

Town of Montville Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes for Wednesday, June 24, 2015
5:30 p.m. – Public Safety Building Meeting Room

1. Call to Order
Councilor Longton called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call
Present were Councilors Longton and Pollard. Absent was Councilor Caron. Also present was Public Works Director Don Bourdeau.
4. Presentations – *none*
4. Alterations to the Agenda
The following item was added to the Agenda:
9(a) Clearing of Sidewalks by the schools
6. Approval of:
 - a. The Regular Meeting Minutes on Wednesday, May 27, 2015
Motion made by Councilor Pollard, seconded by Councilor Longton. Discussion:
None. Voice vote, 2-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
 - a. Road repair schedule update
Director Bourdeau reported that work is scheduled to begin on Old Colchester Road from Forsyth Road to the Salem Town line and the Lake area in mid- to late-August and drainage work on Gay Hill Road and Park Avenue in mid-July.
Yesterday's storm resulted in a number of downed trees north of Montville Manor, leaving many residents without power.
The condition of the road drainage varies depending upon when the sub-development or road was constructed. While there are no issues with the newer roads, this is not the case with many of the older roads. There is a list of drainage projects as well as a list of the locations of the catch basins. An inspector is not required, but unofficial spot-checking is conducted for such projects. Director Bourdeau will formalize the inspections to ensure proper documentation.

- b. Maynard Road update
The project is scheduled to go out to bid within the next two weeks. The scope of work will primarily include the Route 163 entrance to/exit from the road and the turnaround at the end of Maynard Road. No drainage work will be conducted.
- c. Transfer Station Survey update – *completed*
- d. Proposed changes to the current Transfer Station regulations (Don Bourdeau)
Discussion ensued regarding possible ways to deal with the issue of contractors utilizing the resident's punch card to dispose an excessive amount of the old materials. Contractors with a building permit issued by the Town, stating the location of their job, are allowed to dispose their materials at the Transfer Station. Director Bourdeau will speak with Building Official Vern Vesey regarding the possibility of requiring a receipt for a dumpster for construction project(s) exceeding a reasonable size prior to obtaining a building permit and the inclusion of a check box on the permit stating that the contractor is not permitted to dispose of their materials at the Transfer Station.
- e. Review of the infrastructures of Town-owned properties (Don Bourdeau)
The review of the infrastructures is continuing as Fair Oaks is being reviewed for renovation for the creation of a Community Center. Most of the Town's infrastructure is in good condition, with the exception of such life-cycle issues as boilers, etc.
- f. Old V&A/Social Services Building update
The project for asbestos removal is scheduled to go out to bid within the next two weeks.
- g. Discussion of the Re-Use Room
Director Bourdeau will be speaking with Senior and Social Services Director Kathie Doherty-Peck to, at least, temporarily move the Re-Use Room to the Old Town Hall if they are able to provide adequate access to/from the building. Discussions are in process regarding obtaining a low-interest USDA loan for the creation of a Community Center at Fair Oaks. Should the project continue as planned, it could take up to 1-1/2 to 2 years, during which the Re-Use Room will need a home. Likewise, should the project not continue as planned, utilizing the Old Town Hall would provide the Town with an alternative plan.
- h. Discussion of the Tennis Courts at Camp Oakdale
The Tennis Courts are approximately 90% complete, as certain areas of the court require refinishing. The project is slated for completion by September.
- i. Status of Montville Road Bridge
One of the box culverts has been installed and the other is scheduled to be installed within the next two weeks. The project is slated for completion in September/October, should no serious issues arise.

- j. Discussion of repairs to the Senior Center – *completed*
 - k. Discussion of sound system in Town Council Chambers
The volume was slightly increased and the issue appears to have been resolved. The item will be removed from future agendas.
 - l. Bridge Repair on Route 163 by the Post Office
Though unsure whether the punch list has been completed and the project has been signed off by the State, it appears to be, relatively, complete.
9. New Business
- a. Clearing of Sidewalks by the schools
The School Board currently clears the sidewalks by the schools. It was clarified that, unlike other Towns, homeowners are not required to clear the sidewalk in front of their property, with the exception of Route 32. The issue was raised in the past for homeowners to be responsible for clearing the sidewalks in front of their property throughout the Town, but due to numerous complaints, the Ordinance was not passed. Director Bourdeau recommended revising the existing Ordinance to include the clearing of sidewalks on all roads for liability reasons.
10. Remarks from the Public – *none*
11. Remarks from the Councilors – *none*
Director Bourdeau stated that, due to the winter weather, the budget would need to be balanced to accommodate the overage spent for sand and salt.
12. Adjournment
Motion made by Councilor Pollard, seconded by Councilor Longton, to adjourn the meeting at 5:59 p.m. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville