

**Town of Montville Public Safety Commission
Meeting Minutes of Monday, November 28, 2011
Town Council Chambers – 7:00 p.m. – Town Hall**

1. Call to Order

Chairman Jetmore called the regular meeting of the Montville Public Safety Commission to order at 7:00 p.m.

2. Pledge of Allegiance

Chairman Jetmore asked everyone to stand for the pledge of allegiance and to remain standing for a moment of silence in honor of Mr. Joe Kennedy, a former member of the Public Safety Commission who recently passed.

3. Roll Call

Present were Commissioners Butterworth, Jetmore, Loiler, Moran, McNally and Wehner. Absent was Commissioner Allyn. Also present was Mayor Ron McDaniel and Town Council Liaison, Candy Buebendorf.

4. Amendments to the Agenda

Motion made by Commissioner McNally, seconded by Commissioner Loiler to add agenda item 12(a) a discussion regarding recommendation for hire of a company to develop the Public Safety Plan; and to remove agenda item 11(c). Discussion, none, voice vote, 6-0, all in favor, motion carried and the agenda was amended.

5. Communications

- a. Monthly statistics reports from the Fire Departments, Police Department, Animal Control and Building Official.
- b. A memo to the Public Safety Commission from Lt. Bunnell regarding the holiday parade scheduled for December 4th.

6. Approval of the Minutes of the October 24, 2011 regular meeting.

Motion made by Commissioner McNally, seconded by Commissioner Loiler to approve the October 24, 2011 meeting minutes as submitted. Discussion, none, voice vote, 6-0, all in favor, motion carried, and the meeting minutes were approved.

7. Executive Session – none.

8. Remarks from the Public

Chairman Jetmore asked three times if there was anyone from the public who would like to come forward to address the Commission.

9. Remarks from Department Heads

Fire Marshal Ray Occhialini discussed the Incident Analysis for the month of October. The total number of calls for the month of October was two hundred and sixty three and he broke the numbers down by category for each of the fire houses. There was one house fire during the month with an estimated loss of one hundred and fifty thousand dollars. In addition, there was one chimney fire and one brush fire. During the month there were one hundred and seventy one EMS calls, excluding vehicle accident with injury, and eight vehicle accidents with injuries. The recent snowstorm caused ten calls for electrical wiring and equipment problems. He discussed a meeting he had regarding response procedures and stated there is another meeting scheduled to continue discussions and he will report back with the progress made. He discussed an offsite Millstone drill at Camp Niantic scheduled for December 7th; and a chemical spill at Rand Whitney Containerboard that was not reported in a timely fashion and renovations that were discovered at Rand Whitney during the investigation of the spill that resulted in twenty six thousand dollars in building permit fees. He discussed the grant funding for the radio system and damages caused to a fire truck from basketball hoops being constructed in the streets. He stated an ordinance or a policy must be implemented to avoid safety issues with the basketball hoops during bad weather. A suggestion was made by Chairman Jetmore to inform the Neighborhood Watch program of the dangers of having the basketball hoops in the roadways in an effort to get them removed from the roadways by the parties responsible for putting them there.

Lt. Bunnell discussed his monthly statistics report with the Commission and stated explained how the report is calculated for the benefit of the new Mayor. Motor-vehicle-collision calls for the month included fifteen calls for general motor vehicle collisions; ten car vs. deer collisions; six collisions with injury; and four collisions attributed to DUI. For criminal activity there were five burglary calls; thirteen trespassing calls; seven vandalism calls; sixteen larceny calls, three incidents of fraud or identity theft; thirty calls involving breach of peace; forty one disorderly conduct calls; fifteen animal complaints and fourteen emergency committals. For the motor vehicle-related calls there were fourteen for disabled vehicles; fifteen for road hazards; eighty seven selective enforcement incidents and overall there were six thousand seven hundred and twelve calls for service in October and resulting in five hundred and thirty nine arrests in the month of October. He discussed Officer Condash, stating he has completed his training

and is now out on his own. The holiday parade is scheduled for this weekend and so far there are no issues to report. He discussed the Trick or Trunk event for Halloween, stating it was a huge success and commended everyone involved with a job well done. He stated the new police cruisers are in and are being fitted for equipment. He discussed the ongoing problem with the basketball hoops in the streets and stated it is hard to enforce because residents rarely admit they own them. He stated the town will have to commit to patrolling and enforcement if they want to make any progress with this issue and he stated he will pass the concerns on to the Neighborhood Watch Program at their next meeting to help get the word out.

10. Reports from Committees and Public Safety Liaisons – none.

11. Unfinished Business

a. Discussion regarding progress to the Public Safety Building.

Chairman Jetmore discussed progress to the building, stating construction is on schedule and framing should begin soon. He thanked William Bucko for all his help with keeping him informed regarding the progress to the building.

b. Discussion regarding the Public Safety Plan.

Commissioner McNally stated he and Commissioners Allyn and Loiler met to review the proposals for the Public Safety Plan and concluded unanimously that although the firm of Almont's Associates was not the lowest bid at forty eight thousand six hundred dollars, they have professionals with hands-on experience in emergency services that the sub-committee felt was the best fit for the needs of the Town of Montville. The bid of Almont's Associates is still under the fifty thousand dollars that was allotted by the town to perform the task and would like to send a recommendation to the Mayor for hire.

12. New Business

a. Discussion regarding hiring a company to develop a Public Safety Plan for the Town of Montville.

Motion made by Commissioner McNally, seconded by Commissioner Butterworth to forward the recommendation of the Public Safety Commission to hire Almont's Associates to the Mayor for the purpose of developing a Public Safety Plan for the Town of Montville for the sum of forty eight thousand six hundred dollars (\$48,600). Discussion, none, voice vote, 6-0, all in favor, motion carried.

13. Remarks from the Public

Chairman Jetmore asked three times if there was anyone from the public who would like to come forward to address the Commission.

14. Remarks from the Mayor

Mayor McDaniel discussed the need for a town wide policy for part time employees and stated he is working on formulating a policy. He discussed security issues at the Town Hall, stating there are too many people with keys to the building and the doors have been left unlocked on many occasions. He is looking into a key card system for the building and is working with Public Works regarding its installation. He will report back to the Commission when he has a cost estimate and estimated date of installation. He stated his office is always open to anyone who would like to discuss anything at anytime and encouraged the Commission to stop by with any questions or concerns they have.

15. Remarks from Town Council Liaison, Candy Buebendorf

Councilor Buebendorf stated it is good to be back and stated she will be the Public Safety Commission liaison to the Town Council for the next two years.

16. Remarks from Commissioners

Commissioner Wehner stated he has not heard back from the representative from H.D. Segur regarding the questions the Commission asked during his presentation a couple of months back. Mayor McDaniel will look into the matter and report back with his findings.

Chairman Jetmore thanked everyone for attending the meeting and hopes they have a safe holiday.

17. Adjournment

Motion made by Commissioner Loiler, seconded by Commissioner Butterworth to adjourn the meeting at 7:45 p.m., discussion, none, voice vote, 6-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.