by the installation of the toilets, flooring, and fixtures. The project is on schedule for completion by the end of August. Three (3) change orders were made, including the replacement of a valve and termite damage.
- d. Public Works Garage Clean-up & Breakroom – *no update*
- e. Tree Clearing
 - 1) 126 and 140 Lynch Hill Road (tree removal and stone wall)
The Public Works Director will conduct a closer inspection of the stone wall and tree for possible removal as time allows.
- f. Future Capital Projects
The Town Hall project is in progress. The possibility of installing an above-ground oil tank at Fair Oaks Community Center is being investigated.
- g. Camp Oakdale Renovations
 - 1) Large Pavilion Master Plan
The Engineer is continuing to work on a plan to remedy the drainage issues. The possibility of adding security cameras to the facility is also being explored.
 - 2) Pickleball/Tennis Court Parking Lot
The bid for the Pickleball/Tennis Court Parking Lot project is scheduled to open on August 12. Conduits and a pole for Frontier Communications will be installed to accommodate the security cameras to be monitored by the Dispatch Center.
 - 3) Camp Oakdale Ballfield Parking Lot
The project is scheduled to go out to bid in December 2026/January 2027 for a July project completion date. Due to new requirements, the number of parking spaces will be reduced. One of the lighting poles might require conduit before the parking lot is paved.
 - 4) Pickleball Court Roadside Privacy Screen
The Privacy Screen has been ordered and is expected to ship this Friday, July 24.
- h. Boat Launch/Fishing Pier

The Boat Launch is complete. The Fishing Pier railings were slightly delayed due to the custom cutting. Councilor Baker suggested adding a line item for Boat Launch/Fishing Pier Maintenance in future budgets. He also stated that the contractor will need to be contacted to refill and regrade those areas that eroded due to the recent storm. Mayor Bunnell reported that the owners of the property above the parking lot have agreed to allow access to the upper parking lot for overflow parking; an access agreement is being drafted by the Town Attorney. The Town Engineer is reviewing the slope of the ramp to ensure that it was installed according to plan.

i. Capital Fund FY2027/28

To date, the FY2027/28 Capital Fund Requests include: the Fire Marshal vehicle, plow truck(s), Building Official vehicle, and police vehicle.

j. Drainage Issues:

- 1) 66 Glendale Road, Oakdale – *no update*
- 2) 494 Kitemaug Road, Uncasville – *property owner updated regarding delay*
- 3) 21 Gair Court – *no update*
- 4) 89 Park Avenue (stormwater drainage problem)

Motion made by Councilor Southard, seconded by Councilor Caron, to remove Item 8(j)(4), Old Business, Drainage Issues, 89 Park Avenue, from the Agenda.

Discussion: Both the Town and the Engineer have reviewed the issue. Voice vote, 3-0, all in favor.

5) Laurel Point Flooding

The drywells/catch basins are pumped annually and as necessary. The flooding is partly caused by the mud and silt flowing into the catch basins from the neighboring driveway after heavy rainstorms. The drywells/catch basins will be re-stoned to help alleviate the flooding.

k. Sidewalk Maintenance – *no update*

l. Connecticut Tire Stewardship – *no update; SCRRRA Contract in progress*

m. Town Hall Furnace – *grant in progress; temporary oil tank may be required*

n. Cardboard Recycling – *no update*

o. CT DEEP Sustainable Materials Management Grant (SMMR2)

The Committee will be meeting this evening to discuss the model options.

p. Senior Center/Social Services

The compressor for the freezer at the Senior Center broke down yesterday and will be replaced free of charge, excluding labor. All of the food was temporarily moved to Murphy School. The replacement of the ceiling tiles in the main corridor is in progress.

9. New Business – *none*

10. Remarks from the Public with a three-limit limit

Flo Turner, 204 Route 163, reported that the residents are conforming to the change to 13-gallon-sized bags. The Councilors thanked her for her efforts.

11. Remarks from the Councilors

The Public Works Director will send a reminder to the Board of Education regarding the number of FOBs required for the buses to access the fuel at Public Works.

12. Adjournment

Motion made by Councilor Southard, seconded by Councilor Caron, to adjourn the meeting at 6:29 p.m. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville