

**Meeting Minutes**  
Town of Montville Water Pollution Control Authority  
Monday, June 6, 2011  
Town Council Chambers – Town Hall – 7:00 p.m.

**1. Water and Sewer Commission**

- a. Call to Order

Chairman May called the regular meeting of the Water Pollution Control Authority to order at 7:05 p.m.

- b. Pledge of Allegiance

- c. Roll Call

Present were Commissioners Hillman, Schober, Siragusa, Thorn and May. Also present was Administrator Lynch, Thomas McNally for Superintendent Didato, Mayor Jaskiewicz and Attorney Ron Ochsner.

- d. Alterations to the Agenda

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa to remove agenda item h (1) from the agenda and to add agenda item h (1) as follows;

h 1. To consider and act on a motion to enter into executive session to examine draft contracts with Rand Whitney Containerboard with regards to draft Memorandums of Understanding to include Administrator Lynch, Superintendent Didato, Attorney Ron Ochsner, Attorney Matt Auger, Mayor Jaskiewicz, Jim Chaplick, Jim Cobery and Paul Schaffman.

Discussion; none, voice vote, 5-0, all in favor, motion carried, agenda amended.

- e. To consider and act on a motion to approve the meeting minutes of May 2, 2011.

Motion made by Commissioner Siragusa, seconded by Commissioner Thorn to approve the May 2, 2011 meeting minutes as submitted. Discussion, none, voice vote, 4-0-1 (Commissioner May abstained from the vote as he was not present at the May 2, 2011 regular meeting).

- f. Communications pertaining specifically to matters which concern the Commission

Administrator Lynch stated all correspondence were included in the meeting packets.

g. Remarks from the Public Regarding Items on the Agenda. Each speaker will be limited to three minutes of speaking time, including questions and answers for information. Debate with Commission members will not be allowed.

Chairman May asked three times if there was anyone from the public who would like to come forward to address the Commission.

- h. Executive Session

1. Motion made by Commissioner Thorn, seconded by Commissioner Siragusa to enter into executive session to discuss the following;

To consider and act on a motion to enter into executive session to examine draft contracts with Rand Whitney Containerboard with regards to draft Memorandums of Understanding to include Administrator Lynch, Superintendent Didato, Attorney Ron Ochsner, Attorney Matt Auger, Mayor Jaskiewicz, Jim Chaplick, Jim Cobery and Paul Schaffman.

Discussion, none, voice vote, 5-0, all in favor, motion carried and invited parties left Chambers for executive session at 7:12 p.m., returning at 8:12 p.m. Chairman May resumed the meeting and stated no formal votes were taken during the executive session.

i. Special Recognitions/Presentations

- a. A presentation from Don Iannicelli, an Engineer from Geo Insight to discuss the needs of the RFP for fire suppression.

Mr. Don Iannicelli, Geo Insight, stated he has met with Administrator Lynch and got a general sense of what the Town of Montville is looking for regarding fire suppression. He has looked at the water supply plan that the Town has prepared and submitted to the State Health Department to get a sense of what is occurring in the upcoming fifty years. He looked at the Montville Plan of Conservation and Development and in the plan he got a sense of what the Town is looking for from a planning standpoint. The best way to serve the Town of Montville in developing and RFP would be to better understand what the WPCA is looking for as far as fire suppression, there are many ways to handle fire protection depending on the availability of public water. He discussed running a fire line into the higher density subdivisions off of Route 32. Commissioner Hillman discussed the proposed Public Safety Plan required by the Town Charter and the possibility of working together with the Public Safety Commission regarding fire suppression needs. Chairman May stated he would like to get the ball rolling and look at long term infrastructure and piping, he discussed a tandem approach with the Public Safety Commission and the WPCA to come up with a plan to alleviate some of the water shortages pertaining to fire suppression. He wants to be pro-active and move forward with exploring this issue. Administrator Lynch stated fire suppression is an important issue and stated he will invite Mr. Iannicelli to participate in any meetings scheduled with the Public Safety Commission to work on the fire suppression issue.

j Report from Commission Attorney on Matters Referred

Attorney Ochsner discussed the long standing obligation of the water side regarding a debt owed, he reviewed the process and concluded an appropriate resolution would be to pay the basic water bill charged and this matter has since been resolved by the homeowner paying the bill.

k. Report from Operations Division

MONTHLY OPERATING REPORT FOR MAY 2011

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1. With the available data to date the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit for 2011.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged 4.5% last month.
4. We averaged 138 lbs/day of nitrogen in our discharge so far this year. Our limit for calendar year 2011 is 130 lbs/day. I expect see a reduction in the average, as the flows

decrease in the upcoming months.

5. Our front barn has been getting a thorough spring cleaning.
6. We repaired our Cl2 mixer. One small relay, intermittently not working was the problem.
7. Repaired our SBR control room A/C unit. It is imperative to keep computer and drives from overheating.
8. Our crane truck passed its yearly inspection.
9. We worked with RWC on changing out the media in the sand-filters.
10. We replaced an electrical motor on a plant water pump.
11. Installed new belts on our large scrubber

### **Collection System:**

Our Massapeag pump station is on one pump. One of the pumps has been removed from the station to be repaired under warranty. Update: A new pump, level controller, and motor contacts have been installed, the station is now operating well.

Our Peter road pump station has also required some repairs and replacements of vital control equipment. Update: We have run new conduits for wiring. We are still waiting for more equipment from vendor.

We responded to 3 problems in the collection system. A blockage was found on private property on Manor Road. We had to jack hammer the manhole lids up to inspect our sewer line. Our sewer line was found to be free flowing. We also responded to #695 Route 32. Again the blockage was found to be on private property and our sewer line was found free flowing. Lastly we responded to a blockage on the back side of Brewer Street on an easement run of sewer pipe. The location of the pipe was completely different then what we had on our drawings. It was a challenge to find to find one of the manholes. However, we jetted and used our Roding machine to get the stretch of pipe free flowing. All appropriate agencies were notified and the problem was quickly resolved after responding.

### **POTABLE WATER**

The potable water booster station on Maple Avenue is moving along slowly.

### **FOG**

Tom is making very good progress on the July 1st deadline

- St. Bernard is in the process of ordering an AGRU
- The Polish club has ordered an AGRU
- Herbs Deli has ordered an AGRU
- Hillcrest @ 5 Richard Brown Drive has ordered an AGRU
- The VFW has an AGRU and is going to install it soon

Mr. Thomas McNally discussed the FOG program, stating everyone will be in compliance by the deadline, and the water pump station is moving along slowly, he discussed the Consumer Conference report must be out to the customers by July 1<sup>st</sup> and passed out a copy of the report to the Commission to review.

1. Report from Administration Division

We participated in the auction the Town held on the 13<sup>th</sup> of May at the highway garage. Items that were no longer being utilized at the treatment plant were sent down and auctioned off. We received \$1,560.00 for our items. The money was deposited into the WPCA's account.

We continue to discuss with Rand-Whitney the concept of getting into the commercial rates. I have invited Jim Cobery to attend our WPCA meeting and participate in any discussions or questions members might have.

We continue to send the rate consultant any information he requests. Copies of the rate study's and the facilities plan were sent to them.

I attended a Finance Committee meeting at the beginning of the month. The committee was inquiring if we could pay down more on the money we owe to the town. I informed them that this was not a decision for me to make at this time. I asked the Finance Director to come to our meeting and make the request. No specific dollar amount has been requested at this time. I have put the Finance Director under new business so you can ask question

It was suggested at the Finance meeting, the WPCA would fill the gap (if any) in the Mayor's public safety study. I have reviewed the budget and I recommend we use the Engineering line item to cover any of the Town's short falls. Not knowing exactly how much this study will cost, we might want to consider a specific dollar amount we are willing to give.

Taking back the Finances is going smoothly. We are still working with the Finance Department on moving work over. Maureen and I will be sitting down with the new auditor's to discuss how they want some things to be handled.

Mike and I attended a seminar on writing policies and procedures. It has been very help full to us as we continue to work on the draft of the new policies for the WPCA. I should be able to submit a draft for the commission at the next meeting.

I received news from the State that we will be getting \$10,000.00 for the installation of equipment for remote water reading. We submitted a plan to DEP on the "green" benefits Montville would receive by having remote reading capabilities.

Administrator Lynch discussed the ten thousand seven hundred and fifty dollar grant from STEAP funds to be utilized toward remote water meter computer equipment for the vehicles that will allow staff to remote read meters. The goal is to eventually have all accounts on the remote read program, this will eliminate unaccounted for water and human error incurred when hand writing meter reads. The grant is for specific meters for the water department and the commercial and larger water customers in town.

Commissioner Siragusa inquired regarding the hire of the part time hire in the WPCA office and Administrator Lynch stated he is working with Human Resources to come up with a job description.

Commissioner Hillman discussed the town auction and if there is a policy for selling WPCA owned property. A discussion was held regarding public auction protocol and the need for an inventory of all WPCA equipment for record keeping purposes. Administrator Lynch stated he will have a draft of the Policies and Procedures document for review at the July meeting.

m. Report from the Mayor

Mayor Jaskiewicz discussed the slow progress of the pump station, stating once it is completed it will be a big help.

n. Report from special or sub-committees – none.

o. Report from Engineers

Date: 6/6/2011

To: Brian Lynch

From: Richard Kruczek

Subject: **Status Report for Montville Facilities Plan Projects**

The following is a status report of the Montville open projects:

**Project 36937841 – Facilities Plan (CV \$243,750, B \$243,750) RK, AA, RT, JJ**

Project is complete and final copies of the Facilities Plan issued to WPCA and the CTDEP.

**Project 36938180 – Other Engineering Support (CV \$ N/A, B \$45,579) RK**

Additional support as requested.

**Project 36938480 – SBR Blower Mod (CV \$47,600 B \$36,652) RK, AA**

Bids were received on January 19, 2011. The apparent low bidder was Weston & Sampson CMR Inc.

with a bid of \$239,500. The bids ranged from the low of \$239,500 to \$315,085. Engineers estimate

was \$258,000 plus a contingency of \$25,800 or a total of \$283,800. Contract with Weston and Sampson was executed March 7, 2011. Preconstruction meeting convened at the WPCF March 17,

2011. Contract start date was April 1, 2011 with project startup and acceptance by December 26, 2011. Blower submittal received and was released for fabrication on May 27, 2011.

**Project 36938373 – SSES LS Tasks (CV \$221,586, B \$121,429) RK, JJ**

Smoke Testing, Flow Isolation, Manhole Inspection, Above Ground Survey, and Building Inspections

are now complete. We are awaiting the results of the CCTV work. We are in the process of entering

the findings into the program with recommendations for rehabilitation. The final report has been started and we hope to wrap up the report in the next two months.

**Project 36938383 – SSES IC Tasks (CV \$56,067, B \$22,867) RK, JJ**

Flow Isolation and CCTV work is now complete. We are awaiting the CCTV results from National

Water Main Cleaning Company. We are continuing to enter the findings and repairs into the IUP application which will be used in the report write-up.

**Montville Open Tasks**

**Open Unpaid Invoices as May 31, 2011**

Invoice #	Project #	Date	Amount
4694363	36937841	05/20/11	\$ 731.25
4682823	36938180	05/20/11	\$ 4,733.08
4694363	36938373	05/20/11	\$ 16,397.37
4682834	36938383	05/20/11	\$ 712.88
4694366	36938480	05/20/11	\$ 2,856.00
			\$ 25,430.58

Administrator Lynch stated he and Mr. Didato attended a seminar regarding how to write policies and procedures and it was very informative.

p. Old Business – none.

q. New Business

1. To consider and act on a resolution to grant a temporary waiver of the order to connect to the municipal sewer system by June 6, 2011, to the property located at 232 Black Ash Road, Montville, Connecticut.

Motion made by Commissioner Siragusa, seconded by Commissioner Thorn. Discussion;

Attorney Ochsner stated he spoke with Administrator Lynch and was provided with the correspondence regarding this resolution. He had difficulty with the statutory provision that allows the WPCA to order the owner of any building which has a sewage system available to it to be connected after a public hearing. The process is the building is identified to be in

proximity of a sewer system and then the WPCA can order the building to be hooked into the system after a public hearing has been conducted. After review of the records he was unable to find that a public hearing was held or that an order was issued. His research indicates the residents in question was constructed in 1986 and at the time it was constructed there was no sewer system in the proximity and the sewer system was not installed until 1989 or 1990 and it was constructed to support a subdivision that was developed in the Black Ash area and as a consequence the resident had a new septic system. Orders have been issued to residents that front on sewer lines and the WPCA has granted temporary waivers to individuals who fall into the capacity of fronting on a sewer system but having and operating a septic system on their property provided they have the tank cleaned out once every three years and provide the WPCA with evidence the system is working properly. As long as the system continues to work properly the WPCA can extend the waiver. The WPCA can conduct a public hearing and issue an order and at that point allow the homeowner to come in or to direct the resident to undertake the order to pump the septic tank every three years and to provide the report to the WPCA until the system fails they can continue to do this. It is up to the WPCA to determine the best solution to this.

SAR 2011-018. THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY hereby resolves to grant a temporary waiver to connect to the municipal sewer system by June 6, 2011, the property located at 232 Black Ash Road, Montville, Connecticut. This waiver shall remain in effect until such time as the on-site septic system presently on the property is deemed to be unsuitable for sewerage treatment as determined by the Montville Health Department or its agent.

This waiver becomes effective only after the WPCA is in receipt of a certification from the State of Connecticut licensed septic tank cleaning contractor that the septic tank has been pumped out, inspected and found to be free of back-flow from leaching field. The tank cleaning must have been accomplished between May 1, 2011 and July 1, 2011, and repeated every three (3) years there-after within the time period specified herein will be sufficient reason for this waiver to be revoked, and the WPCA can cause a connection to the municipal sewerage system to be made, and shall assess the expense of making the connection against the owner of the property located at 232 Black Ash Road, Montville, Connecticut.

Administrator Lynch stated he has been in contact with the Town Planner and this area has sufficient reserve capacity and there are several homes in this area that are in a similar position because they had this capacity. He asked the Commission to vote in favor of the resolution and the parties have agreed to the stipulations of the order. In the future if the system is inspected and fails the homeowners understand they must hook into the sewer system. There is no concern regarding the Black Ash swamp wetland area.

Attorney Ochsner suggested removing the wording "of the order" from the resolution. Motion made by Commissioner Siragusa, seconded by Commissioner Thorn to amend the resolution to reflect the removal of the wording at the suggestion of Attorney Ochsner. Discussion, none, voice vote on the amendment, 5-0, all in favor.

Roll call vote on the amended motion; 5-0, voting in favor were Commissioners Hillman, Schober, Siragusa, Thorn and May. Resolution adopted.

2. Discussion regarding a possible bond for upgrades at the Treatment Plant.

Administrator Lynch stated there are a number of items that need to be addressed at the Treatment Plant, including replacement of the grit chamber, head works, and the need to purchase generators for pump stations to coincide with State Regulations at the pumping stations. He discussed

bonding with the Finance Director to fund the proposed upgrades. He discussed upgrading the computer system that runs the SBR's, stating it dates back to the 1980's. The technology is in need of replacement. The facilities study shows short and long term goals of what needs to be addressed. The town is going out for bonding for the Public Safety Building and this would be an appropriate time to talk about bonding for the WPCA. Interest rates are favorable and because the town is going to bond the WPCA would help out with the payments of the bond notes. He stated the WPCA has two bonds that will be paid off in the 2011-2012 fiscal year and the WPCA could band for a year or delay the payments for a year. The two bonds equal sixty four thousand dollars per year. Administrator Lynch stated he is comfortable with bonding one and one half million dollars. According to Town Charter there would be no need for a referendum and the payment could be absorbed in the current budget and would not affect the rate payers in any way. Because of so many years of litigation the WPCA has neglected to keep up on regular routine maintenance needed at the plant. He suggested holding a special meeting prior to presenting this to the Town Council for the Commission to discuss the proposed bonding.

Ms. Terry Hart explained the town is going out to bond for the Public Safety Building and she has discussed the needs of the Treatment Plant with Administrator Lynch. She suggested taking a bond anticipated note that would not give the WPCA a payment note until August of 2012 followed by interest only payments at one half percent interest. After this the WPCA could bond a twenty year bond and defer the payments with interest only for two years. Time is of the essence because the town has to go to bond for the Public Safety Building in August. If the WPCA could get authorization from the Town Council to move forward with the bonding at the June meeting, there would be time to get the official statement and have time for a town meeting.

Administrator Lynch suggested the WPCA schedule a special meeting to discuss the bonding and review preliminary estimated costs.

Motion made by Commissioner Thorn, seconded by Commissioner Schober to set a date for a special meeting of the Water Pollution Control Authority on Wednesday, June 8, 2011 at 5:30 p.m. in Room 102 at the Town Hall. Discussion, Mr. McNally stated he is confident he can get preliminary numbers for the meeting on Wednesday. Voice vote, 5-0, all in favor, motion carried.

3. To consider and act on a motion to discuss the possibility of making an adjustment in the debt payment that is currently being made to the Town of Montville.

Administrator Lynch stated he has discussed with members of the Town Council and Finance Department the possibility of increasing the amount of money the WPCA gives to the town yearly to pay off its loan.

Finance Director Hart stated the original 1.6 million dollar debt is down to one million eighty thousand dollars. This debt is shown as a liability on the town's balance sheet and it affects the fund balance. She is suggesting the WPCA make a one time larger payment toward the debt in the amount of three hundred thousand dollars. Administrator Lynch asked the Commission to request the town match that amount and write off three hundred thousand dollars of the debt. Ms. Hart stated the reason for this proposal is to help the town's fund balance that is offset by obligations and the liability of the WPCA to pay back the debt. To match the three hundred thousand dollars would not achieve the goal she is looking for. Administrator Lynch stated there is approximately four hundred thousand dollars available to put toward the one time payment. He stated he would like some kind of reassurance the 1.6 million dollar line of credit will remain in place in case the WPCA needs to use it. There is currently a resolution in place that allows the

WPCA to rely on the line of credit if it is needed. A discussion was held regarding the amount of money the WPCA can afford to pay toward the one time lump sum to the town this year.

Motion made by Commissioner Thorn, seconded by Commissioner Hillman to ask the Town Council for assurance from the Town they will keep the 1.6 million dollar line of credit will remain in place and in exchange the WPCA agrees to pay two hundred and twenty thousand dollar plus the currently budgeted eighty thousand dollars in the 2011-2012 budget year for a total of three hundred thousand dollar payment total. Discussion, none, voice vote 4-1 (Commissioner Siragusa opposed).

Administrator Lynch discussed the finances coming back to the WPCA and stated his office has been working closely with the Finance Department, the auditors have reviewed the books and everything is moving along. He anticipates a smooth transition on July 1<sup>st</sup> when the WPCA completely takes over the finances. Mayor Jaskiewicz stated there is a lot of work being taken on by the WPCA and he hopes they are prepared to do so. A discussion was held regarding the hire of an administrative assistant to help out.

4. To consider and act on a resolution to approve the Memorandums of Understanding with Rand Whitney Containerboard regarding the new commercial billing system and to forward said MOUs to the Town Council for approval.

SAR 2011-019. THE TOWN OF MONTVILLE WATER POLLUTION CONTROL AUTHORITY hereby resolves to approve the Memorandums of Understanding with Rand Whitney Containerboard regarding the new monthly service fee and commercial billing system and the exploration of treatment options and to forward the Memorandums of Understanding to the Town Council for approval.

Motion made by Commissioner Schober, seconded by Commissioner Thorn. Discussion, Commissioner Thorn stated this is a milestone achievement for good faith for improving relations between Rand Whitney and the Town and he commended everyone who spent time achieving this goal for a job well done. Commissioner Hillman asked if the WPCA agrees with the monthly service fee if the town is under an obligation to explore treatment options. Chairman May said the WPCA has a good faith responsibility to adhere to the MOU, the expectations are as follows, the town will hire an engineer to review the plan and grant money will be turned over to DEP from the Town of Montville and it will be utilized for an anaerobic digest on the property of Rand Whitney for development of the plant. The Town would own the equipment and not turn it over to Rand Whitney. Seven months before the natural expiration of this agreement the parties will come together to discuss continuation of the agreement.

Commissioner Hillman asked Attorney Matthew Auger the following question; at the end of this agreement regarding the monthly service fee, if the town has not reached a plan they will go back to the 2003 rates unless a rate study has been completed.

Attorney Auger stated if the parties execute the MOU concerning the monthly service fee and the MOU concerning the exploration of treatment options simultaneous execution of both documents, then the town is guaranteed and Rand Whitney is guaranteed a minimum two year term for the commercial rate. Maximum term for the commercial rate under the MOU regarding monthly service fee is three years, if that MOU regarding monthly service fee expires without an agreement between the parties to extend it then the town will revert back to the cost percentage arrangement under the modification agreement that is currently in place. The WPCA has the opportunity under the MOU at seven months before the expiration to negotiate



for thirty days and if not successful in extending the monthly service fee than either party at six months prior to the natural expiration date may contract with a rate consultant with the primary purpose of performing a cost percentage study. That current rate study terminates upon execution of the two MOU's.

Attorney Auger indicated he has annotated the changes made to the contract and he will provide to all the Commission members through Administrator Lynch.

Motion made by Commissioner Siragusa, seconded by Commissioner May to amend the new monthly service fee MOU, page 2, second to the last sentence should read "the WPCA will utilize the 2011-2012 budget for the 2012-2013 fiscal year budget". Voice vote, 5-0, all in favor, motion carried.

Chairman May stated this is a historic moment for the Town of Montville WPCA and Rand Whitney, he commended Administrator Lynch, Superintendent Didato, Jim Wood and Attorney Auger for all their help with this.

Roll call on the original motion as amended, 4-1, voting in favor were Commissioners Schober, Siragusa, Thorn and May, voting in opposition was Commissioner Hillman. Resolution adopted.

r. Reports/referrals from Planning & Zoning – none.

s. Payment of bills

1. To consider and act on a resolution to pay bills in the amount of \$13,622.00 (thirteen thousand, six hundred twenty two dollars).

**SAR 2011-020. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of \$13,622.00 (thirteen thousand six hundred twenty two dollars) per attached Schedule A.**

Motion made by Commissioner Hillman, seconded by Commissioner Schober, discussion, Commissioner Siragusa stated he was under the impression the WPCA had finished paying Robinson and Cole. Administrator Lynch stated they had to finish up the filing in Boston and this is the final bill. Roll call vote, 5-0, voting in favor were Commissioners Hillman, Schober, Siragusa, Thorn and May. Resolution adopted.

**2. Water Commission**

a. Report from Sub-Committees – none.

b. Report from Engineers – none.

c. Old Business – none.

d. New Business

1. To consider and act on a resolution to pay bills in the amount of \$348.00 per attached schedule B.

SAR 2011-021. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of \$348.00 (three hundred forty eight dollars) per attached Schedule B.

Motion made by Commissioner Schober, seconded by Commissioner Hillman, discussion, none, Roll call vote, 5-0, voting in favor were Commissioners Hillman, Schober, Siragusa, Thorn and May. Resolution adopted.

Commissioner Siragusa stated Miller's Pond is under consideration for a water source and the Town of Waterford has the first option to buy the area and he believes the Water Authority should get involved in this and become a part owner of the pond for future water needs of the town.

Motion made by Commissioner Siragusa, seconded by Commissioner Hillman to authorize the Mayor to contact the First Selectman of Waterford on behalf of the WPCA to discuss a regional purchase of Miller's Pond for future water use for surrounding towns. Discussion, none, voice vote, 5-0, all in favor.

3. Remarks from the Public – Each speaker will be limited to three minutes of speaking time, including questions and answers for information. Debate with Commission members will not be allowed.

Chairman May asked three times if there was anyone from the public who would like to come forward to address the Commission.

4. Executive Session – none.

5. Remarks from Commission Members

Chairman May thanked everyone for their hard work.

Commissioner Hillman stated Thursday evening is the Town Council budget meeting and the fifty thousand dollar proposal for the Public Safety Plan will be discussed and it has been recommended to be cut by some of the Councilors and it would be in the WPCA's best interest to attend the meeting and support the funding for the Public Safety Plan. She inquired if Mr. Lynch drafted a lease agreement for the WPCA office space and Mr. Lynch stated he did not have a chance this month but he did measure the space and will get the information as soon as possible.

Commissioner Thorn stated the Montville High School English Language Learner students will be featured at the Mystic Village this Saturday, June 11, 2011 at 12:00 p.m. They will be singing and dancing as part of an international festival at Mystic Village and everyone is invited to attend.

6. Adjournment

Motion made by Commissioner Schober, seconded by Commissioner Thorn to adjourn the meeting at 10:00 p.m. Discussion, none, voice vote, 5-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville

**Schedule A**

<b>Robinson &amp; Cole</b>	<b>\$712.50</b>
<b>Branse, Willis &amp; Knapp, LLC</b>	<b>\$ 2,320.00</b>
<b>Suisman, Shapiro, Wool, Brannan, Grey and Greenberg</b>	<b>-     <u>\$10,589.50</u></b>
<b>Total:</b>	<b>\$13,622.00</b>

**Schedule B**

<b>Branse, Willis, &amp; Knapp, LLC</b>	<b>-     <u>\$348.00</u></b>
<b>Total:</b>	<b>\$348.00</b>