

**Town of Montville Town Council
Organizational Meeting Minutes for November 14, 2011
8:00 p.m. – Town Council Chambers
Town Hall**

Organizational Business:

1. Call to Order.

Town Clerk, Lisa Terry called the organizational meeting to order at 8:00 p.m.

2. Pledge of Allegiance.

3. Roll Call.

Present were Councilors Buebendorf, Caron, Jones, Longton, Tanner, McFee and Murphy. Also present was Town Clerk, Lisa Terry, former Secretary of State Susan Bysiewicz and Mayor Ron McDaniel.

4. Oath of Officers

Town Clerk, Lisa Terry introduce Ms. Susan Bysiewicz, former Secretary of the State and stated Ms. Bysiewicz has volunteered to give the oath of office to the Mayor and the Town Councilors as well as give a recognition to former Mayor Joseph Jaskiewicz for his service to the town. She thanked all of the veterans who have served in honor of Veterans Day and thanked them for all they have done for the country and she thanked the families of the candidates and recognized them for all their sacrifices that in turn allowed the Mayor and Town Councilors to pursue their elected seats. Ms. Bysiewicz asked the Councilors to stand as she swore them all in. She then swore in Mayor McDaniel and asked his family to join in the ceremony. Copies of the Town of Montville Code of Ethics and Freedom of Information Regulations were distributed to the Town Councilors by Ms. Lisa Terry.

5. Election of Chairperson of the Town Council

Motion made by Councilor Tanner, seconded by Councilor Murphy to nominate Councilor Buebendorf as Chairperson of the Town of Montville Town Council. There being no more nominations, Town Clerk, Lisa Terry closed the nominations. Voice vote, 7-0, all in favor, motion carried, Councilor Buebendorf was elected by a vote of 7-0 as Chairperson of the Town Council and Ms. Terry turned the meeting over to the Chair and left the meeting.

6. Election of Deputy Chairperson of the Town Council

Chairperson Buebendorf asked for nominations for the Deputy Chairperson of the Town of Montville Town Council. Motion made by Councilor Murphy, seconded by Councilor Tanner to nominate Councilor Caron as Deputy Chairperson of the Town of Montville Town Council. There being no more nominations Chairperson Buebendorf closed the nominations. Voice vote, 7-0, all in favor and Councilor Caron was appointed as the Deputy Chairperson of the Town of Montville Town Council.

Chairperson Buebendorf suggested amending the agenda as follows;

1. Remove agenda item 8(j). Public Safety Building Committee
2. Remove agenda item 8 (k) Montville Fair LLC Committee;
3. Add agenda item 8(n) Social Services;
4. Add agenda item 8(o) Inland Wetlands;
5. Add agenda item 11 (h) To consider and act on a motion to schedule a special meeting for Wednesday, November 30, 2011 at 6:00 p.m. for the purpose of conducting interviews for Boards and Commissions;

6. Add agenda item 18(e) to consider and act on a motion to accept the resignations of Mr. Chuck Longton from the Board of Assessment Appeals, the Zoning Board of Appeals, the Conservation Commission and the Economic Development Commission;
7. Add agenda item 18 (f) to consider and act on a motion to accept the resignation of Ms. Laura Tanner from the Youth Services Advisory Board and the Parks & Recreation Commission;
8. Add agenda item 20, remarks from the public;
9. Add agenda item 21, remarks from the Councilors.

Motion made by Councilor Tanner, seconded by Councilor Caron, discussion, none, voice vote, 7-0, all in favor, agenda amended.

Councilor Caron made a motion that was seconded by Councilor Murphy to take a five minute recess to allow the Council members and the Mayor to meet with their families in celebration of being elected to the Town Council and Mayor. Discussion, none, voice vote 7-0, all in favor, motion carried and recess began at 8:15 p.m. Council reconvened at 8:24 p.m.

7. Formation of Standing Committees:

a. Town Administration/Rules of Procedures

Chairperson Buebendorf asked if there were any nominations of Councilors to sit on the three person committee.

Councilor McFee nominated Councilor Jones and Councilor Jones accepted the nomination.

Councilor Tanner nominated Councilor Longton and Councilor Longton accepted the nomination.

Councilor Longton nominated Councilor Tanner and Councilor Tanner accepted the nomination.

There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilors Jones, Tanner and Longton to the Town Administration/Rules of Procedure, 7-0, all in favor, motion carried, and appointments made.

b. Finance

Chairperson Buebendorf asked if there were any nominations of Councilors to sit on the three person committee.

Councilor McFee nominated Councilor Jones and Councilor Jones accepted the nomination.

Councilor Longton nominated Councilor Murphy and Councilor Murphy accepted the nomination.

Councilor Longton nominated Councilor Buebendorf and Councilor Buebendorf accepted the nomination.

There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilors Jones, Murphy and Buebendorf to the Finance Committee, 7-0, all in favor, motion carried, and appointments made.

c. Solid Waste Disposal/Public Works

Chairperson Buebendorf asked if there were any nominations of Councilors to sit on the three person committee.

Councilor Caron nominated Councilor McFee and Councilor McFee accepted the nomination.

Councilor Tanner nominated Councilor Caron and Councilor Caron accepted the nomination.

Councilor Caron nominated Councilor Longton and Councilor Longton accepted the nomination.

There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilors McFee, Caron and Longton to the Solid Waste Disposal/Public Works sub-committee, 7-0, all in favor motion carried, appointments made.

8. Appointment of Liaisons to Boards and Commissions:

a. Board of Education

Chairperson Buebendorf asked for nominations to the Board of Education. Councilor Caron nominated Councilor Murphy. Councilor Murphy accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Murphy as the liaison to the Board of Education, 7-0, all in favor, motion carried.

b. Commission on Aging

Chairperson Buebendorf asked for nominations to the Commission on Aging. Councilor Longton nominated Councilor Caron. Councilor Caron accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Caron as the liaison to the Commission on the Aging, 7-0, all in favor, motion carried.

c. Economic Development Commission

Chairperson Buebendorf asked for nominations to the Economic Development Commission. Councilor Caron nominated Councilor Longton. Councilor Longton accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Longton as the liaison to the Economic Development Commission, 7-0, all in favor, motion carried.

d. Library Committee

Chairperson Buebendorf asked for nomination to the Library Committee. Councilor McFee nominated Councilor Jones. Councilor Jones accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Jones as the liaison to the Library Committee, 7-0, all in favor, motion carried.

e. Parks & Recreation Commission

Chairperson Buebendorf asked for nominations to the Parks & Recreation Commission. Councilor Longton nominated Councilor Tanner. Councilor Tanner accepted the nomination. Councilor Jones nominated Chairperson Buebendorf. Chairperson Buebendorf declined the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Tanner as the liaison to the Parks & Recreation Commission, 7-0, all in favor, motion carried.

f. Public Safety Commission

Chairperson Buebendorf asked for nominations to the Public Safety Commission. Councilor Tanner nominated Chairperson Buebendorf and Chairperson Buebendorf accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Chairperson Buebendorf as the liaison to the Public Safety Commission, 7-0, all in favor, motion carried.

g. Planning & Zoning Commission

Chairperson Buebendorf asked for nominations to the Planning & Zoning Commission. Councilor Longton nominated Councilor McFee and Councilor McFee declined the nomination. Councilor Tanner nominated Councilor Jones and Councilor Jones accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Jones as the liaison to the Planning & Zoning Commission, 7-0, all in favor, motion carried.

h. Youth Services Bureau and Advisory Board

Chairperson Buebendorf asked for nominations to the Youth Services Bureau and Advisory Board. Councilor Jones nominated Councilor Caron and Councilor Caron accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Caron as the liaison to the Youth Services Bureau and Advisory Board, 7-0, all in favor, motion carried.

i. Fire Fighters' Relief Fund

Chairperson Buebendorf asked for nominations to the Fire Fighter's Relief Fund. Councilor Tanner nominated Councilor McFee and Councilor McFee accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor McFee as the liaison to the Fire Fighter's Relief Fund, 7-0, all in favor, motion carried.

j. Public Safety Building Committee

Chairperson Buebendorf asked for nominations to the Public Safety Building Committee. Councilor Caron nominated Councilor Murphy and Councilor Murphy accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Murphy as the liaison to the Public Safety Building Committee, 7-0, all in favor, motion carried.

k. Regional Dispatch Committee

Chairperson Buebendorf asked for nominations to the Regional Dispatch Committee. Councilor Caron nominated Chairperson Buebendorf and Chairperson Buebendorf accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Chairperson Buebendorf as the liaison to the Regional Dispatch Committee, 7-0, all in favor, motion carried.

l. Non-Profit Organizations

Chairperson Buebendorf asked for nominations to the Non-Profit Organizations. Councilor Longton nominated Councilor Tanner and Councilor Tanner accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Tanner as the liaison to the Non-Profit Organizations, 7-0, all in favor, motion carried.

m. School Building Committee

Chairperson Buebendorf asked for nominations to the School Building Committee. Councilor Tanner nominated Councilor Caron and Councilor Caron accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Caron as the liaison to the School Building Committee, 7-0, all in favor, motion carried.

n. Social Services

Chairperson Buebendorf asked for nominations to Social Services. Councilor Tanner nominated Councilor Caron and Councilor Caron accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor Caron as the liaison to Social Services, 7-0, all in favor, motion carried.

o. Inland Wetlands

Chairperson Buebendorf asked for nominations to the Inlands Wetlands Commission. Councilor Jones nominated Councilor McFee and Councilor McFee accepted the nomination. There being no additional nominations, Chairperson Buebendorf closed the nominations. Voice vote to appoint Councilor McFee as the liaison to the Inlands Wetlands Commission, 7-0, all in favor, motion carried.

9. Appointment of Town Attorney (per Charter within two month of the election).

A discussion was held regarding the time limitations per Charter to appoint a Town Attorney. Councilor Jones suggested the applications have a due date of January 16, 2012. A discussion was held regarding whether or not to hold a special meeting to review the applications and it was the consensus of the Council to do so. Motion made by Councilor Jones, seconded by Councilor McFee to authorize the Finance Director to issue a Request for Proposal for the appointment of a Town Attorney with a due date for applications of January 16, 2012. Discussion, Finance Director Hart stated the January due date will allow for the twenty day publication as required. Voice vote, 7-0, all in favor, motion carried.

10. Appointment of a Town Council member to the Water Pollution Control Authority.

Chairperson Buebendorf asked for nominations to the Water Pollution Control Authority. Councilor Caron nominated Councilor Murphy and Councilor Murphy accepted the nomination. Councilor Jones nominated Councilor McFee and Councilor McFee declined the nomination. Voice vote to appoint Councilor Murphy as a voting member of the Water Pollution Control Authority, 7-0, all in favor, motion carried.

11. Regular Business:

a. Approval of the minutes from the October 12, 2011 special meeting and the October 12 2011 regular meeting.

Motion made by Councilor Murphy, seconded by Councilor Caron, discussion, none, roll call vote, 4-0-3, voting in favor of approving the minutes were Councilors Caron, McFee, Murphy and Buebendorf, voting in opposition, none, abstaining from the vote were Councilors Jones, Longton and Tanner. Motion carried, meeting minutes approved.

b. Resolution #2011-092. THE TOWN OF MONTVILLE TOWN COUNCIL HEREBY RESOLVES to close the Montville Town Hall at 1:00 p.m. on Wednesday, November 23, 2011 in observance of the Thanksgiving holiday. Motion made by Councilor Caron, seconded by Councilor Jones, discussion, none, roll call vote, 7-0, voting in favor were Councilors Caron, Jones, Longton, McFee, Murphy, Tanner and Buebendorf. Voting in opposition, none, all in favor, resolution adopted.

c. Resolution #2011-093. THE TOWN OF MONTVILLE HEREBY RESOLVES to authorize Mayor Ron McDaniel to negotiate and execute all necessary agreements and contract documents between the State of Connecticut Department of Transportation on behalf of the Town of Montville for the State fiscal year ending 2016 Matching Grant Program for Elderly and Disabled Demand Responsible Transportation. Motion made by Councilor Tanner, seconded by Councilor Jones, discussion, none, roll call vote, 7-0, voting in favor were Councilors Caron, Jones, Longton, McFee, Murphy, Tanner and Buebendorf. Voting in opposition, none, all in favor, resolution adopted.

d. Resolution #2011-094. THE TOWN OF MONTVILLE TOWN COUNCIL HEREBY RESOLVES to appoint Audrey Ulmer as the Town Council Minutes Clerk for the term of

November 14, 2011 through November, 18, 2013. Motion made by Councilor Tanner, seconded by Councilor Jones, discussion, none, roll call vote, 7-0, voting in favor were Councilors Caron, Jones, Longton, McFee, Murphy, Tanner and Buebendorf. Voting in opposition, none, all in favor, resolution adopted.

e. Resolution 2011-095. THE TOWN OF MONTVILLE TOWN COUNCIL HEREBY RESOLVES to set the 2012 regular monthly meeting dates of the Town Council on the second Monday of every month, excluding holidays that will be scheduled on the Wednesday of that week. The scheduled meeting dates are as follows; January 9th, February 13, March 12th, April 9th, May 14th, June 11th, July 9th, August 13th, September 10th, October 10th (Wednesday), November 14th (Wednesday), December 10th to be held at 7:00 p.m. in the Town Council Chambers. Motion made by Chairperson Buebendorf, seconded by Councilor Tanner to amend the resolution to add the wording "to be held at 7:00 p.m. in Town Council Chambers". Discussion, none, voice vote on the amendment, 7-0, all in favor, motion carried. Roll call vote on the original resolution as amended, 7-0, voting in favor were Councilors Caron, Jones, Longton, McFee, Murphy, Tanner and Buebendorf. Voting in opposition, none, all in favor, resolution adopted.

f. Resolution #2011-096. THE TOWN OF MONTVILLE TOWN COUNCIL HEREBY RESOLVES to refund taxes due to overpayments and corrections in the amount of \$514.33 (five hundred fourteen dollars and thirty three cents) per attached Schedule A. Motion made by Councilor Tanner, seconded by Councilor Longton, discussion, none, roll call vote, 7-0, voting in favor were Councilors Caron, Jones, Longton, McFee, Murphy, Tanner and Buebendorf. Voting in opposition, none, all in favor, resolution adopted.

g. Resolution #2011-097. THE TOWN OF MONTVILLE TOWN COUNCIL HEREBY RESOLVES to approve the 2011 holiday bonuses for Town employees as outlined in attached Schedule B. Motion made by Councilor Jones, seconded by Councilor Caron, discussion, Councilor Jones inquired if the proposed bonuses are a contractual obligation. Finance Director Hart explained most of them are but there are some that are not. Motion made by Councilor Jones to exempt the bonuses for the employees that have been employed for less than a year. There was not a second to the motion. Roll call vote, 5-2, voting in favor was Councilors Caron, Jones, Longton, McFee, and Tanner. Voting in opposition were Councilors Murphy and Buebendorf, resolution adopted.

h. To consider and act on a motion to schedule a special meeting for Wednesday, November 30, 2011 at 6:00 p.m. for the purpose of conducting interviews for Boards and Commissions. Motion made by Councilor Tanner, seconded by Councilor Murphy. Discussion, Chairperson Buebendorf explained there are several appointments that will expire in December and January as well as several new applicants to be interviewed. Voice vote, 7-0, all in favor, motion carried and the Town Council Clerk will post an agenda for the special meeting with the Town Clerk.

12. Executive Session: none.

13. Remarks from the public relating to items on the agenda with a three minute limit.

Chairperson Buebendorf asked three times if there was anyone from the public who would like to come forward to address the Council.

14. Reports from the Town Attorney on matters referred.

The Town Attorney was not present to report to the Council.

15. Reports from the Mayor and/or Administrative Departments Heads.

Mayor McDaniel distributed an invitation to the Councilors for a breakfast hosted by the Rotary Club and encouraged anyone who would like to attend to fill out the paperwork and submit it. He stated he will forward any invitations he receives through his office to the Town Council as he receives them.

16. Reports from Standing Committees (n/a)

17. Reports from Special Committees and Liaison Committees (n/a)

18. Appointments and Resignations from Boards and Commissions

a. To consider and act on a motion to accept the resignation dated October 13, 2011 from Ms. Lori M. Comforti from the Montville Youth Service Bureau.

Motion made by Councilor Jones, seconded by Councilor Caron to accept the resignation of Ms. Lori Comforti with regret. Discussion, none, voice vote, 7-0, all in favor, motion carried.

b. To consider and act on a motion to accept the resignation of Ms. Laura Tanner from the Parks & Recreation Commission and the Youth Advisory Board.

Motion made by Councilor Longton, seconded by Councilor Jones, discussion, none, voice vote, 7-0, all in favor, motion carried.

c. To consider and act on a motion to appoint Ms. Allyson Schmeizl to the Youth Advisory Board to fill the unexpired term of Ms. Laura Tanner through December 13, 2012.

Motion made by Councilor Caron, seconded by Councilor Jones, discussion, none, voice vote, 7-0, all in favor, motion carried.

d. To consider and act on a motion to appoint Mr. Charles O'Bday to the Commission on the Aging with a term to expire November 14, 2014.

Motion made by Councilor Caron, seconded by Councilor Longton, discussion, none, voice vote, 7-0, all in favor, motion carried.

e. To consider and act on a motion to appoint Mr. Gary Allyn to the Uncas Health District with a term to expire November 14, 2014.

Motion made by Councilor Tanner, seconded by Councilor Caron, discussion, none, voice vote, 7-0, all in favor, motion carried.

f. To consider and act on a motion to accept the resignation of Mr. Chuck Longton from the following Boards/Commissions; The Board of Assessment Appeals, the Zoning Board of Appeals, the Conservation Commission and the Economic Development Commission.

Motion made by Councilor McFee, seconded by Councilor Caron, discussion, none, voice vote, 7-0, all in favor, motion carried.

19. Unfinished Business: None

20. Remarks from the Public

Chairperson Buebendorf asked if there was anyone from the public who would like to come forward to address the Council.

Ms. Lynda Jean, 1583 Route 163 #8, Oakdale, congratulated everyone on their elections and stated she hopes future meetings remain civil.

Lt. Bunnell, 5 Little John Drive, congratulated the Mayor and the Council on their elections and stated he is pledging his full cooperation with the new Council and the Mayor and hopes to make improvements by working together for the good of the Town of Montville.

Mr. Daniel Dunn, Chairman of the Youth Advisory Board, congratulated the new Council and Mayor on the elections and stated he looks forward to working with everyone in the future.

Chairperson Buebendorf asked three times if there was anyone who would like to come forward to address the Council.

21. Remarks from the Councilors

Councilor Jones stated she is looking forward to working with the Council toward a common good for the Town of Montville.

Councilor McFee stated it is good to be back and wished Officer Moorehead the best of luck with rebuilding her home that was destroyed by fire.

Councilor Longton congratulated the Council members and the Mayor on the recent elections and thanked the residents of the Town of Montville for voting for him. He stated he promises to do the best job he can for the Town.

Councilor Caron stated he is looking forward to working with each member of the Town Council and will do the best job that he can for the residents of the Town of Montville.

Councilor Murphy stated it is good to be back and he is looking forward to a successful year.

Councilor Tanner thanked everyone for electing her to the Town Council and stated the Council as a whole is a great team and she looks forward to working with everyone.

Mayor McDaniel thanked everyone for their support and pledged to work together with everyone for the good of the town. He wished everyone a happy Thanksgiving.

Chairperson Buebendorf thanked everyone for their support and stated it is time for the Council to move forward in the right direction.

22. Adjournment

Motion made by Councilor Jones, seconded by Councilor Longton to adjourn the meeting at 8:56 p.m. Discussion, none, voice vote, 7-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.