

TOWN OF MONTVILLE

Town Administration/Rules & Procedures Standing Committee

Tuesday, July 19, 2011

Room 102, Town Hall

6:00 PM

MINUTES

1. The meeting was called to order by Ellen Hillman at 6:10 PM.
2. Roll Call: Present were Councilor Ellen Hillman and Councilor Donna Jacobson. Absent was Candy Buebendorf,
3. Remarks from the Public – none
4. Approval of minutes from April 19, 2011– Motion was made by Councilor Jacobson, seconded by Councilor Hillman. Pass 2-0.
5. Unfinished Business
 - A. Cultural Awareness Committee – Councilor Hillman reported that there has been no progress on meeting with area towns.
6. New Business
 - A) Discussion on Establishing a Historical Preservation Steering Committee - Councilor Jacobson presented a draft of a charge for the Historical Preservation Steering Committee. It was discussed and a few revisions were made.

Historic Preservation and Restoration

Steering Committee

Established

1. To establish a historic preservation and restoration steering committee to have oversight of the Raymond Hill Congregational Church located on Raymond Hill Road, Oakdale.

Membership

1. The number of member of said committee shall be set at seven (7). Membership will be filled as follows: One (1) member representing the Montville Historical Society, one (1) member representing the Raymond Hill Library, The Town Historian, and four (4) members at large. The terms of the members of this committee shall be four (4) years. The members of this committee on the effective date of this resolution shall serve until their current terms expire and there after the Town Council shall appoint a

successor member for a term of four (4) years or until the Town Council designates a Local Historical Designation Study Committee.

Jurisdiction

1. Said Committee is granted jurisdiction necessary for its purposes to restore, and preserve, the Raymond Hill Church. To this end, the Committee shall prepare a schedule of procedures or “facility charge” to restore and maintain said property. The Committee shall have the right to expend allocated Town funds, solicit donations, recruit volunteers, and seek expert advice necessary for the restoration and maintenance of said property.

Motion was made by Councilor Hillman to send the document to the Town Attorney for review, seconded by Councilor Jacobson. Pass 2-0.

B. Discussion on merging the Conservation Commission with the Inland Wetlands Commission - there was discussion held on the new state statute that would allow a town meeting to change an item in the town charter without opening up the whole charter. It was unclear as to whether that was signed by the governor and more research is needed.

7. Remarks from the Public – none

8. Remarks from Committee Members – None

9. Adjournment – Motion made by Councilor Jacobson, second by Councilor Hillman,

To adjourn at 6:40 PM. Vote 2-0, motion passed.

Respectfully submitted,

Ellen Hillman

Chairperson