

Town of Montville Town Council  
**Regular Meeting Minutes for Monday, December 14, 2015**  
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order  
Councilor Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call  
Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
  - a. Special Recognition to Lily McConkey-Caron  
Mayor McDaniel introduced and recognized Mohegan School Fourth Grade Student Lily McConkey-Caron for embracing the spirit of the season and launching a campaign to collect goods for the less fortunate. To date, she has delivered six carloads of goods to the Social Services Department and is working on a seventh carload. A Certificate of Appreciation and Letters of Appreciation have been presented to her for her hard work and effort. She will also be featured in the next issue of *The New London Day's Montville Times*. He also thanked her family for helping Ms. McConkey-Caron in her endeavor.  
  
Councilors stepped down from the dais for a photograph with Ms. McConkey-Caron and she was invited to sit for a moment at the dais.
  - b. Review of 2015 Audit  
Jennifer Hawkins, Amanda Backhaus, and Heather Greatorex, Mahoney Sabol & Company, distributed the 2015 Audit Results and a draft of the Federal and State Single Audit Report. Due to delays by the State of CT, the implementation of Governmental Accounting Standards Board (GASB) 68, regarding the Municipal Employees Retirement Fund, and a lengthy review of the Town's other post-employment actuarial evaluation, they are unable to provide a final copy of the Audit Report at this time. The Audit Report is expected to be completed and will be provided to the Town within the next few weeks with no anticipated changes. Regardless of the delay, the report will be filed in a timely manner. A brief presentation of the Scope of Work, Auditor's Reports, Financial Highlights, Internal Control Matters and Management Recommendations, and Required Communications was provided.  
  
Scope of Work – The *Audit Financial Statements* were performed in accordance with the auditing standards issued by the American Institute of Certified Public Accountants and, as a municipality, the government auditing standards issued by the Government Accountability Office. The *Federal Single Audit Report* is required for those municipalities receiving over \$500,000.00 in Federal funding and a *State Single Audit Report* is required for those receiving over \$300,000.00 in State funding. Beginning in the next fiscal year, the Federal level will be raised to \$750,000.00. Being well over that level, the Town will still be required to file a Federal Single Audit Report. The Reports are performed in accordance with the OMB Circular A-133 compliance supplement, State of CT, Office of Policy and Management (OPM) Compliance Supplement to the State Single Audit Act, and any applicable grant and contract agreements. The annual *Agreed-Upon Procedures on Year-End School Reports* are executed as required by the State of CT Department of Education.  
  
Auditor's Reports – The Town received an unmodified “clean” opinion for the following *Financial Statements*: governmental activities, major Governmental funds (General Fund, Bonded Projects Fund, and aggregate remaining fund information),

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

business-type activities, and major business-type funds (Water and Sewer Departments). An unmodified “clean” opinion is the best type of opinion one may receive and is defined as reasonable assurance that the financial statements are free from any misstatement and is determined through a risk-based approach. Likewise, the Town received the highest level of reporting for their *Report on Compliance and on Internal Control over Financial Reporting*. With regards to the *Federal Single Audit*, the Town’s total expenditures for the year were approximately \$1.6 million. In terms of the *State Single Audit*, approximately \$19 million was expended, of which approximately \$4.5 million is non-exempt. Major programs include payment in Lieu of Taxes on State-owned property, Property Tax Relief, Small Town Economic Assistance Program (STEAP), and Local Bridge and Road Program. Both the *Federal and State Audit Reports* also received an unmodified “clean” opinion on compliance and no significant deficiencies or material weaknesses over compliance were found.

Financial Highlights – The implementation of GASB 68, replacing GASB 27 and GASB 50, will be reflected in the disclosures and the Government-wide Financial Statements. GASB 68 resulted in a decrease to the beginning net position of approximately \$7 million due to the State, rather than the Town, underfunding their portion of the liability; the Town is required to recognize that liability. In comparison to other towns, which are 60% - 80% funded, Montville is in a better position in terms of liability, being 90% funded and the implementation should not affect their rating. A broad overview of the Town’s financial activities indicates that there were no significant fluctuations from the previous year, with the exception of an approximately \$5 million decrease in long-term liabilities due to the repayment of a scheduled debt and an approximately \$2 million decrease in pension liability. Overall, the Town’s unrestricted net position is 15.7% up from 14.4%. Though not reflected in the numbers for this fiscal year, footnoted is Other Post-Employment Benefits (OPEB), which pertains to teachers who, upon retirement, participate in the health insurance plan. Currently, the OPEB reflects a liability of \$1.5 million and that liability will be included in their financial statements in 2017-18 budget years, per GASB requirements. It was noted that many Towns are opting to create trusts to begin funding these benefits and offset their liability. The number will only be included in the Town’s Government-wide Financial Statements, will not affect their budget or Fund Financial Statements, and will be implemented State-wide. The *Governmental Funds Financial Highlights* focuses primarily on short-term inflows and outflows and reflects a combined ending fund balance of \$11.3 million. Often used as a tool to gauge how well the Town is doing, the unassigned fund balance of the General Fund represented 14.3% of total General Fund budgetary expenditures, well within the Government Finance Officers Association’s (GFOA) recommended 5-15% and over the Town’s Fund Balance Policy of 8-12%. The *General Fund – Budgetary Highlights* and a brief *Financial Highlight of the Water and Sewer Departments*, both of which had an excellent operating year, were also provided.

Internal Control Matters and Management Recommendations – As previously noted, all of the Town’s Audit Reports received an unmodified “clean” opinion with no findings. Two recommendations were brought to their attention for possible improvement: (1) improving the receipt documentation for two of the Schools’ Student Activity Funds and (2) an unresolved recommendation from the previous year pertaining to the Internal Service Fund. It is a risk management tool and some level of funding is recommended. While the fund balance has decreased, it still, in their opinion, remains high. They recommend that the Town Council adopt a policy regarding the fund balance and any relevant, necessary procedures. Though the recommended/average amount varies between Districts, they recommend an average of 2-2.5 months based on the Town’s annual liability and trends. The Town’s fund balance currently covers nearly 8.5

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

months. The Town's health care provider should be able to provide information regarding the trends and recommendations for determining a base amount.

Required Communications – The Auditor's responsibility under the U.S. Generally Accepted Auditing Standards, Planned scope and timing of the Auditing, and Significant Audit Findings were reviewed.

In response to Chairman Jaskiewicz, the Water and Sewer Departments do not conduct a separate audit, but have hired a CPA to manage and prepare their books in preparation for a review by the Auditors.

Mayor McDaniel added that the final Auditors Report will also be posted on the Town website.

The Town Council thanked the Auditors for their report and wished them a Happy Holiday.

5. Alterations to the Agenda

Motion made by Councilor Tanner, seconded by Councilor Longton to add the following items to the agenda:

16(j) To Consider and Act on a Motion to accept the 8-24 review done by the Planning and Zoning Commission to abandon a 50' wide; 350' long strip of land running generally easterly and westerly at the northwesterly terminus of Carol Drive, Uncasville, CT.

16(k) **THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the date of January 11, 2016 at 6:00 p.m. for a Town Meeting to be held at Town Hall Council Chambers concerning the abandonment of a 50' wide; 350' long strip of land running generally easterly and westerly at the northwesterly terminus of Carol Drive, Uncasville, CT.

Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

6. To Consider and Act on a motion to approve:

a. The Organizational Meeting Minutes on Monday, November 9, 2015

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: The following correction was proposed:

12(d) Discussion, 3<sup>rd</sup> sentence:

The property will be leased to Verizon for ~~\$60,0000.00~~ \$6,000.00/year.

Motion made by Councilor Longton, seconded by Councilor Tanner, to approve the minutes as amended. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

b. The Special Meeting Minutes for the Joint Special Meeting with the Public Safety Commission on Tuesday, December 1, 2015

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Voice vote, 6-0-1. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Voting in Abstention: Councilor Pollard. Motion carries.

7. Executive Session – *none*

8. Remarks from the public relating to matters on the agenda with a three-minute limit  
Lt. Leonard Bunnell, 5 Little John Drive, urged the Town Council to unanimously approve item 16(c) regarding the 2016 Comprehensive DUI Enforcement Program Grant, which allows the Officers to "show their colors" and increase their visibility, thereby helping them get their job done in a positive manner. He also spoke in favor of item 16(i) regarding the Public Hearing for the "Ordinance Establishing the Montville Police Department" and thanked the Chairman and Councilors for moving the issue forward to a Public Hearing.

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

## 9. Communications

- a. Copy of the legal bills from Suisman-Shapiro for the month of October 2015
- b. Copy of the November budget report from Ms. Terry Hart, Finance Director  
Finance Director Hart reported that, due to number of repairs, the Fire Department has accrued an overage of nearly \$11,000.00 (Line Item 10880 53021 Equipment Maintenance & Repairs). In addition, Line Item 10840 51041 Police Private Duty reflects an overage of \$18,000.00 due to the gas line project. The latter funds will be received as the revenue. Because it is still very early in the fiscal year, she recommended they hold any transfers until a more exact figure and a better status of the budget can be determined as the year.

10. Report from the Town Attorney on Matters Referred – *none*

## 11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel thanked everyone who participated in this year's Holiday Parade. The Town was fortunate to have *Wreaths Across America* stop by at St. Bernard School. The event was larger than expected from a traffic control perspective with over 100 vehicles in attendance and resulted in an amazing and tremendous event. He was honored to be seated beside Mohegan Tribal Council Chairman Kevin Brown, a veteran, himself, who presented a speech. Two (2) Police Officers, who were hired today, will be attending the Academy on December 31. He invited everyone to attend the Swearing-in Ceremony this Thursday, December 17 at 9:00 a.m. at Town Hall. There are now 22 Officers on the Force. Lt. Bunnell will send a notice to the Public Safety Commission and the Mayor will send a reminder to the Town Councilors.

The Councilors agreed that a successful Holiday Parade was held.

## 12. Reports from Standing Committees.

- a. Town Administration/Rules of Procedure – Councilor May, Jaskiewicz, Rogulski  
Chairman Jaskiewicz was elected as Chairman of the Committee and the 2016 meeting dates were approved
- b. Finance – Councilor Longton, Tanner, Pollard  
Councilor Longton was elected as Chairman of the Committee and the 2016 meeting dates were approved
- c. Public Works/Solid Waste Disposal – Councilor Longton, Caron, Pollard  
A Special Meeting is scheduled for this Thursday, December 17, to elect a Chairman and approve the 2016 meeting dates.

## 13. Reports from Special Committees and Liaison Councilors

- a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund  
A busy month of need, Councilor Caron urged everyone to donate any non-perishable food items and clothes, especially jackets, mittens, hats, etc. to Social Services to help those in need. The outpouring and support having been very positive, he thanked the residents and businesses in Montville with big hearts who have donated much needed food to the Department. He also expressed his appreciation to the Mohegan Tribe who generously donated over 400 turkeys, valued at approximately \$8,000.00. Over 400 baskets, excluding those from Social Services, and approximately 375 Christmas baskets are in the process of being created for those in need. He commended the staff and volunteers on a great job. The Mohegan Tribe is also donating a Luke Bryan concert to benefit Youth Services and Social Services. Mayor McDaniel added that three (3) contractor bags and three (3) regular bags of coats from Saturday's *Coats for Kids* fundraiser will be delivered to Social Services.

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

- b. Councilor Jaskiewicz: Board of Education  
Following the receipt of their final audit figures, the Board of Education will be sending a letter of request to the Town Council for the deposit of an anticipated amount of \$236,000.00 or 1% of their operating budget to a dedicated, non-lapsing account.
  - c. Councilor Longton: Library  
The Library discussed the condition of the building and the grounds. They reported on a nice job on the door, which was replaced, and garage doors, which were painted, as an Eagle Scout project. They also expressed some concern regarding the broken windows at the Mohegan Church and the inability of the Public Works Department to repair those windows due to pending issues between the Planning & Zoning Department and the contractor. In response, Mayor McDaniel corrected that the Public Works Department has conducted some work in the building. The contract with the Contractor, who has been paid for the work he has completed, was ceased as his work was not up to the Town's standards and he failed to submit the proper/necessary paperwork. The Town subsequently put the job out to bid, but the bids returned well over the remaining budgeted amount. The doors, basement, and windows have been secured from the interior of the building to keep it weather-tight for the winter. The biggest hurdle pertains to the numerous repairs that have been conducted over the years that were done incorrectly and were not disclosed to the Town. To date, no viable plans have been presented for the future of the building. Their immediate goal is to ensure the structural safety of the building.
  - d. Councilor May: Water Pollution Control Authority (WPCA); Youth Services Bureau and Advisory Board; Montville Law Enforcement Feasibility Committee (MLEFC)  
The WPCA discussed and voted to accept the Carol Drive sewer extension, which is on this evening's Agenda.  
On December 6, Youth Services Bureau and Advisory Board held a successful Holiday Parade Open House. He also enjoyed being a judge at the Parent-Child Pie Baking Contest last month. He encouraged everyone to attend the Ugly Sweater Holiday Social on December 23, 1:00 – 4:30 p.m. and encouraged everyone to donate \$5.00/\$10.00 Gift Cards for the less fortunate for their Annual Stocking Drive by December 16.  
The MLEFC presented a report of their findings on December 1 and the scheduling of the Public Hearing for the Ordinance is on this evening's Agenda.
  - e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission  
While the Planning & Zoning Commission did not hold a meeting last month, the Economic Development Commission planned to place an item on this evening's Town Council Agenda regarding the approval of a Tax Exemption Program for businesses with renewable energy systems, but it was later clarified that businesses are already offered an exemption.
  - f. Councilor Pollard: Non-Profit Organizations – *no meeting*
  - g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission  
Councilor Tanner encouraged everyone to join the Parks & Recreation Commission's free volleyball program on Wednesdays. The bathrooms at the Camp Oakdale Pavilion have been demolished and those at Camp Oakdale are also scheduled to be demolished. Budget meetings will be scheduled and nominations for Officers will be held at their regular meeting this Wednesday.  
The Public Safety Commission has set their dates/times to begin discussing the budget.
14. Appointments and Resignations
- a. To Consider and Act on a Motion to accept the resignation of Ms. Valerie Smith from the Board of Education effective December 16, 2015.

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: Chairman Jaskiewicz reported that the Town Council would vote for a replacement for a two-year appointment at their January meeting. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

15. Unfinished Business – *none*

16. New Business

- a. **Resolution #2015-73. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$1,387.94 (one thousand three hundred eighty-seven dollars and ninety-four cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Caron, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- b. **Resolution #2015-74. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the Ordinance titled, “AN ORDINANCE REGARDING THE LEASE OF REAL PROPERTY LOCATED AT 911 ROUTE 32.” (Mayor McDaniel)

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- c. **Resolution #2015-75. THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the 2016 Comprehensive DUI Enforcement Program Grant and resolves that Mayor Ronald McDaniel is hereby authorized to accept the FY 2016 Comprehensive DUI Enforcement Program Grant as described above from the Connecticut Department of Transportation (CTDOT) Division of Highway Safety Office, and it be further resolved that Mayor Ronald McDaniel is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Town council may deem appropriate and in the best interests of the Town of Montville in order to receive, contract, and expend the above referenced grant funds. Any prior acts of the Mayor in applying for such grant funds are hereby ratified. WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety awards grants to municipalities for Comprehensive DUI Enforcement and WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety has notified the Town of Montville of their intention to provide grant funds to the Town through the 2016 Comprehensive DUI Enforcement Program Grant and WHEREAS, These grant funds will allow the Montville Police Department to conduct high visibility enforcement that should reduce the volume of fatalities/injuries due to failure to impaired driving, and WHEREAS, The total program cost will be \$66,600.00 for the 2016 Comprehensive DUI Enforcement Program Grant, and State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety will provide 75 % (seventy five percent) or \$49,950 of the program cost. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- d. **Resolution #2015-76. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to execute the Memorandum of Understanding for

Town Council Regular Meeting Minutes  
Monday, December 14, 2015

the Sunshot Prize Race to 7-Day Solar Competition and execute any and all documents pertaining thereto. (Mayor McDaniel)

Motion made by Councilor Rogulski, seconded by Councilor Tanner. Discussion: Being a leading municipality, the Town was approached by the State of CT Green Bank to take a lead in an award program to continue their efforts and streamline the permitting process. United Illuminating Company, Eversource, and the Solar Contractors have been contacted to help expedite the process. The Town will earn points for each solar installation, which will go towards the receipt of cash awards. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- e. **Resolution #2015-77. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to accept the FY15 STEAP Grant in the amount of \$475,000 for Transfer Station Upgrades and execute any and all documents pertaining thereto. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: The resolution may need to read FY16 rather than FY15. The Grant will be utilized to complete Phase I of a two-phase project for the improvements at the Transfer Station. Funding for Phase II of the project has also been submitted. The Councilors thanked and commended Public Works Director Don Bourdeau, Town Planner Marcia Vlaun, and Town Engineer Tom Cummings and Ellen Bartlett, CLA Engineers, Inc. for working on/receiving the Grant. Phase I will include the top section of the Transfer Station. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- f. **Resolution #2015-78. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish a Mental Health Grant fund (# 067). (Councilor Tanner)

Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: Approval of the resolution would allow for the segregation of funds received for the Mental Health Grant for the Senior Program and avoid any commingling with the General Fund. Space at the Old Town Hall has been created to provide a nice, private space for counseling sessions. Councilor Caron recognized Senior & Social Services Director Kathie Doherty-Peck who worked hard to receive the Grant. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- g. **Resolution #2015-79. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2015 holiday bonuses for Town employees (Councilor Tanner):

INDIVIDUAL

MALCHIODI	CONSTANCE	INDV	100.00
MCFEE	DANA	REGISTRARS	50.00
HART	THERESA	INDV	100.00
MCDANIEL	RONALD	ELCT	100.00
KUTZ	CHRISTINE	REGISTRARS	50.00

PART TIME – OVER 780 HRS

GINGERELLA	THOMAS	PT	25.00
ZETTEGREN	ANDREW	PT	25.00
NORMAN	DAVID	PT	25.00
GIESLING	DAVID	PT	25.00
PAULMAN	SEAN	PT	25.00

RECORDING CLERKS

MIYUKI	AGNES	PT	25.00
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Town Council Regular Meeting Minutes  
Monday, December 14, 2015

GATHERS	GLORIA	PT	25.00
JACOBS	HEIDI-LEE	PT	25.00
<b>TOTAL</b>			<b>600.00</b>

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: The bonuses are provided to non-Classified, non-Union employees; all Union employees receive bonuses, primarily based on longevity, per their contract. Constance Malchiodi is the Administrative Assistant, Mayor's Office; Dana McFee and Christine Kutz, Registrar of Voters; Theresa Hart, Finance Director; Ronald McDaniel, Mayor; Thomas Gingerella and David Norman, MedRIDE Drivers; Andrew Zettegren, Transfer Station; David Giesling, Animal Control Officer; Sean Paulman, IT Technician, and; the three Recording Clerks. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to close the Montville Town Hall at 1:00 p.m. on Thursday, December 24, 2015 in observance of the Christmas Holiday. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: Because not all of the Towns close early for the Christmas Holiday and most businesses require their employees to utilize a personal/vacation day, a compromise of closing at 2:00 p.m. instead of 1:00 p.m. was proposed. Councilor Tanner also suggested the possibility of providing one half-day to the employees (either Thanksgiving or Christmas) as a compromise in the future.

Motion made by Councilor May, seconded by Councilor Tanner, to amend the Resolution to read as follows:

**Resolution #2015-80. THE TOWN OF MONTVILLE HEREBY RESOLVES** to close the Montville Town Hall at ~~1:00~~ 2:00 p.m. on Thursday, December 24, 2015 in observance of the Christmas Holiday. (Mayor McDaniel)

Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution amended.

Motion made by Councilor Tanner, seconded by Councilor Pollard, to adopt the Resolution as amended. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- i. To Consider and Act on a Motion to introduce and set the date of Thursday, January 14, 2016 at 6:00 p.m. at Montville High School Auditorium for a public hearing regarding the Ordinance titled, "Ordinance Establishing the Montville Police Department". (Councilor Jaskiewicz)

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: The Public Hearing will be held at the High School should a large number of people attend the meeting. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- j. To Consider and Act on a Motion to accept the 8-24 review done by the Planning and Zoning Commission to abandon a 50' wide; 350' long strip of land running generally easterly and westerly at the northwesterly terminus of Carol Drive, Uncasville, CT.

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Mayor McDaniel stated that there are no residents residing in the proposed area. The approval will allow for changes in the landscaping and accommodate the development



Town Council Regular Meeting Minutes  
Monday, December 14, 2015

of a new sub-division allowing for the construction of five (5) additional homes. Maps are available for review at Town Hall. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- j. **Resolution #2015-81. THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the date of January 11, 2016 at 6:00 p.m. for a Town Meeting to be held at Town Hall Council Chambers concerning the abandonment of a 50' wide; 350' long strip of land running generally easterly and westerly at the northwesterly terminus of Carol Drive, Uncasville, CT.

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

17. Remarks from the Public with a three-minute limit

Lynda Jean, 1583 Route 163, Lot Number 8, 8 Maynard Road, wished everyone a Merry Christmas and thanked the Mayor for a very nice Parade and Councilor Longton for making her Christmas wonderful and working with the Public Works Department to remedy the issues pertaining to Maynard Road.

Flo Turner, Transfer Station Employee, questioned whether the Transfer Station employees might also be able to take advantage of the early closing.

18. Remarks from the Councilors and the Mayor

The Councilors and Mayor McDaniel wished everyone a Merry Christmas and Happy New Year and a safe Holiday Season.

Councilor May looks forward to seeing everyone next year after he returns from his vacation.

Councilor Laura reported that she attended and participate the Wreaths Across America event at Arlington Cemetery in Washington, D.C., and recommended that anyone who is presented with the opportunity to take part in the event, do so.

Councilor Caron also thanked everyone for their donations for the Social Services and Senior Center and encouraged them to bring more.

Chairman Jaskiewicz thanked everyone for his or her cooperation.

19. Adjournment

Motion made by Councilor Longton, seconded by Councilor Pollard, to adjourn the meeting at 8:10 p.m. Voice vote, 7-0, all in favor. Meeting Adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

**AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE**