

**Town of Montville Public Works/Solid Waste Sub-Committee**  
**Regular Meeting Minutes**

Wednesday, October 28, 2015

5:30 p.m. – Montville Town Hall – Room 102

1. Call to Order  
Councilor Longton called the meeting to order at 5:30 p.m. after establishing a quorum.
2. Pledge of Allegiance
3. Roll Call  
Present were Councilors Longton and Pollard. Absent was Councilor Caron. Also present was Public Works Director Don Bourdeau.
4. Presentations – *none*
5. Alterations to the Agenda – *none*
6. Approval of:
  - a. The Regular Meeting Minutes on Wednesday, June 24, 2015  
Motion made by Councilor Pollard, seconded by Councilor Longton. Discussion:  
None. Voice vote, 2-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
  - a. Road repair schedule update  
Public Works Director Bourdeau reported that Chesterfield Road, by the schools, and Old Colchester Road, from the bridge to the Salem Town Line, have been cape sealed as a test in an attempt to prolong the need for re-paving the roads and save the Town both time and money. In addition, Old Colchester Road, from the cape sealed area to the Waterford Town Line, is scheduled for crack sealing to avoid water from penetrating the road. The roads in the Lake area were chip sealed rather than cape sealed due to the narrowness of the roads and the inability to fit the necessary cape sealing machinery; they will be returning in the Spring to fog seal the roads. Phase I of the Fitch Hill Road project, which has been divided into three phases, has been completed. Additional drainage work and major paving of the road is scheduled for the coming year.  
  
In response to Councilor Longton, Director Bourdeau stated that the difference between the snowplows include the weight and cutting edge. The Town has used steel blades, which last an average of two to five storms, and carbide blades, which last up to two years, but is so strong that it tends to leave the roads not as drivable as it should be.

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The newer plows, which they will be trying out this season and are interchangeable between the bigger trucks, are made of either steel or carbide with rubber and are divided into two to three sections, allowing for more flexibility as it adjusts to the road's varying dynamics.

b. Maynard Road update

Tree removal has begun on Maynard Road. The road is slated for completion by the end of November and the "islands" will be included as part of the project. While the contractor and the tree crew have made an agreement regarding the wood from the tree removal, those trees removed by the Public Works Department will be left for the abutting property owners.

c. Proposed changes to the current Transfer Station regulations (Don Bourdeau)

A meeting is planned to begin discussions regarding Phase I of a two-phase project, utilizing the recently received \$475,000.00 STEAP Grant. The meeting will include himself, the Town Engineer, Transfer Station Employees, and Roll-off Driver. Discussions will include a review of the existing conceptual plan, revising the Punch Card system, changing the entrance to allow for a longer queue, and a two-sided entry shack to expedite traffic for trash & recyclables and bulky & other items. Phase II of the project will involve paving and improving the logistics of the Transfer Station such that cars and trailers may safely and easily back up in certain areas. The landfill area is closed and the State will not allow the use of the existing landfill as a composting area.

d. Review of the infrastructures of Town-owned properties (Don Bourdeau)

The review of the infrastructures is ongoing. The status of Fair Oaks is in process of being reviewed. The roofing on Town Hall was recently sealed. One issue that is in need of attention is the piping to the existing drainage system of the building, which is deteriorating. Director Bourdeau will provide a list of necessary repairs to Town-owned properties to the Committee by early 2016.

e. Old V&A/Social Services Building update

The asbestos abatement for the building was awarded today and the necessary paperwork will be completed and the project will be scheduled. Following the abatement, a final review will be conducted to determine the future of the building.

f. Discussion of the Re-Use Room

Director Bourdeau and Social and Senior Services Director Kathie Doherty-Peck met with one of the volunteers to discuss the Re-Use Room. They will continue to meet regularly in an effort to avoid any future problems or issues from arising.

g. Discussion of the Tennis Courts at Camp Oakdale

The painting of the tennis courts is not yet complete. Certain areas that were re-patched are experiencing some bleeding and, as such, the funding is being held until the project

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is completed satisfactorily. The item will be eliminated from the agenda until Spring 2016 when the season resumes.

h. Status of Montville Road Bridge

While the Bridge is open, the signage and landscaping has yet to be completed. Discussion ensued regarding opening the entry gate to Walmart, which is located in Norwich. While the town of Norwich was against repairing the Bridge due to safety issues regarding vehicles turning left on to Route 82, Councilor Longton felt that that particular issue can be, in part, remedied by opening the gates since most of those vehicles are heading to Walmart. Director Bourdeau will provide the contact information for Walmart at the next Committee Meeting.

i. Bridge Repair on Route 163 by the Post Office

The project has been completed and will be removed from future agendas.

j. Clearing of Sidewalks

Copies of the Ordinances for the towns of Ledyard (established in 1999) and Colchester were reviewed. Currently, an Ordinance is in place for Route 32. The Committee will review the Ordinances and discuss the issue further in the interest of the community, their safety, and any possible liability issues. Some Towns, tasked with clearing the sidewalks, are doing so by machine; Director Bourdeau will provide a list of the types and costs of those machines used by other Towns to clear the sidewalks.

Councilor Longton requested Director Bourdeau to provide his dream budget at the next meeting for review. If re-elected, he would like to focus on fixing and improving the Town's infrastructure by creating a multi-year schedule for completing each of the items in a manner that would not unduly burden the taxpayer, remedy certain issues while they are still affordable, and ensure a solid infrastructure for the residents of the Town.

In the same spirit as the push towards the regionalization of services, Director Bourdeau recommended the Town hold a roundtable discussion between the Finance Committee and Department Heads so that they can work together, share their resources, and arrive at a mutually acceptable agreement during the budget process and each of the departments needs may be fulfilled.

9. New Business – *none*

10. Remarks from the Public

Will Pike, 71 Pheasant Run, inquired about the status of Gay Hill Road. Director Bourdeau stated that the project is scheduled to begin this Friday. Due to the need for payment and scheduling issues with Eversource, the project was delayed. The Public Works Department will be installing storm windows on the Church on Meetinghouse Lane and Raymond Hill

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Road. The Church is a Planning & Zoning project and the status of the project will need to be discussed with the Town Planner. Mr. Pike also brought the following items to his attention: a six to eight inch utility access on Chesterfield Road near the Transfer Station causing pothole-like results; a missing stop/street sign at the corner of Forsyth and Chapel Hill Roads; the drainage on Chapel Hill and Black Ash Roads, which is equipped with an undersized pipe that is unable to handle the capacity, and; the lack of guard rails along a small bridge near 676 Fire Street.

9. Remarks from the Councilors

Councilor Pollard agreed with Director Bourdeau's idea for a roundtable discussion and proposed that it be introduced to the Town Council should they be (re-)elected.

10. Adjournment

Motion made by Councilor Pollard, seconded by Councilor Longton, to adjourn the meeting at 6:23 p.m. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville