

**REVISED DRAFT**  
**TOWN OF MONTVILLE**  
**PUBLIC SAFETY BUILDING COMMITTEE**

**Meeting**  
**Thursday, June 28, 2012 at 6:00 p.m.**  
**Montville Town Hall, Room 203**

**1. Call to Order.**

Chair Jack Platt called the meeting to order at 6:03 p.m.

**2. Roll Call.**

The following were present: William Bucko, Leonard Bunnell, Chris Ida, Dave Jetmore, Jon Leonard, Paul Lewis, John MacNeil and Jack Platt. Also present were Construction Administrator Freddie Khericha of KBA and Town Planner Marcia Vlaun. Committee member Ray Coggeshall was absent.

**3. Pledge of Allegiance.**

All stood and pledged the flag.

**4. Remarks by the Public Relating to Agenda Items (three-minute limit).**

None

**5. Approval of Minutes—Meeting of April 26, 2012.**

**Motion:**                   **That the Committee approves the meeting minutes of June 28, 2012, as written.**

**Proposed by:**           Dave Jetmore

**Seconded by:**         Len Bunnell

**Vote:**                    Carried unanimously

The meeting of May 24, 2012, was an informational one as there was not a quorum.

**6. Correspondence.**

None

**7. Town Planner's Report.**

**a. Monthly Activity Report.**

M. Vlaun updated the Committee on the project status as follows:

- A handout was given to the Committee concerning the layout of the server room, *Handout #1*.
- The fence surrounding the communications tower (\$3400) was discussed.
- Dates were given for connections to Metrocast on July 3<sup>rd</sup> and CL&P on the evening of June 29<sup>th</sup>, so that the building can be climatized.
- M. Vlaun said she attended a meeting on June 21<sup>st</sup> with L. Bunnell and R. Occhialini where finished hardware and keys to the building were discussed.
- Construction of the building is 80% complete with the project expected to end the second week in December 2012. The contract runs through February 2013.
- Meetings will begin concerning coordination for occupying the building, *Handout #3*.

- Putting up a sign at the present building of its relocation was discussed. L. Bunnell will speak with Public Works regarding the same.
- A sign for the tower fence was also discussed. Advice will be sought from the insurance company and B. Bucko will email info to M. Vlaun.

**b. Budget.**

M. Vlaun commented on the budget handout, *Handout #2*, given to the Committee. She explained that the budget did not reflect the cost for permitting for CL&P. M. Vlaun added that the dispatch area will come in under budget and the contingency balance will increase slightly. Also, there have been no surprises or change orders. She also reported that J. Sperry did a drawing of the separation fence between Montville Hardware and the public safety building.

**c. Coordination checklist/Timeline.**

M. Vlaun discussed this item earlier under Item 7a.

**d. Communications Commissioning.**

M. Vlaun commented that a third party should be considered to commission security systems.

**8. Old Business.**

**a. Report from Fire Marshal Ray Occhialini on Regional Dispatch (Tower Status)**

R. Occhialini was absent from the meeting.

**b. Discussion on matters referred to Town Attorney (site line easement).**

No report.

**c. Report from Change Order Subcommittee.**

No report.

**d. 911 Memorial.**

J. Platt reported that the road block for the memorial has been lack of funds although there are persons who are available to work on it. The estimate for the memorial is \$150,000. M. Vlaun volunteered to draft a letter to explain the purpose of the project. KBA has created a design for the memorial.

**9. New Business.**

**a. KBA Report.**

F. Khericha summarized the Architect's Report dated June 28, 2012; *Handout #4*. He commented that the Committee did a walk-through prior to the meeting this evening and noted the project status. F. Khericha added that the general contractor is lining up finishes and working on site work. M. Vlaun commented that she is preparing a binder for each room of the building for the arrival of FFE and said that a committee will be formed to incorporate a checklist to inventory the FFE for damage and for the delivery of concrete lobby bench. F. Khericha suggested that a punch list be prepared ahead of time. Per M. Vlaun, to that list a note will be added a notification to the State when the current building is unoccupied so that rent payments will cease.

**10. Approval of bills.**

**a. A. Secondino & Son Payment #10 - \$582,901.00.**

**Motion:** That the Committee approves payment No. 10 to A. Secondino & Son, in the amount of \$582,901.00.  
**Proposed by:** Paul Lewis  
**Seconded by:** John MacNeil  
**Vote:** Carried unanimously

**11. Remarks by the Public (three-minute limit).**

None

**12. Remarks by Committee members.**

B. Bucko stated that he would not be attending the next site meeting as he would be on vacation. P. Lewis also said that he may not be at the next Committee meeting. L. Bunnell discussed a change he learned about regarding one of the rooms in the building. J. Platt mentioned inquiries he had received about touring the building. L. Bunnell notified the Committee that Marty Martinez is the Town's new resident state trooper.

**13. Remarks by Town Council Liaison.**

None

**14. Adjournment.**

**Motion:** That the meeting is adjourned.  
**Proposed by:** Jon Leonard  
**Seconded by:** Paul Lewis  
**Vote:** Carried unanimously

The meeting adjourned at 6:47 p.m.

Respectfully submitted by,

Jack Platt, Chair  
Gloria J. Gathers, Minutes Clerk