

**Town of Montville Public Safety Commission
Regular Meeting Minutes
Monday, August 25, 2014 – 7:00 p.m.
Town Council Chambers – Town Hall**

I. Call to Order

Commissioner Jetmore called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

All stood and pledged the flag.

3. Roll Call

Present at the meeting were Commissioners Elizabeth Adams, Gary Allyn, James Moran, and David Jetmore. Also present were Lt. Leonard Bunnell, Mayor Ronald McDaniel, Resident State Trooper Sgt. James Smith, Chesterfield Fire Chief Truex, and Town Council Liaison Laura Tanner. Fire Marshal Ray Occhialini and Commissioners Joseph DePasquale, Steve Loiler, and Eric Rousseau were absent. Mayor McDaniel reported that Commissioner Loiler is attending the State Police Academy and that Commissioner DePasquale was working late. Fire Marshal Occhialini was on vacation.

4. Amendments to the Agenda

Motion made by Commissioner Jetmore; seconded by Commissioner Moran to enter into executive session, Agenda Item 5.a, to discuss a contractual issue; discussion, none; voice vote 4-0; all in favor; motion carried.

5. Communications: Copies of monthly statistics reports from the Fire Marshal, Fire Departments, Police Department, Animal Control and Building Official.

Commissioner Jetmore stated that the Fire Marshal, Animal Control Officer, and Building Official submitted their monthly reports via email.

Fire Marshal Occhialini's July monthly report submitted electronically is summarized as follows:

- There were 243 dispatched fire and EMS calls in July.
- A summary of current projects was reported.
- KI tablets are still being distributed for the Millstone Zone in accordance with the State plan.

- The August 5th emergency management drill was successful; the September drill will be evaluated by FEMA.
- Meetings continue with KX regional dispatch. The \$250,000 transition grant approved by the State is expected to be completed and consolidated by July 1, 2015.
- Town-wide training on active shooters occurred on Saturday, August 9 at Montville High School. More than 65 firefighters and 2 Montville police officers attended.
- Completion of the fire and police receiver project to improve portable coverage will be done in the Uncasville area through capital improvement. The purchase order for it should be completed by October.
- A FY 2013-14 report was attached and listed the number of incident calls and call types. Total incidents were 2648.

a. Executive Session: Discussion of contractual issues.

Motion made by Commissioner Jetmore; seconded by Commissioner Moran to go into Executive Session at 7:06 p.m. to discuss contractual issues and invite in Mayor McDaniel, Lt. Bunnell, Sgt. Smith, and Liaison L. Tanner; discussion, none; voice vote, 4-0; all in favor, motion carried.

At 7:26 p.m., the Commission returned to open session and Commissioner Jetmore stated that no votes were taken.

6. Approval of Regular Meeting minutes of July 28, 2014

Motion made by Commissioner Moran, seconded by Commissioner Allyn to approve the minutes of July 28, 2014, minutes as written; discussion, none; voice vote 4-0; all in favor; motion carried.

7. Remarks from the Public

Commissioner Jetmore asked three times for remarks. There were none.

8. Remarks from Department Heads

Lt. Bunnell distributed his June and July monthly reports that indicated total calls for service of 1567 and 1416, respectively. He spoke to the following:

- Sgt. Smith has worked to improve morale, the in-house CAD system, and a plan for gathering data.

- There are 26 entry level applicants out of 116 candidates for 4 open positions. An agility test will be given at the high school on September 14th. Dates to interview the applicants was requested by Lt. Bunnell.

Chesterfield Fire Chief Truex expressed appreciation of Officer Kondash for doing an outstanding job with controlling an emergency medical situation that was initially suspected by the dispatcher. He said he spoke to the Mayor and Lt. Bunnell about having police department response, if possible, on all medical calls. Commissioner Jetmore asked Sgt. Smith and Lt. Bunnell to discuss the request.

9. Reports from Committees and Public Safety Liaisons

Commissioner Jetmore commented on the exit interview that he attended stating that the officer was leaving in order to advance his career in another direction. More exit interviews are upcoming.

10. Unfinished Business

- a. Modify the current policy on police uniforms to include the newly purchased lime green “construction type” shirts and vest for road jobs.**

Lt. Bunnell reported that language has been developed and with help the policy will get done.

- b. Update on interviews for lateral transfer police applicants.**

Lt. Bunnell said that one interview for lateral transfer remains.

11. New Business

- a. Appointment of a liaison to the newly formed Montville Law Enforcement Feasibility Committee.**

Commissioner Jetmore said that Commissioner DePasquale would continue as liaison for the Committee. Liaison L. Tanner added that Commissioner DePasquale was appointed by the Town Council.

- b. Set dates for interviews of entry level candidates.**

Upon discussion, September 22 – 25 were chosen as dates for the interviews. It was agreed that the interviews would be conducted before noon during those dates.

12. Remarks from the Public

Commissioner Jetmore asked three times for remarks. There were none.

13. Remarks from the Mayor

Mayor McDaniel remarked to the Commission on the following:

- He commented that Chesterfield Fire Chief Truex brought information from his reports to his attention of the matter he addressed earlier. Mayor McDaniel said he spoke with Fire Marshal Occhialini about the dispatchers using their best judgment when dealing with emergency calls.
- He spoke the opening for a DARE Officer given the departure of Officer Collins. The voluntary assignment has only gleaned 2 qualified candidates.

14. Remarks from the Town Council Liaison

Town Councilor Tanner had no comments.

15. Remarks from Commissioners

Commissioner Jetmore thanked everyone for attending tonight's meeting.

16. Adjournment

Motion made by Commissioner Allyn, seconded by Commissioner Moran, to adjourn the meeting at 7:45 p.m.; discussion, none; voice vote 4-0; all in favor; motion carried.

Submitted by: Gloria J. Gathers/Recording Secretary