

Town of Montville Public Safety Commission  
Regular Meeting Minutes  
Monday, February 25, 2013 – 7:00 p.m.  
Town Council Chambers – Town Hall

**I. Call to Order**

Commissioner Jetmore began the meeting at 7:00 p.m.

**2. Pledge of Allegiance**

All stood and pledged the flag.

**3. Roll Call**

Present at the meeting were Commissioners Loiler, McNally, Moran, Wehner and Jetmore. Absent were Commissioners Allyn and Butterworth. Also present were Mayor Ron McDaniel and Town Council Liaison Candy Buebendorf, Sgt. Marty Martinez, Lt. Lenny Bunnell, and Fire Marshal Ray Occhialini.

**4. Amendments to the Agenda**

Motion made by Commissioner McNally, seconded by Commissioner Wehner to add agenda 'Item H, Sub-committee for Firefighter Position and Item I, Update on Police Officer position' under Unfinished Business. Discussion none; voice vote 5-0, all in favor; motion carried.

**5. Communications**

**a.** Copies of the monthly statistics reports from the Fire Marshal, Fire Departments, Police Department, Animal Control and Building Official. -- None

**6. Approval of the Special Meeting Minutes of February 5, 2013.**

Motion made by Commissioner Loiler, seconded by Commissioner McNally to approve the minutes as submitted. Discussion none, voice vote 4-0; abstained Commissioner McNally; in favor, motion carried.

**7. Executive Session**

Motion made by Commissioner McNally, seconded by Commissioner McNally to enter into Executive Session at 7:03 p.m. for discussion of personnel matters to include Commissioners, Mayor McDaniel, Sgt. Martinez, and Lt. Bunnell. Discussion none; voice vote 5-0, in favor, motion carried.

Commissioner Jetmore reported at 7:15 p.m. the return from Executive Session stating that no votes were taken nor motions made.

**8. Remarks from the Public -- None**

**9. Remarks from Department Heads**

Fire Marshal Occhialini reported on incident activity during the month of January 2013 as follows:

- There were 238 calls of which 175 were dispatched ambulance calls. The calls per fire district were Chesterfield 15; Montville 85; Mohegan 77; Oakdale 47; and out-of-town 11.
- He also reported a fire reported on Fort Shantok Road in the Mohegan district that had a total dollar loss of \$36,000.
- He commented on houses in the Mohegan area designated as rooming ones during reevaluation. He said that he and the Building Inspector have inspected 16 houses. He reported on the dynamics of those houses and added that 12 more inspection visits are scheduled in the next 2-3 weeks.
- He a \$9,955 check, reimbursement for a 2011 emergency performance grant.
- FEMA representatives will be here in town on February 26, 2013, to assess storm related damage with the opportunity for the Town to recoup 74% of the cost for labor and 100% for the cost of materials.
- Fees collected were reported.
- The move to the new public safety building came in under budget at a cost of \$1,334.
- The number one priority regarding the Public Safety Plan is obtaining service agreements with the fire departments and the Town.

Lt. Bunnell reported on the following activity from January 1, 2013 to present:

- 1687 non-administrative calls for service resulted in 226 criminal/accident reports of which there were 70 arrests and five (5) juvenile arrests.
- The hiring process and the department promotion are on the agenda for this evening.
- Acclimation to the new building has been fun, different, challenging. A problem with the generator and blinking lights has been resolved.
- Blizzard related activity was done well with much praise from the public for the great job done by public works.
- The Board of Education has hired former state trooper Mike Collins as the fulltime, interim SRO at the high school. He has been provided with a car, training, and equipment. It is hoped that a new SRO will be hired by the start of school in September.
- He recognized resident to the Tom Daniewicz family for donating the state, town, and military remembrance flags for the new public safety building.

In response to a question by Commissioner Moran, Lt. Bunnell responded that the lockup would not be used until there are appropriate staff and an understanding with the State Police barracks.

**10.**     Reports from Committees and Public Safety Liaisons - None

**11.**     Unfinished Business

**a.**       Discussion regarding construction of the Public Safety building.

Lt. Bunnell addressed this agenda item in his department head report.

**b.**       Update regarding the Public Safety Plan.

Commissioner Jetmore reported that a meeting will be set up next month since Commissioner Allyn is away. A special meeting will be held on Monday, March 4, 2013, at 5:30 p.m. at the Town Hall and a

second meeting at the new public safety building on Monday, March 18, 2013, at 5:30 p.m. Commissioner Jetmore asked that the commissioners come prepared with input regarding prioritizing goals and objections.

**c.** Status of firefighter position.

Mayor McDaniel reported that 21 applications were received for the position and that the application period has closed. He and R. Occhialini will review the applications and provide copies of them for the subcommittee.

**d.** Update on sergeant promotion.

Sgt. Martinez reported that the rescheduled interview date for the position is on Thursday, March 7, 2013, in Room 102 at 9:00 a.m. A prep meeting will begin at 8:00 a.m. regarding the same and policies will be given to board members tomorrow.

**e.** Update on collection of all departments' policies and procedures.

Mayor McDaniel commented that the data collection process continues. The goal is to have available digitized as well as paper copies of the policies and procedures located in the Town Clerk's office as the central depository and for pending revisions.

**f.** Status of canine purchase.

Sgt. Martinez reported that the next class for the cross trained lab/food reward dog will be in the fall and administered by the State Police. He added that funds are available for the dog and interested staff. The cost for the dog is \$2,300.

**g.** Police capital budget.

Lt. Bunnell reported that a request was submitted for three (3) cruisers and upgrade for weapons from the line item. Funds will also be set aside for a 4-5 year layover for upgrade/replacement of the police boat for use on the lake, although there is a need for its use on the river.

**h.** Subcommittee for firefighter position.

Commissioner McNally reported that three candidates have applied for the position and dates have not yet been set up for interviews. Commissioners Loiler, McNally and Moran volunteered to serve on the subcommittee.

**i.** Update on police officer position.

Lt. Bunnell reported that he received a letter from LEC with 75 names but only ten (10) responded for an application. The next agility test will be held at the Coast Guard in a couple of weeks. Responding to Mayor McDaniel's question, Lt. Bunnell said that applicants would be eligible for one year from the date the written test is taken.

12. New Business -- None

13. Remarks from the Public -- None

14. Remarks from Mayor McDaniel

Mayor McDaniel was pleased with the progress for filling the vacant positions in order to alleviate overtime. He also thanked the work of the Town departments during the recent blizzard and added that many compliments were received from their efforts.

15. Remarks from Town Council Liaison, Candy Buebendorf

C. Buebendorf thanked emergency operations for their hard work during the recent blizzard.

16. Remarks from Commission members

The Commissioners commented favorably on the excellent job done by Public Works employees and firefighter and police response during the recent winter blizzard.

17. Adjournment

Motion made by Commissioner Loiler, seconded by Commissioner McNally, to adjourn the meeting at 7:47 p.m. Discussion none, voice vote 5-0; all in favor, motion carried.

Submitted by Gloria J. Gathers/Minutes Clerk