

Regular Meeting Minutes
Town of Montville Water and Sewer Commission
Monday June 1, 2015
Town Council Chambers – Montville Town Hall – 6:00 p.m.

1. Water and Sewer Commission

a. Call to Order

WPCA Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:02 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Gary Murphy, Deborah Schober, Anthony Siragusa, and WPCA Chairman/Town Council Liaison Timothy May. Also present were Administrator Brian Lynch, and Superintendent Michael Didato. Commissioner Robert Thorn and Mayor Ronald McDaniel were absent.

d. Alterations to the Agenda -- None

e. To consider an act on a motion to approve the Special Meeting Minutes of April 6, 2015

Motion to approve the Special Meeting Minutes of April 6, 2015, made by Commissioner Murphy; seconded by Commissioner Siragusa; discussion, none; voice vote, 4-0; all in favor, motion carried.

f. Communications pertaining specifically to matters which concern the Commission -- None

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Report from Commission Attorney on Matters Referred -- None

i. Report from Administration Division

Administrator Lynch submitted an activity report for May 2015 that was included in the packet as follows:

1. Our new employee, Diane Weston, started work in our office last week. She currently works part-time in the Town of Salem's building office as well as with us. She has experience working with the public and is catching on quickly with our accounting system.
2. I sent everyone an e-mail two weeks ago about the well at the high school. I spoke to the schools' operator about what next steps were going to be taken. The school's operation manager has asked for the old well to be retested before the move forward with testing the new well. The new well will need a twenty-four hour pump test with 12-hour stabilization. The well is seven hundred feet deep. The initial water test shows acceptable levels of manganese. After the school gets the test results back for the current well, they will then have to decide how they want to move forward.
3. The water budget was approved in May at the last Town Council meeting. The only question or concern from the Council was related to the water rates. I explained that our latest increase covered any increase that Groton has for the next couple years.
4. We started getting ready for the auditors last week. We have given them some preliminary information. They will be back in August for the full audit.

In follow up to his report, Administrator Lynch commented that the department has been doing well and that things are nice and quiet. In response to a question by Chairman May, Administrator Lynch responded that the WPCA is audited two times a year. He also responded to a question from Commissioner Siragusa regarding parcels of land in the Hillcrest section and the potential tie-in for water to the area that he felt would be an advantage to consider. Chairman May commented that the Commissioner's thought would be a good for the new engineering firm to take a look at as well as consideration by the Town, WPCA, and Inlands/Wetlands as economic development that would benefit the taxpayer and the Town. He suggested having Marcia Vlaun discuss the matter with the Commission in relation to the Town's Economic and Development plans.

j. Report from Operations Division

Superintendent Didato submitted an operating report for May 2015 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5%.
4. We had an average of 71 lbs/day of nitrogen in our discharge last month. Our 2015 limit with the DEEP is 118 lbs/day.
5. We had a safety meeting and training for our lock out/tag out procedures.
6. Continued work on converting the old grit room into usable and safe work space. We filled outside channels with concrete just outside the room too.
7. We took the big odor scrubber off line for the better part of a day to perform some maintenance and cleaning. An acid solution needs to react with internal scale for hours before it can be put back in operation. All is functioning well at this time.
8. We got our chlorine system up and running as part of our NPDES permit. Prior to starting up the system, we drained and cleaned the contact chamber to reduce chemical usage.
9. W refurbished our pay loader bucket and bushings. The pay loader is very handy to have at our facility for snow and landscaping. However, it is over 30 years old and needs a little TLC from time to time.
10. As requested, I am to inform the Commission when members of the staff are out from work for comp or extended leave. At this time, there are two men that are out. This represents a 22% reduction of work force.
11. We had a surprise spot check from an agent of the DEEP. While at the plant, they made sure our chlorine system was on line and that we had a satisfactory chlorine residual. All went well!
12. Installed a new aluminum hatch that covers a large underground vault. It meets all particular safety requirements.
13. Like many other water systems, we exceeded the established maximum contaminant level for trihalomethanes in our potable water. This is the newest constituent to be measured for the DPH. We exceeded it by the smallest amount possible. We had a running average of

0.081 and the limit is 0.080. As a result of being just 0.001 over the limit, we were required to notify the affected users. We have since tested two (2) more samples with much lower and acceptable levels.

Superintendent Didato also updated the Commission on two (2) Rand-Whitney lines to replace existing ones that has a tentative tie-in date of June 10, 2015. The \$250,000 in extraordinary maintenance will paid by Rand-Whitney. The WPCA has only had a small role in the project. Superintendent Didato also commented on valve work that will be done at Rand-Whitney and the WPCA. Chairman May encouraged the WPCA to develop a plan of action for equipment that needs to be replaced such as the pay loader and to develop a list of primary equipment. Superintendent Didato commented that there is a 3-year plan in place for replacement of motor controls that has been discussed with engineers and Administrator Lynch. Administrator Lynch added that all pumps stations have generators that he and Superintendent Didato have discussed as well. In response to Chairman May's question about the manhole covers and meter replacements, Administrator Lynch replied that there are about 100 manhole covers left to replace but the project was set aside temporarily due to the headworks project. He also said that the meter replacement project is 100% complete. He also concluded that he and Superintendent Lynch are looking at program that utilizes a GPS to determine when valves need replacing. Superintendent Lynch concluded that the water storage tank on Cook Drive will need painting that they are looked to set funds aside for it.

- k. Report from the Mayor** -- None
- l. Report from special or sub-committees** -- None
- m. Report from Engineers**

Administrator Lynch reported that the URS Water Supply Plan is being worked on.

- n. Old Business** -- None
 - o. New Business** -- None
 - p. Reports/referrals from Planning & Zoning** – None
 - q. Payment of bills**
- 1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Twelve Thousand Seven Hundred Forty-Two Dollars and Fifty Cents (\$12,742.50), per attached Schedule A.

**SAR NO. 2015-65 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION
HEREBY RESOLVES** to pay bills in the amount of Twelve Thousand Seven Hundred Forty-Two Dollars and Fifty Cents (\$12,742.50), per attached Schedule A. Motion made by Commissioner Siragusa; seconded by Commissioner Schober; discussion, none; Roll Call vote: all in favor Commissioners Murphy, Schober, Siragusa, and May; 4-0; motion carried.

II. Water Commission

- a. Report from Sub-Committees – None
- b. Report from Engineers

Administrator Lynch reported that he informed GHD that we are waiting for the School system to make a decision to then potentially expand the water system to Route 163. Chairman May mentioned grant funding for the same.

- c. Old Business – None
- d. New Business – None
- e. Payment of bills -- None
- f. Remarks from the Public

Chairman May asked three times for remarks. There were none.

- g. Remarks from Commission members
- h. Adjournment

Motion made by Commissioner Murphy; seconded by Commissioner Siragusa to adjourn the meeting at 6:25 p.m.; discussion, none; voice vote, 4-0, all in favor; motion carried.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

Schedule A

Suisman, Shapiro, Wool, Brennan et al	\$12,742.50
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