

Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
August 26, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
Chairman Baker called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Baker, Caron, Southard)
Present were Councilors Brian Baker, Billy Caron, and Kate Southard (5:40 p.m.). Also present were Mayor Leonard Bunnell, Sr. (5:34 p.m.), Councilor Rachael Novak, and Public Works Director John Carlson.
4. Alterations to the Agenda
Motion made by Councilor Caron, seconded by Councilor Baker, to add the following items to the Agenda:
 9. New Business
 - a. Senior Center Doors
 - b. Replacement of Wooden Guard Rail Posts on Velgouse Road

Discussion: None. Voice vote 2-0, all in favor. Motion carried.
5. Approval of Minutes
 - a. Regular Meeting Minutes of Wednesday, July 22, 2026
Motion made by Councilor Caron, seconded by Councilor Baker, to approve the July 22, 2026 Regular Meeting Minutes. Discussion: None. Voice vote 2-0, all in favor.
Motion carried.
6. Remarks from the Public Regarding Items on the Agenda with a three-minute limit
Rocky Stone, 8 Fawns Meadow Road, Oakdale, questioned the status of item 8(e)(1) regarding the tree removal and stone wall on Lynch Hill Road.
7. Correspondence – *none*
8. Old Business
 - a. Raymond Hill Church – *no update*
 - b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
 - 1) Road Schedule/Bid Status
Most of the Road Improvement Program projects are out to bid. The Finance Director will review the status of the Bond before moving forward with additional road improvement projects.

Mayor Bunnell entered the meeting at 5:34 p.m.

2) Maple Avenue Paving

Work on the catch basin tops is in progress. Once completed, the road will be reclaimed, regraded, and paved, and will be followed by work on the sidewalk, curbing, and the final paving of the road from Public Works to the scale, which should begin by early September. Signage will be placed regarding the raised/lowered condition of the roads due to the catch basins.

3) East Lake Road

The road is complete, with the exception of the curbing/edging. The project will be revisited after the status of the bond funds is determined.

Motion made by Councilor Baker, seconded by Councilor Caron, to remove item b(3), Road Improvement Program, East Lake Road, from the Agenda.

Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

4) Butlertown Road

The paving and remaining drainage work is expected to be completed in September.

c. Youth Services (Montville Community Center) Bathrooms

With the exception of minor items which are being addressed, the project and associated punch list are complete. A final walkthrough will be scheduled before releasing payment.

Councilor Southard entered the meeting at 5:40 p.m.

d. Public Works Garage Clean-up & Breakroom – *no update*

e. Tree Clearing

1) 126 and 140 Lynch Hill Road (tree removal and stone wall)

Due to its scope, a third-party contractor will be hired to complete the work.

f. Future Capital Projects

g. Camp Oakdale Renovations

1) Large Pavilion Master Plan

The Parks & Recreation Director will be presenting the Master Plan to the Parks & Recreation Commission Chairman Stone and Liaison Councilor Southard for review. They are also investigating the possibility of installing security cameras. Parks & Recreation Commission Chairman Stone reported that he has viewed a draft of the Plan and stated the need to mark parking spaces.

2) Pickleball/Tennis Court Parking Lot

The contract will be signed next week. The Public Works Crew has prepared the area and will install the pole and conduit for the cameras.

- 3) Camp Oakdale Ballfield Parking Lot
The project is scheduled to go out to bid in December 2026/January 2027; the work will be conducted in June/July 2027 so as not to interfere with any programs.
- 4) Pickleball Court Roadside Privacy Screen
The Privacy Screen was received and the specialty zip ties were ordered. The screen will be installed next spring and deinstalled in the winter.
- h. Boat Launch/Fishing Pier
Minor items are being addressed at the Fishing Pier during periods of low tide. Additional stonework will be conducted to protect select areas. The angle of the ramp will be adjusted when the dock is deinstalled for the winter season. The security cameras are not yet live.
- i. Capital Fund FY2027/28
Possible items for the FY2027/28 Capital Plan include:
 - Roll-off Truck* – Currently, both trucks have high mileage (200,000 and 300,000 miles) and are not in working condition; the household garbage is being hauled by private haulers.
 - Excavator* – The excavator is currently down due to a fuel leak.
 - Dump Bodies* – Two dump bodies are in need of replacement if their respective conveyor systems are not repairable.
- j. Drainage Issues:
 - 1) 66 Glendale Road, Oakdale – *no update*
 - 2) 494 Kitemaug Road, Uncasville – *looming scheduled for this week*
 - 3) 21 Gair Court – *no update*
- k. Sidewalk Maintenance – *no update*
- l. Connecticut Tire Stewardship – *no update*
- m. Town Hall Furnace – *no update*
The pricing for an above-ground 2,000-gallon double-wall oil tank for the Fair Oaks Community Center is being investigated; the Public Works Department will install a concrete pad and bollards. The possibility and pricing of renting an above-ground oil tank for the Town Hall furnace is also being investigated.
- n. Cardboard Recycling – *no update*
- o. CT DEEP Sustainable Materials Management Grant (SMMR2)
The Ad-Hoc Committee agreed to tentatively schedule a Joint Special Meeting with the Town Council on Wednesday, September 23, to discuss the proposed program. A WasteZero Representative(s) will be at the Transfer Station this weekend, promoting

the program and recruiting residents for a Focus Group, and flyers will be made available at Town Hall, Public Works, and Senior Center. The goal is to implement Phase I of the program in the new year.

To date, approximately 995 Senior passes and 550 non-Senior passes have been sold. In July, 12,660 bags of garbage were brought to the Transfer Station and 55 bags were charged.

p. Senior Center/Social Services

Work on the Senior Center is continuing, including repairing the leak and replacing the ceiling tiles in the main room.

9. New Business

a. Senior Center Doors

Due to its age and lack of parts, the doors must be replaced. Chairman Baker recommended the Public Works Director reach out to Deane Terry for guidance.

b. Replacement Wood Guard Rail Posts on Velgouse Road

Councilor Caron requested that millings be placed on the sides of the road and the rotting wood guard rail posts be replaced.

10. Remarks from the Public with a three-minute limit

Councilor Novak questioned whether the Senior Center has a Special Revenue Fund and if it is possible to receive a financial report.

The Councilors recommended she speak with the Senior & Social Services Department Director for the report.

11. Remarks from the Councilors – *none*

12. Adjournment

Motion made by Councilor Caron, seconded by Councilor Southard, to adjourn the meeting at 7:08 p.m. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville