

Special Meeting Minutes

Town of Montville Water and Sewer Commission
Monday, July 2, 2012 - Town Council Chambers – Town Hall – 6:30 p.m.

1. Call to Order

Chairman May called the special meeting to order at 6:30 p.m. after establishing a quorum.

2. Pledge of Allegiance

3. Roll Call

Present were Commissioners Murphy, Schober, Siragusa (6:47 p.m.), Thorn and May. Also present was Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ron McDaniel.

4. Remarks from the Public Regarding Items on the Agenda with a three minute limit.

Chairman May asked three times if there was anyone present who would like to address the Commission regarding items on the agenda.

5. Old Business

a. To consider and act on a motion to enter into discussions regarding an RFP for solar power at the Treatment Plant.

Motion made by Commissioner Schober, seconded by Commissioner Thorn, discussion, Administrator Lynch reviewed with the Commission the events to date regarding the RFP for the solar power installation at the Treatment Plant. He submitted a document titled “Town of Montville Water Pollution Control Authority is Seeking Proposals to Provide Solar Energy at the Montville Treatment Plant”. The document includes paragraphs titled a project overview, Proposal requirements and Proposal process and timeline.

Mr. Otto Walters, 542 Route 163, Montville, CT discussed the RFP in detail, the proposed scope of work and how it was incorporated into the RFP. He stated he took into consideration the method of the proposal, the selection process, the timeline for the project, proposal requirements, revenues, credits, operation maintenance costs, renewal energy credits, the definition of a “turn key” operation and total costs of the proposal.

The Commission members discussed the RFP and discussed the estimated payback of a solar system at the Treatment Plant. They discussed revenues that could possibly be collected from selling energy credits and discussed the proposed reduction of energy rates for utilizing the solar system. Commissioner Thorn asked questions regarding renewable energy projects including how realistic the payback numbers are; ease of use and maintenance; and value for the dollar. Mr. Walters answered the questions asked by Commissioner Thorn and discussed the process he would suggest for the Commission to determine the best way to determine the applicants who will best meet the needs of the WPCA.

Chairman May discussed the timeline for the RFP and Administrator Lynch stated this item is on the regular meeting agenda for discussion and vote to authorize sending the RFP out for bid.

Administrator Lynch thanked Mr. Walters and Commissioner Siragusa for all of their help with preparing the RFP. He stated the RFP gives the Commission flexibility and he is comfortable with sending the RFP as written out to bid.

6. Remarks from the Public

Chairman May asked three times if there was anyone present who would like to come forward to address the Commission.

7. Adjournment

Motion made by Commissioner Murphy, seconded by Commissioner Thorn to adjourn the meeting at 6:55 p.m. Discussion, none, voice vote, 5-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.