

DRAFT

approved by the Committee on _____

Town of Montville
Public Safety Building Committee
Minutes
Thursday, January 27, 2010

1. Call to Order.

Chairman Jack Platt called the meeting January 27, 2011 meeting to order at 6: 03 p.m. in Room 203 of the Montville Town Hall.

2. Roll Call.

The following Committee Members were present: William Bucko, Lt. Leonard Bunnell, Jon Leonard, Paul Lewis, and Jack Platt (5). Committee Members Ray Coggeshall, Chris Ida, Dave Jetmore, and John MacNeil (4) were absent.

Also present were Ben Monroe and Jim Sperry of Kaestle Boos Associates, Inc., Mike Fortuna of TLB Architecture, LLC, Sgt. Collins, Town Planner Marcia Vlaun, Town Council Chairperson Donna Jacobson and Attorney Ronald Ochsner.

3. Pledge of Allegiance.

All rose and pledged the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

Joe Ciaudelli voiced his concerns relative to the tower with the Committee. His concerns included but were not limited to; minimal environmental impact, the height of the tower being limited to 120', disguising the tower, and the need for a comprehensive study.

5. Approval of Minutes—December 16, 2010

Motion: Approve the minutes of the December 16, 2010 meeting.

Proposed by: Jon Leonard

Seconded by: Lenny Bunnell

Vote: 5-0-0 Motion carried.

6. Correspondence.---None

Motion: Motion to move item 7. Executive Session to after (agenda) Item 11 – between (agenda) Item 11 and 12 and to renumber the rest (of the agenda). The reason being that they (the Committee as a courtesy) didn't want to hold folks up.

Proposed by: Lenny Bunnell

Seconded by: William Bucko

Vote: 5-0-0 Motion carried.

7. Executive Session. Discuss potential litigation on land use permit. (see below item #12)

8. Town Planner's Report.

M. Vlaun distributed the Kaestle Boos Project Team and Local Officials List to the Committee and informed the Commission of the following:

- Site Plan meetings have been ongoing with Jim Sperry and Bob Schuch.

- Geotechnical report has been received. A copy has been provided to Atty. Ochsner to append Tower RFQ. A copy is available in the Planning Office.
- DECD meeting had been cancelled and has been rescheduled for Feb.

9. Old Business.

a. Discussion on matters referred to Town Attorney.

Attorney Ochsner reported that he has prepared a draft of the RFQ for the Tower which is in the proofreading stage. Once completed, it will be distributed to the Tower Sub-committee for review by way of email.

Lenny Bunnell informed the Committee that the next Tower Sub-committee meeting will be on Thursday 2/10/11 at 10:00 am at the Police Dept. to go over the RFQ.

b. Discussion on hiring a general contractor, construction manager, or clerk of the works.

This item will be discussed in Executive Session.

Motion: To add to Executive Session discussion on hiring a general contractor, construction manager, or clerk of the works.

Proposed by: Jon Leonard

Seconded by: William Bucko

Vote: 5-0-0 Motion carried.

c. Report from sub-committee on communications tower. Next meeting scheduled for 2/10/11.

d. Discussion on name for Public Safety Building. This item was not discussed, but will remain on the agenda.

10. New Business.

a. Discussion and overview of site plan -- Kaestle Boos. Jim Sperry of Kaestle Boos reviewed the Site Plan with the Committee and outlined minor changes to the plan which included the elimination of a curb and pushing the islands back, improvements to the traffic circulation pattern which will now be one-way, CL&P poles and drainage. Timelines for municipal permitting were discussed. Inlands Wetlands application will be made shortly and the Planning & Zoning application will utilize the plan that they reviewed this evening. The yellow flashing signal lights will remain on Route 32, but DOT has suggested a red flasher to be used on both sides entering onto Route 32 since the site doesn't generate enough traffic to warrant a stop light. Marcia Vlaun informed the Committee that the Traffic Engineer is looking into it.

b. Report from Fire Marshal Ray Occhialini on the Regional Dispatch Committee. Fire Marshal Occhialini reported that the RDC held their first meeting; sent letters to the surrounding communities inquiring if they had any interest in Regional Dispatch and that the response so far has been favorable. Discussion was held on how a Regional Dispatch Center would be organized and Fire Marshal Occhialini advised that it would be run separate from the Town with their own Board of Directors.

c. Workshop with project architect. In David King's absence, Ben Monroe of Kaestle Boos made a presentation to the Committee which included agenda item 10 d. the Review of updated floor plan. He distributed a scaled down overview of the plan from and the revised plan. Minor revisions were made to the office areas and the locker room area. Major revisions were made to the lockup area and the communications center including windows in order to allow for natural light to enter into the communication center. Lenny Bunnell said that the changes to the cells came from input from the officers and that they were necessary in order to comply with federal and state regulations. Marcia Vlaun stated that the revised plan is not the same that was presented to the voters in November, the increase in the number of cells is not supported by the Facilities Study, that input was asked for prior to the referendum and that her objection should be noted. Committee procedure was discussed. Ben Monroe and Jim Sperry stressed the

importance of decisions being made in order to keep the project moving. Wood frame will be used in order to reduce costs – masonry veneer/brick veneer with cut stone in front. The Committee had questions on the costs associated with the clerestory in the communications center; the equipment included in the budgeted \$400,000 for Communication Equipment, the costs associated with the proposed changes from the basic plan, costs for geothermal vs. gas options and a generator. The Committee discussed and determined that at the next meeting that they should discuss the floor plan changes (Architect's changes and additions).

11. Approval of bills.

Marcia Vlaun distributed the monthly expenditures statement to the Committee. Discussion was held.

Motion: To accept the bill paying/ accounts payable report (as distributed by Marcia Vlaun)

Proposed by: Paul Lewis

Seconded by: William Bucko

Vote: 5-0-0 Motion carried.

12. Executive Session. Discuss potential litigation on land use permit, along with discussion on hiring a general contractor, construction manager, or clerk of the works.

Motion: Motion to enter into Executive Session.

Proposed by: Paul Lewis

Seconded by: Jon Leonard

Vote: 5-0-0 Motion carried.

The Committee, along with Marcia Vlaun, Donna Jacobson and Mike Fortuna, and Attorney Ochsner entered into executive session at 8:00 p.m. and came out of Executive Session at 9:00 p.m. No votes were taken.

13. Remarks by the Public (three-minute limit).

14. Remarks by Committee members.

15. Remarks by Town Council Liaison.

16. Adjournment.

Motion: That the meeting is adjourned.

Proposed by: William Bucko

Seconded by: Lenny Bunnell

Vote: 5-0-0 Motion carried.

The meeting adjourned at 9:05p.m.

Respectfully submitted,

Judy A. LaRose, Recording Secretary