

Regular Meeting Minutes
Town of Montville Water and Sewer Commission
Monday September 10, 2015
Town Council Chambers – 6:00 p.m.
Amended 11/2/15

1. Water and Sewer Commission

a. Call to Order

WPCA Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Deborah Schober, Anthony Siragusa, Robert Thorn, and WPCA Chairman/Town Council Liaison Timothy May. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. Commissioner Gary Murphy was absent.

d. Alterations to the Agenda

Administrator Lynch explained that Attorney Auger would not be present this evening to discuss Agenda Item H.1 under Item I Water and Sewer Commission.

e. To consider an act on a motion to approve the Regular Meeting Minutes of August 3, 2015

Motion to approve the Regular Meeting Minutes of August 3, 2015, made by Commissioner Thorn; seconded by Commissioner Siragusa; discussion, none; voice vote, 4-0; all in favor, motion carried.

f. Communications pertaining specifically to matters which concern the Commission

Administrator Lynch explained that Chris Clark of the MTUA is present this evening to talk about drinking water and emergency water supply in the Town of Montville.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Report from Commission Attorney on Matters Referred

1. Attorney Auger – Update on the Anaerobic Digester.

This agenda item was discussed by Administrator Lynch earlier in the meeting.

i. Report from Administration Division

Administrator Lynch submitted an activity report for August 2015 that was included in the packet as follows:

1. Our Auditor has finished reviewing the Water and Sewer accounts last week. He found everything to be in good shape. The Town's auditors are currently working on closing out the 2014/2015 year for the Town.
2. Matt Auger and I have been meeting with representatives from Rand-Whitney and Woodard & Curran on the anaerobic digester project. We have been working on the MOU between all the parties to outline language for designing 60% of the project and costs related to the project. The final draft of a MOU should be ready to be signed soon. If it is ready by the time of our meeting, I will Matt attend so we can go over it.
3. Chris Clark will be attending our meeting to talk about the Emergency Supply Plan for water and the new redistricting of the Water Utility Control Commission.

In follow up to his report, Administrator Lynch responded to Commissioner Siragusa that a draft of the MOU would be sent out to Commissioners for their review and then discussed by Attorney Auger with the Commission prior to it being signed.

j. Report from Operations Division

Superintendent Didato submitted an operating report for August 2015 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4%.
4. We had an average of 41 lbs/day of nitrogen in our discharge last month. Our 2015 average limit with the DEEP is 118 lbs/day.
5. We had a problem supplying enough generated power to our main building and to the RWC water supply system. Simply put, the generator could not make enough power to operate all of RWC water supply pumps and our main pumps. We are in the middle of drought conditions and RWC requires most of its production water from us. Normally, one pump can handle their needs. Recently, as many as 3 pumps are needed to accommodate their needs. I cannot remember it ever being this dry for so long. However, I think we can scab power from our newest generator which has more than enough to make up the difference. Discussions have started with RWC about this problem and solution. More to follow.
6. This past month has been very routine. No major problems to report. We cleaned the contact chamber and water supply tanks. Repaired an underground potable water line servicing our garage. Had a new drive installed for our WAS blower free of charge under our Rockwell Automation agreement. Installed new bearings in the blower motor for the same. Just normal and routine operations are illustrated.

Following up on his report, Superintendent Didato commented that there have been struggles with trihalomethanes and their fluctuating numbers. They are working to get a consistent number that he said is a challenge due to chlorination. In response to Commissioner May regarding Item 5 of the monthly report, Superintendent Didato responded that the power to Rand-Whitney needs to be allocated differently to go to different areas of that facility.

k. Report from the Mayor

Mayor McDaniel stated that he had no report and needed to leave the meeting at 6:30 p.m. He asked for clarification about documentation submitted concerning Agenda Item Part 1, O.2; WPCA policy for disconnection from the waste water sewer system.

l. Report from special or sub-committees -- None

m. Report from Engineers -- None

n. Old Business

1. Chris Clark of the MTUA – Update on the Emergency Water Plan.

C. Clark stated that he was asked by Administrator Lynch to come before the Commission to discuss the regional diversion permit. He explained that two (2) permits have been secured—one by the DPH for the condition of the water and the other by the DEEP concerning the movement of water between watersheds. C. Clark spoke about the two-year process to present that included the parties involved, the conditions in the original draft, and his appreciation for the support from the Town of Montville regarding the regional emergency water plan. He distributed to the Commission handouts that delineate the existing exclusive service areas. Mayor McDaniel commented on C. Clark’s involvement and role in the plan that now allows water to be diverted where it needs to be in an emergency. C. Clark also stated that the State is looking to reduce costs for the Water Utility Coordinating Committees (WUCCs) and referenced the map attached to the letter from the State DPH showing the areas it proposes for WUCCs. Discussion followed regarding the new management at SCWA and its existing service area. Administrator Lynch commented that he would reach out to the new SCWA management. C. Clark concluded that he would keep in touch with Administrator Lynch as the State moves through the process of developing a water plan for the entire state. Commissioner May stated that notification regarding the emergency water plan be sent to customers with their water bills.

o. New Business

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers. \$31,524.30 from 99-403000-53010 (Electricity); \$23,094.68 to 99-402000-54015 (Maintenance & Upkeep); \$8,154.62 to 99-402000-54010 (Maintenance Supplies); and \$275.00 to 99-402000-54050 (Pump Station Maintenance). Motion – Discussion – Roll Call

SAR NO. 2016-66 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers. \$31,524.30 from 99-403000-53010 (Electricity); \$23,094.68 to 99-402000-54015 (Maintenance & Upkeep); \$8,154.62 to 99-402000-54010 (Maintenance Supplies); and \$275.00 to 99-402000-54050 (Pump Station Maintenance). Motion made by Commissioner Thorn; seconded by Commissioner Siragusa; Discussion: Commissioner Siragusa asked why the accounts were not sufficiently funded. Administrator Lynch explained that the funds had been expended and the transfers were necessary to offset the deficits and balance the accounts. Roll Call vote: all in favor Commissioners Schober, Siragusa, Thorne, and May; 4-0; **motion carried**.

2. Discussion on the WPCA policy on the disconnecting from the wastewater sewer system.

Commissioner May spoke of a call that he received from a ratepayer regarding disconnection. He advised Administrator Lynch to send a letter in response to the same.

p. Reports/referrals from Planning & Zoning – None

q. Payment of bills -- None

II. Water Commission

a. Report from Sub-Committees – None

b. Report from Engineers -- None

c. Old Business – None

d. New Business

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers, \$42,535.01 from 66-400000-51035 (Water Operator) to 66-402000-54070 (Meter Line/Repl), transfer \$40,924.42 from 66-403000-55020 (Water Purchased), \$25,066.38 to 66-405000-57090 (Eng Svc), and \$15,858.04 to 66-402000-54070 (Meter Line/Repl). Motion – Discussion – Roll Call

SAR NO. 2016-67 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers, \$42,535.01 from 66-400000-51035 (Water Operator) to 66-402000-54070 (Meter Line/Repl), transfer \$40,924.42 from 66-403000-55020 (Water Purchased), \$25,066.38 to 66-405000-57090 (Eng Svc), and \$15,858.04 to 66-402000-54070 (Meter Line/Repl). Motion made by Commissioner Siragusa, seconded by Commissioner Schober. Discussion: Administrator Lynch stated that Superintendent Didato and his crew does a great job and the transfers have to do with issues beyond their control. Roll Call vote: all in favor Commissioners Schober, Siragusa, Thorne, and May; 4-0; **motion carried**

e. Payment of bills -- None

f. Remarks from the Public

Chairman May asked three times for remarks. There were none.

g. Remarks from Commission members

Commissioner May asked about the status of the accounts and year's end. Administrator Lynch commented that there are no issues and no anticipated increases on the horizon. He added that the audit is moving along smoothly. Commissioner May added that the WPCA accounts are audited twice a year. He also commented that the engineers should be involved in the replacement of the controllers discussed by Superintendent Didato at the last meeting.

h. Adjournment

Motion made by Commissioner Siragusa; seconded by Commissioner Thorn to adjourn the meeting at 6:58 p.m.; discussion, none; voice vote, 4-0, all in favor; motion carried.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville