

DRAFT
TOWN OF MONTVILLE
PUBLIC SAFETY BUILDING COMMITTEE

Meeting
Thursday, September 27, 2012 at 6:00 p.m.
Montville Town Hall, Room 203

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:00 p.m.

2. Roll Call.

The following were present: William Bucko, Chris Ida (6:02 PM), Dave Jetmore, Jon Leonard, Paul Lewis, John MacNeil and Jack Platt. Also present were Town Planner Marcia Vlaun, Mayor Ron McDaniel and Town Council Liaison Dana McFee (6:07 PM). Committee members Leonard Bunnell and Ray Coggeshall were absent.

3. Pledge of Allegiance.

All stood and pledged the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

None

5. Approval of Minutes—Meeting of August 23, 2012.

Motion: **That the Committee approves the meeting minutes of August 23, 2012, as written.**

Proposed by: Paul Lewis

Seconded by: John MacNeil

Vote: Carried unanimously

6. Correspondence.

None

7. Town Planner's Report.

a. Monthly Activity Report.

M. Vlaun updated the Committee on the project status as follows:

- Granite and brickwork is complete.
- Ceilings and floor are progressing.
- Order was placed for the lobby bench so it will arrive while the contractor is still on the job. (*Handout #1*).
- Did away with the paint on the walls in the Community Room—a SMART board has been substituted--\$4,800.
- Explained credit to project for dishwasher installation/sink trap (\$1,000 est.) and SMART board in place of paint/pull down screen for Community Room, \$5,049
- Reviewed revised Change Order #17, *Handout #2*, regarding fill for catch basin adjacent to Montville Hardware—structural fill to be used for the cost granular fill for a difference of \$840.

b. Budget.

M. Vlaun commented on the budget handout, (*Handout #3*), as follows:

- Costs are on track
- Computer system is being purchased now at cost
- Geotechnical costs done \$350
- Testing and inspections costs are expected to come in at half price
- KBA has contracted to coordinate furniture placement
- Contingency, excluding the cost for the dishwasher, is \$58,636.33
- Commissioning for the building (\$5,000 - \$6,000 est.) is a decision for the Committee
- Subcommittee for building opening

c. Coordination checklist/Timeline.

M. Vlaun discussed this item earlier under Item 7b.

d. Communications Commissioning.

M. Vlaun commented on this item under Item 7b.

8. Old Business.

a. Report from Fire Marshal Ray Occhialini on Regional Dispatch (Tower Status)

No report.

b. Discussion on matters referred to Town Attorney (site line easement).

No report.

c. Report from Change Order Subcommittee.

B. Bucko reported briefly on the change order for the fill in the south driveway discussed previously by M. Vlaun.

Motion: That the Committee approves proposed revised change order #17 for installation of structural fill in the south driveway in the amount of \$3,232.79

Proposed by: Paul Lewis

Seconded by: John MacNeil

Vote: Carried unanimously

d. 911 Memorial.

J. Platt distributed a site plan (*Handout #4*), and rendering (*Handout #5*) of the memorial that will be known as the Public Safety Memorial. The pavers on the walkway in front of the sign will be sold “in memoriam” to individuals. The names on the memorial will be inscribed on black granite encased in a frame. Names will be added once a year before the annual Memorial Day Parade. A workable bell will be situated in the middle of the memorial setting that will be handicap accessible. A letter will be sent to residents and businesses and donations will be handled by the Oakdale Fire Company.

9. New Business.

a. KBA Report.

F. Khericha was absent from the meeting. The Committee received the architect’s reported dated September 27, 2012, by email.

Motion: That the Committee authorizes the Town Planner to order the bench for the public safety building lobby.
Proposed by: John MacNeil
Seconded by: Jon Leonard
Vote: Carried unanimously

The Committee discussed the placement of trees along the fence next to Montville Hardware.

10. Approval of bills.

a. A. Secondino & Son Payment #11--\$161,025.95

Motion: That the Committee approves payment No. 11 to A. Secondino & Son, in the amount of \$161,025.95.
Proposed by: Paul Lewis
Seconded by: John MacNeil
Vote: Carried unanimously

11. Remarks by the Public (three-minute limit).

None

12. Remarks by Committee members.

B. Bucko reported that the 48th job meeting was held today and commented that the meetings have been "lighthearted and professional." J. Leonard asked if there will be additional carpet squares for the raised floor in the communication room. He added that no chairs have been purchased yet for the area. M. Vlaun reported on Attorney Ochsner's medical condition. A business card for a moving company was given by J. Platt to J. Leonard who will contact them regarding the impending move of the police station.

13. Remarks by Town Council Liaison.

D. McFee commented that he would circulate the picture and schematic of the memorial to the Town Council.

14. Adjournment.

Motion: That the meeting is adjourned.
Proposed by: John MacNeil
Seconded by: Paul Lewis
Vote: Carried unanimously

The meeting adjourned at 6:49 p.m.

Respectfully submitted by,

Jack Platt, Chair
Gloria J. Gathers, Minutes Clerk