

Town of Montville
Ad-Hoc Sustainable Materials Management Committee
Meeting Minutes
July 22, 2026, 6:30 p.m.
Montville Town Hall – Mayor’s Conference Room

1. Call to Order

Chairman Baker called the meeting to order at 6:41 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Councilors Brian Baker and Nick Sabilia, Public Works Director John Carlson, Transfer Station Foreperson Florence Turner, and Laurence Eiden. Also present were Mayor Leonard Bunnell, Sr. Absent was Finance Director Julie Chapman.

4. Alterations to the Agenda – *none*

5. Approval of Minutes

a. Approval of Meeting Minutes of June 24, 2026

Motion made by Committee Member Sabilia, seconded by Committee Member Turner, with the following amendments:

Item 3, Roll Call:

Present were...Transfer Station Foreperson Florence Turner

Item 6, New Business, Page 2:

The Committee briefly discussed Suggestions included engaging SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority) to provide....

Discussion: None. Voice vote, 5-0, all in favor. Motion carried.

6. New Business

a. Discussion regarding Phase I of Sustainable Materials Management Round 2 (SMMR2) Grant Program

WasteZero Project Manager Kristen Brown presented and discussed three (3) different price point options and revenue/savings, based on previous numbers, were presented to the Committee for 13- and 33-gallon bags, as well as options for the sticker fee and food waste program. It was estimated that 2,000 households utilize the Transfer Station. The importance of informing and educating the public to prevent confusion and misunderstandings was briefly discussed. To begin the process, she recommended forming a Focus Group(s) to inform the residents regarding the program. She also recommended introducing the programs in phases to help simplify the process. The

bags may be sold at the local grocery stores and pharmacies. There is no extra charge to print on the bags. The program will also encourage and increase recycling

WasteZero Project Manager Brown will provide the Committee with the calculation sheet to experiment with the numbers. She will also arrange for a brief meeting with the Finance Director and request a tonnage report from SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority). After reviewing the budget, she will identify those line items directly related to the Transfer Station and determine the actual Transfer Station costs for a more accurate projection of the cost/revenue/savings. She recommended they determine the number of Focus Groups and scheduling their presence at the Transfer Station in the interim. Councilor Sabilia will invite the Conservation Commission to participate in the Focus Group.

7. Set Additional Future Meeting Times & Dates

The next meeting is scheduled for Wednesday, August 12, at 6:00 p.m. Discussion will include determining the bag sizes, pricing, revenue options, the Focus Group, and the schedule for the Committee's remaining meetings for the year.

8. Public Comment (3-minute time limit) – *none*

9. Adjournment

Motion made by Committee Member Sabilia, seconded by Committee Member Turner, to adjourn the meeting at 8:01 p.m. Discussion: None. Voice vote, 5-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville