

TOWN OF MONTVILLE  
Town Council

**Special Meeting Minutes for Tuesday, February 16, 2016**

4:30 p.m. – Town Council Chambers – Town Hall

1. Call to Order  
Chairman Jaskiewicz called the meeting to order at 4:30 pm.
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call  
Present were Councilors Caron, Jaskiewicz, Pollard, Tanner and May (4:34 pm). Also present were Mayor Ronald McDaniel and Finance Director Terry Hart
4. Remarks from the public relating to matters on the agenda with a three-minute limit  
None
5. New Business
  - a. Discussion of programs for Park and Recreation, Youth Services and Senior/Social Services including liability insurance.

Hart explained the purpose of the meeting was to respond to a request from Parks & Recreation Director Peter Bushway, Youth Services Director Barbara Lockhart and Senior/Social Services Director Kathie Peck to hold a meeting regarding insurance requirements for their various programs. The Mayor and Hart have worked with Luc Pentz who is the Risk Management Specialist with H.D. Segur, the Town's insurance broker. They have updated the waiver and release of liability form for program instructors. They have established requirements for passive and active programs to ease the requirements for some programs.

Bushway explained that the insurance requirements for some programs are not cost effective for the instructors because the insurance premiums can be high.

Pentz explained that it is in the Town's best interest to have these insurance requirements in place to reduce the risk to the Town. He stated that the instructors should have these coverages so that in the event of an accident, the risk would not be pushed to the Town. There was also discussion regarding independent contractor versus Town employees.

Hart and the Mayor explained that the insurance requirements have always been in place but the Directors have not always implemented the requirements. They stated they wanted to make the Council aware that their concern is if something happens during one of the programs that the Town may be at risk, especially in the case of programs involving minors. They support the various programs and do not want to have to cut any of the programs the Town offers.

6. Remarks from the public with a three-minute limit  
None.

7. Remarks from the Councilors and Mayor

Pollard stated that the Directors will have to meet with Hart and the Mayor. Caron thanked everyone for attending the meeting. May thanked everyone for coming out and enlightening the Council. Laura thanked Hart and the Mayor for having the Town's best interest at heart but she also doesn't want to lose programs. Jaskiewicz stated that he is confident this will be worked out. The Mayor thanked everyone for attending the meeting and stated again that he does not want to cut programs.

8. Adjournment

The meeting was adjourned at 5:50 pm.