

Town of Montville
Public Safety Building Committee

Meeting Minutes
November 18, 2010

1. Meeting was called to order by Chairman Platt at 7:00 pm
2. Roll Call: Members present – Paul Lewis, Chris Ida, Dave Jetmore, Jack Platt, John MacNeil, Jon Leonard, Lieutenant Bunnell and William Bucko. Also present were Council Chairman Donna Jacobson. Attorney Ron Ochsner and Planning Director Marcia Vlaun.
3. Pledge of Allegiance
4. Remarks from the public:
 - a. Mr. Joe Ciaudelli submitted a report dated 11/18/2010 on the communications tower
5. Minutes. Mr. Lewis made a motion, seconded by Mr. Bucko to approve the minutes of the previous meeting. All voted in favor.
6. Correspondence:
 - a. Draft copy of the State of Connecticut Statement of Work for PSAP Consolidated Feasibility Study, September 2010
 - b. Sample job descriptions for Owners Rep/Clerk of the Works
7. Old Business
 - a. Matters referred to the Attorney
 - i. The lease agreement for the current Public Safety Building expires on June 30, 2012. However the lease may be terminated by either party at any time by giving the other party 30 days notice
 - ii. A letter to the firms which filed responses to the initial tower RFP has been drafted for signature by the Chairman
 - iii. The Town has automatic Builders Risk insurance coverage with CIRMA for up to \$2.0M. Additional coverage will be required to be provided either by the Town or the contractor
 - iv. Discussion of remaining issues with respect to bonding
 - b. Construction manager – motion by Mr. Lewis second Mr. Leonard to table this item – all voted in favor
 - c. Report from sub-committee on communications tower – no report
8. New Business
 - a. Dave King outlined next project steps
 - b. Dave King and Attorney Ochsner will review the next phase of the contract
 - c. The Planning Director outlined the revised Town Council Charge. Mr. MacNeil made a motion and Mr. Jetmore seconded to forward the revised Charge to the Town Council. All voted in favor.
 - d. The Committee set the 2011 meeting dates for the fourth Thursday of the month
 - e. Attorney Ochsner has drafted a letter in response to those companies who submitted responses to the original RFP
 - f. The Planning Director directed the Committees attention to the construction time line in their project binders
 - g. Chris Ida discussed Leed and Green Globe certifications. Dave King indicated that these certifications were costly and that energy conservation measures would be part of the design. The Committee generally agreed that the Certifications were cost prohibitive.
9. There were no bills for approval
10. Mr. Ciaudelli requested that his report be placed as an item on the agenda at some future date

11. Several Committee members stated that they would review Mr. Ciaudellis report and thanked him for submitting it
12. Councilor Jacobson stated that Ray Occhialini and John Leonard had approached the Town Council Administrative Committee regarding the establishment of a regional dispatch study committee. Chairman Platt stated that he would like to be a member of the committee. Councilor Jacobson inquired as to the status of grants. Grants from the USDA were discussed. Councilor Jacobson stated that she would place the revised Town Council Charge to the Committee on the Councils December agenda.
13. Paul Lewis made a motion to adjourn second by Lt Bunnell – all in favor the meeting adjourned at 7:25pm

Minutes submitted by Marcia A. Vlaun, AICP