

Town of Montville Public Safety Commission
Regular Meeting Minutes
Monday, April 27, 2015 – 7:00 p.m.
Town Council Chambers – Town Hall

1. Call to Order.

Commissioner James Moran called the meeting to order at 7:04 p.m.

2. Pledge of Allegiance.

All stood and pledged the flag.

3. Roll Call.

Commissioners present were Elizabeth Adams, Gary Allyn, Karen Perkins, and James Moran. Also present were Lt. Leonard Bunnell, Mayor Ronald McDaniel, and Fire Marshal Ray Occhialini. Commissioners Joseph DePasquale, David Jetmore, and Town Council Liaison Laura Tanner were absent.

4. Amendments to the Agenda. – *None*

5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control, and Building Official.

Commissioner Moran stated that all reports with the exception of the Building Report and Animal Control were submitted to the Commission electronically. Mayor McDaniel stated that he would follow up on the missing reports. Some of the commissioners and the recording secretary commented that they do not receive the reports electronically from the Building Official nor Animal Control.

6. Approval of Regular Meeting Minutes of March 23, 2015.

Motion made by Commissioner Adams; seconded by Commissioner Perkins to approve the regular meeting minutes of March 23, 2015, as presented. Discussion, none; voice vote, 4-0; all in favor, motion carried.

7. Remarks from the Public (agenda items only – three-minute limit).

Commissioner Moran asked three times for remarks. There were none.

8. Remarks from Department Heads.

Fire Marshal Occhialini's report relayed current projects under his purview and other department activities for March as follows:

- We have submitted the paperwork to the State for potential reimbursement for the January 2015 Blizzard. The State has received a disaster declaration and the Town should receive and estimated \$114,000 in reimbursement from the storm.
- K-1 tablets are still being distributed for the Millstone Zone according to the State plan.
- Re-evaluation of the Millstone 10-Mile Emergency Planning Zone continues with the State.
- The Town Emergency Operation Plan has been updated adding the School Safety Plan as an annex. The plan has been copied to CD and will be distributed by signature in the near future.
- There were 244 fire and EMS calls in March 2015.
- We are participating in the RESF-5 for emergency management for the region. Our meeting was held on April 15, 2015.

Fire Marshal Occhialini also reported that emails were sent out to the fire departments regarding follow up training for reporting software used by the Fire Marshal and Police.

Lt. Bunnell's monthly report showed there were 1154 calls for service during the month of March.

Lt. Bunnell reported that five (5) offers were made to prospective candidates for seating with the academy on July 3rd. He also commented on police and fire involvement with the upcoming Murphy's Mad Dash and the Lion's Club Road Parade. Lt. Bunnell also expressed appreciation to those who came out to support the police budget. He said the next Town Finance Meeting is tomorrow, April 28th at 4:00 p.m.

9. Reports from Committee and Public Safety Liaisons. -- None

10. Unfinished Business.

a. Status update on interview for lateral transfer police applicants.

Lt. Bunnell reported that there is one (1) lateral transfer pending.

b. Status update on interviews of entry level candidates.

An update on this agenda item was reported earlier by Lt. Bunnell.

**c. Follow up with fire stations regarding the Public Safety Plan/Almont Study.
(Adams/Perkins)**

Per Commissioner Jetmore's charge at the March Commission meeting, Commissioner Adams and Commissioner Perkins sent out emails to the police chiefs regarding review of the fire section of the Public Safety Plan and contracts for their service areas. They spoke with the chiefs and meet with them individually. A draft service contract was sent to the Town Attorney for review. Commissioners Adams and Perkins proposed that the meetings with the fire chiefs be limited to one hour. Mayor McDaniel added that the draft contract was sent by Chief Murphy on April 2nd and then forwarded to the Town Attorney. Once the draft contract is returned, it will be sent to the fire chiefs for review. Mayor McDaniel said that the contract must be approved by the Town Council.

11. New Business. – None

12. Remarks from the Public (non-agenda items—three-minute limit).

Commissioner Moran asked three times for remarks. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported that five (5) interviews with police candidates were conducted last week and all were given conditional offers. He also commented on an article in the April 26, 2015 edition of *The Day* that spoke about the lack of quality police applicants faced by municipalities. Mayor McDaniel also stated that he was looking to see good things come out the meetings with the firehouses and praised them for doing a good job. He also mentioned that the Memorial Day Parade also honors the Town fire and police who were honored at a banquet that he attended with Lt. Bunnell.

14. Remarks from Town Council Liaison. -- None

15. Remarks from Commissioners.

Commissioners Adams and Perkins stated that they were looking forward to working with the fire chiefs on the Public Safety Plan.

16. Adjournment.

Motion made by Commissioner Adams; seconded by Commissioner Perkins to adjourn the meeting at 7:13 p.m. Discussion, none; voice vote, 5-0; all in favor, motion carried. Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville